

SAP Accounts Receivable and Accounts Payable Configuration

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TABLE OF CONTENTS

INTRODUCTION	4
1) Accounts Receivable and Accounts Payable.....	5
1.1 Customer Accounts.....	5
1.1.1 Master Records	5
1.1.1.1 Define Account Groups with Screen Layout (Customers)	5
1.1.1.2 Define Screen Layout per Company Code (Customers)	11
1.1.1.3 Define Screen Layout per Activity (Customers).....	12
1.1.1.4 Enter Accounting Clerk Identification Code for Customers.....	17
1.1.1.5 Define Industries	19
1.1.1.6 Create Number Ranges for Customer Accounts	20
1.1.1.7 Assign Number Ranges to Customer Account Groups	23
1.1.1.8 Delete Customer Master Data (OBR2).....	24
1.2 Vendor Accounts	25
1.2.1 Master Records	25
1.2.1.1 Define Account Groups with Screen Layout (Vendors)	25
1.2.1.2 Define Screen Layout per Company Code (Vendors)	29
1.2.1.3 Define Screen Layout per Activity (Vendors).....	31
1.2.1.4 Define Accounting Clerks	36
1.2.1.5 Create Number Ranges for Vendor Accounts	37
1.2.1.6 Assign Number Ranges to Vendor Account Groups	40
1.2.1.7 Delete Vendor Master Data (OBR2).....	41
1.3 Business Transactions	42
1.3.1 Incoming Invoices/Credit Memos	42
1.3.1.1 Maintain Terms of Payment	42
1.3.1.2 Define Terms of Payment for Installment Payments	47
1.3.1.3 Define Cash Discount Base for Incoming Invoices.....	52
1.3.2 Outgoing Payments	53
1.3.2.1 Outgoing Payments Global Settings.....	53
1.3.2.1.1 Define Accounts for Cash Discount Taken	53
1.3.2.1.3 Define Accounts for Exchange Rate Differences (OB09)	54
1.3.2.1.4 Define Accounts for Rounding Differences.....	58
1.3.2.1.5 Define Accounts for Bank Charges (Vendors).....	61
1.3.2.1.6 Define Payment Block Reasons	62
1.3.2.1.7 Define Default Values for Payment Block.....	63
1.3.2.2 Manual outgoing Payments	64
1.3.2.2.1 Define Tolerances (Vendors)	64
1.3.2.2.2 Define Reason Codes (Manual Outgoing Payments).....	67
1.3.2.2.3 Define Accounts for Payment Differences (Manual Outgoing Payment)	71
1.3.2.3 Automatic Outgoing Payments	74
1.3.2.3.1 Set Up All Company Codes for Payment Transactions	74
1.3.2.3.2 Set Up Paying Company Codes for Payment Transactions	76
1.3.2.3.3 Set Up Payment Methods per Country for Payment Transactions	82
1.3.2.3.4 Set Up Payment Methods per Company code for Payment Transactions	88
1.3.2.3.5 Set Up Bank Determination for Payment Transactions	94
1.3.3 Outgoing Invoices/Credit Memos	97

FIAPR CONFIGURATION

1.3.3.1 Maintain Terms of Payment	97
1.3.3.2 Define Cash Discount Base for Outgoing Invoices.....	97
1.3.4 Incoming Payments	98
1.3.4.1 Define Accounts for Cash Discount Granted.....	98
1.3.5 Down payment received from customer.....	101
1.3.5.1 Define Reconciliation Accounts for Customer Down Payments	101
1.3.6 Down payment made to vendor	106
1.3.6.1 Define Alternative Reconciliation Account for Down Payments made to Vendor	106
1.3.7 Define Sort Method and Adjustment Accts for Regrouping Receivables/Payables	111
1.3.8 Define Reply Addresses for Balance Confirmation	118

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FIAPR CONFIGURATION

INTRODUCTION

Having configured the FI- GL component, we now need to configure the second important module Accounts Receivable (AR) and Accounts Payable (AP) of SAP.

The AR and AP acts as a sub ledger to FI- GL for managing the balances of Customers and Vendors. The AR and AP components store all the information and balance details for each customer and vendor.

Data is updated from AR and AP in real time to the FI-GL module. Most of the Data in AP module is obtained from the Materials Management (MM) module. Similarly most of the Data in AR module is obtained from the Sales and Distribution module.

Here we will see the configuration for AR and AP and also cover the configuration for Automatic payment program.

FIAPR CONFIGURATION

1) Accounts Receivable and Accounts Payable

1.1 Customer Accounts

1.1.1 Master Records

1.1.1.1 Define Account Groups with Screen Layout (Customers)

1MG → Financial Accounting → Accounts Receivable and Accounts Payable
→ Customer Accounts → Master Data → Preparations for Creating Customer
Master Data → Define Account Groups with Screen Layout (Customers)

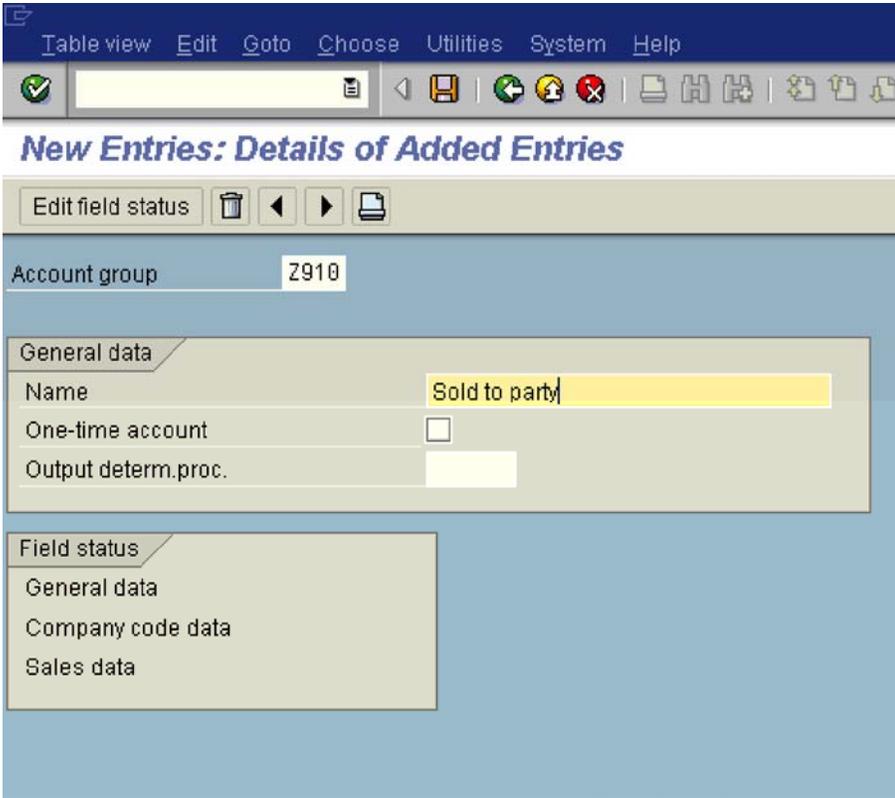
When creating a customer account, you must specify an account group.
You use the account group to determine:

- the interval for the account numbers
- whether the number is assigned internally by the system or externally by the user (type of number assignment)
- whether it is a one-time account
- which fields are ready for input or must be filled when creating and changing master records (field status)

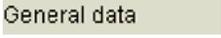
Click on

Update the following: -

FIAPR CONFIGURATION



Click on Save 

Double Click 

FIAPR CONFIGURATION



Double Click [Address](#)

FIAPR CONFIGURATION

Field status Edit Goto Extras System Help

Maintain Field Status Group: Address

Field check

General Data Page: 1 / 3

Acct group Z910
Sold to party
General data

Address

	Suppress	Req. Entry	Opt. Entry	Display
Name 1/last name	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Form of address	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Search term A	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Name 2/first name	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Name 3, name 4	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Postal code, city	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Street	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Location	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Region	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
PO Box	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
P.O. box postal code	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Transportation zone	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Tax jurisdiction code	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
P.O. Box city	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Search term B	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
c/o name	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Street 2	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Street 3	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Street 5	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Click  twice

FIAPR CONFIGURATION

Table view Edit Goto Choose Utilities System Help

New Entries: Details of Added Entries

Edit field status [trash] [left arrow] [right arrow] [print]

Account group Z910

General data

Name Sold to party

One-time account

Output determ.proc. [empty]

Field status

- General data
- Company code data
- Sales data

Double Click Company code data

Field status Edit Goto Extras System Help

Maintain Field Status Group: Overview

Subgroup list

General Data

Acct group Z910

Sold to party

Company code data

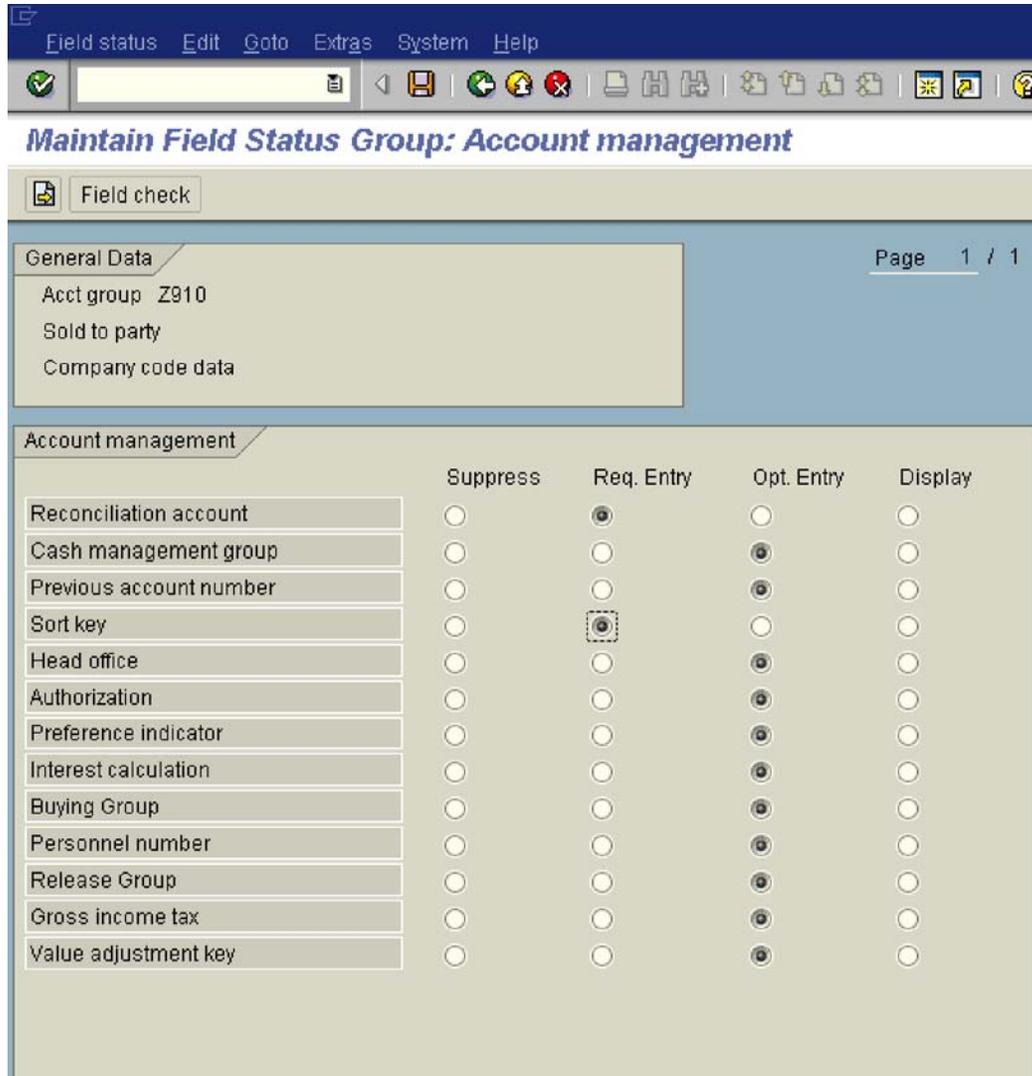
Select Group

- Account management
- Payment transactions
- Correspondence
- Insurance
- W/holding tax data, w/h tax 2

FIAPR CONFIGURATION

Double Click [Account management](#)

Change Reconciliation account and sort key from Opt entry to Req. entry



The screenshot shows the SAP 'Maintain Field Status Group: Account management' interface. The 'Account management' tab is active, displaying a table with columns for 'Suppress', 'Req. Entry', 'Opt. Entry', and 'Display'. The 'Sort key' row has its 'Req. Entry' radio button selected and highlighted with a dashed box. The 'Reconciliation account' row has its 'Req. Entry' radio button selected. The 'Opt. Entry' radio button for 'Reconciliation account' is currently selected.

	Suppress	Req. Entry	Opt. Entry	Display
Reconciliation account	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Cash management group	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Previous account number	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Sort key	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Head office	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Authorization	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Preference indicator	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Interest calculation	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Buying Group	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Personnel number	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Release Group	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Gross income tax	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Value adjustment key	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Click on 

Change Terms of payment from Opt. Entry to Req. entry

FIAPR CONFIGURATION

	Suppress	Req. Entry	Opt. Entry	Display
Terms of payment	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bill of exch. charges terms	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Payment block	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Payment methods	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Alternative payer account	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Clearing with vendor	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Bill of exchange limit	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Next payee	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Indicate payment history	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Tolerance group	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
House bank	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Known/negotiated leave	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Lockbox	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Payment advice via EDI	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Payment advice notes	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Single pmnt, grp key, PM supl.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Credit memo terms of payment	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Diff. payer in document	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Accts recble pledging ind.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Click on Save 

1.1.1.2 Define Screen Layout per Company Code (Customers)

1MG → Financial Accounting → Accounts Receivable and Accounts Payable
 → Customer Accounts → Master Data → Preparations for Creating Customer
 Master Data → Define Screen Layout per Company Code (Customers)

Here in this step you specify, depending on the company code, which company code-dependent master record fields

FIAPR CONFIGURATION

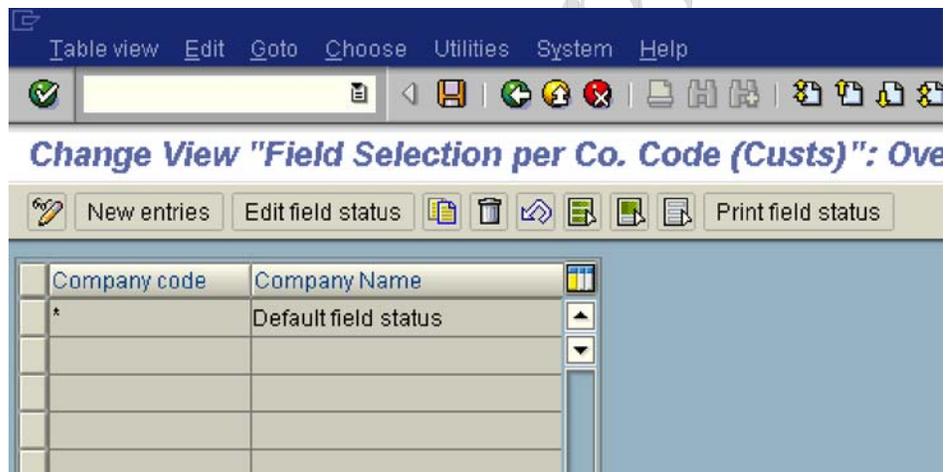
- are ready for input
- require an entry
- are hidden.

This specification is linked to the field status of the account group and a specification for the transaction. By means of the link, you can see which status the fields have on the entry screen for master data. In this case, the fields take on the status which has the highest priority. Hiding a field has the highest priority, followed by a display field, a required field and then an optional field:

The entry under the company code * applies to the company codes which are not explicitly entered in the table. You should not delete this entry.

Normally no configuration is required except in exceptional cases. For example, if the company codes are in different countries or some company codes do not use automatic payment processing for customers. If fields are to have an alternative status depending on the company code, specify the company code and determine the status of the fields.

We will not configure anything here since we do not want field status differently based on company codes.



1.1.1.3 Define Screen Layout per Activity (Customers)

1MG → Financial Accounting → Accounts Receivable and Accounts Payable
→ Customer Accounts → Master Data → Preparations for Creating Customer
Master Data → Define Screen Layout per Activity (Customers)

In this activity you specify, depending on the transactions (display, create, change) for customer master data, which master record fields

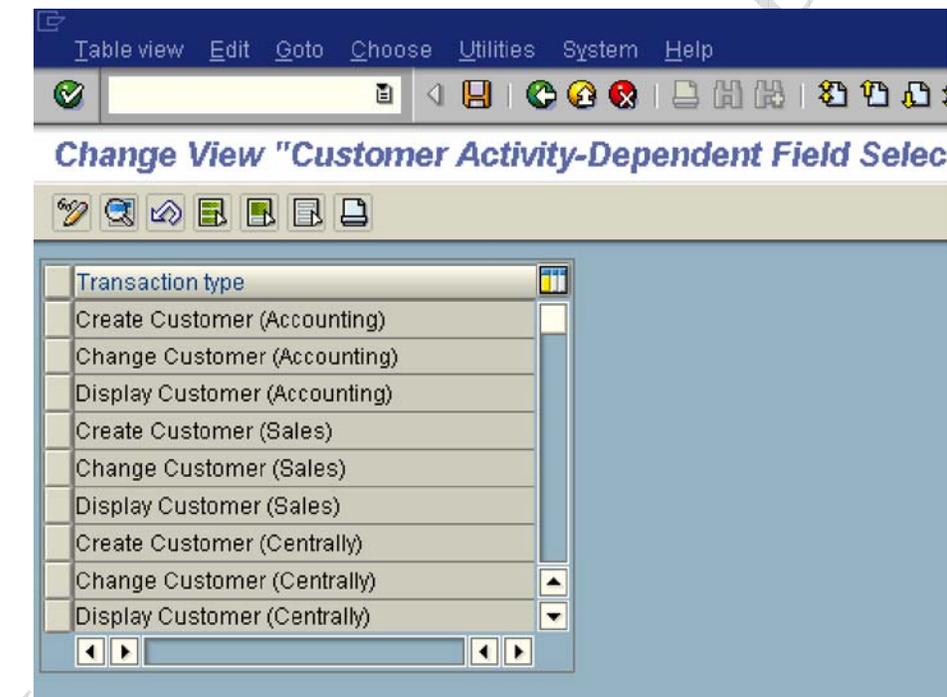
FIAPR CONFIGURATION

- are ready for input
- require an entry
- are hidden.

This specification is linked with the field status of the account group and the company code-dependent specification. By means of the link, you can see which status the fields have on the entry screen for master data. In this case, the fields take on the status which has the highest priority. Hiding a field has the highest priority, followed by a display field, a required field and then an optional field:

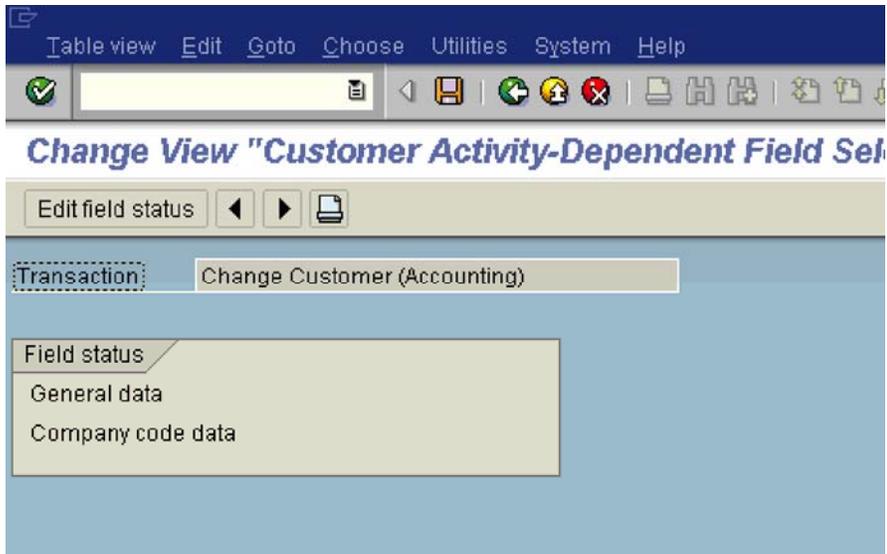
This, particular configuration is required if the fields are to be filled when creating and are not to be changed via the change transaction. This is required for reconciliation account. The reconciliation account updated during the create mode should not be changed later on in the change mode. This will create a lot of problem. In the change mode the field should not be available for change. It should be only in the display mode.

Let us configure that.



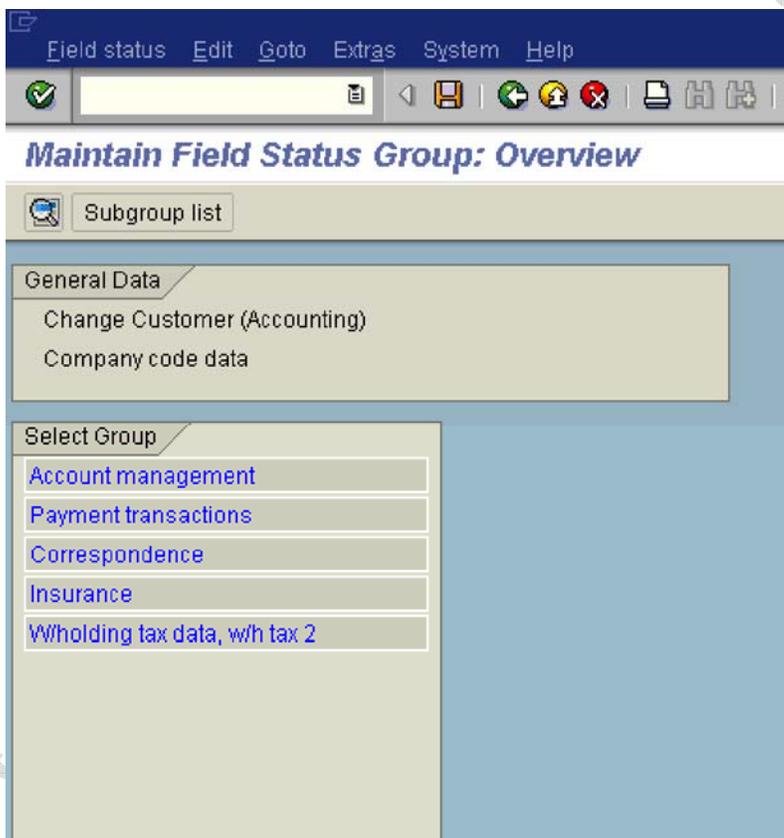
Double click Change Customer (Accounting)

FIAPR CONFIGURATION



Double click

Company code data

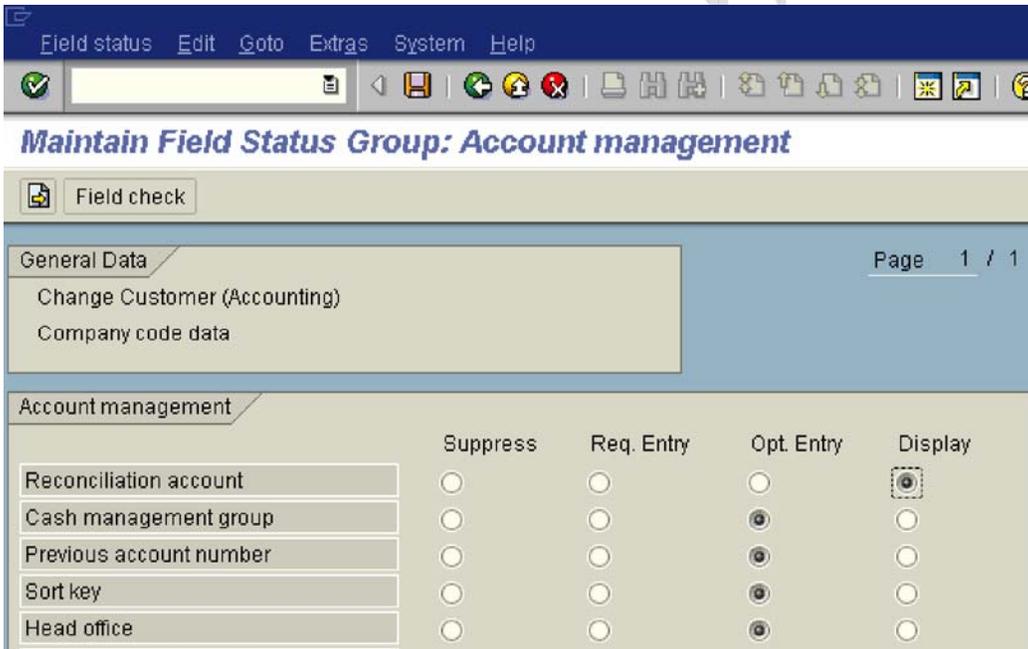
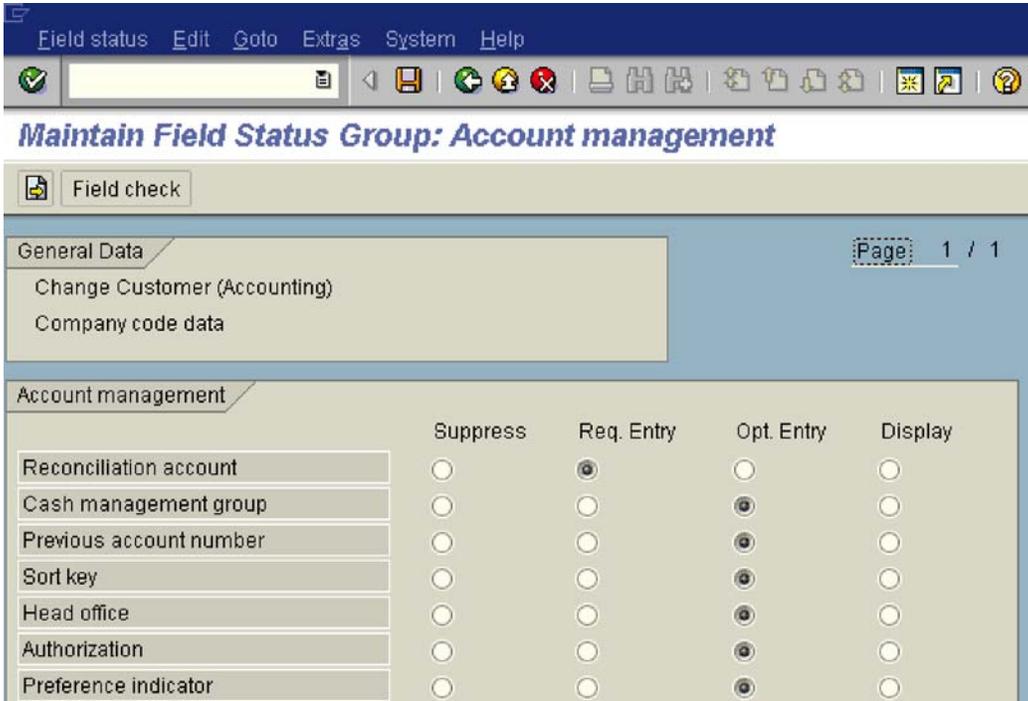


Double click

Account management

Change the reconciliation account from Req entry to display

FIAPR CONFIGURATION

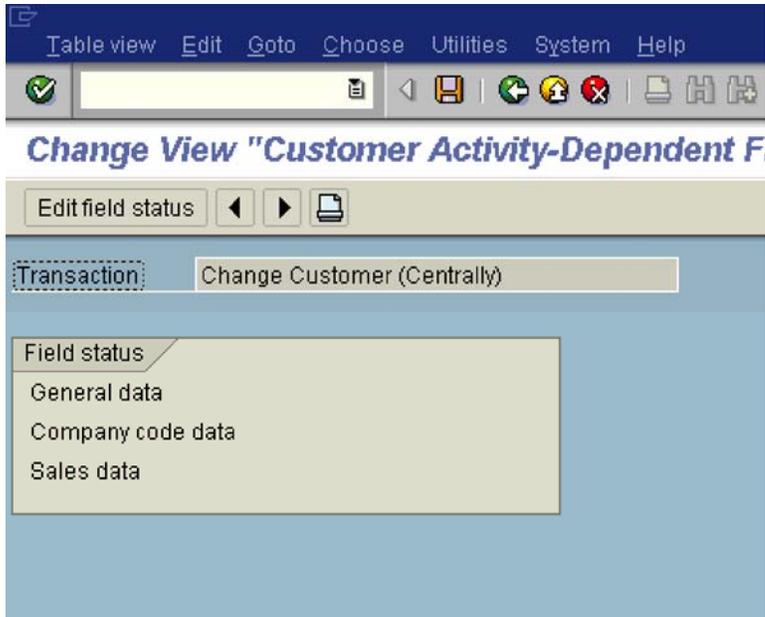


Click on 

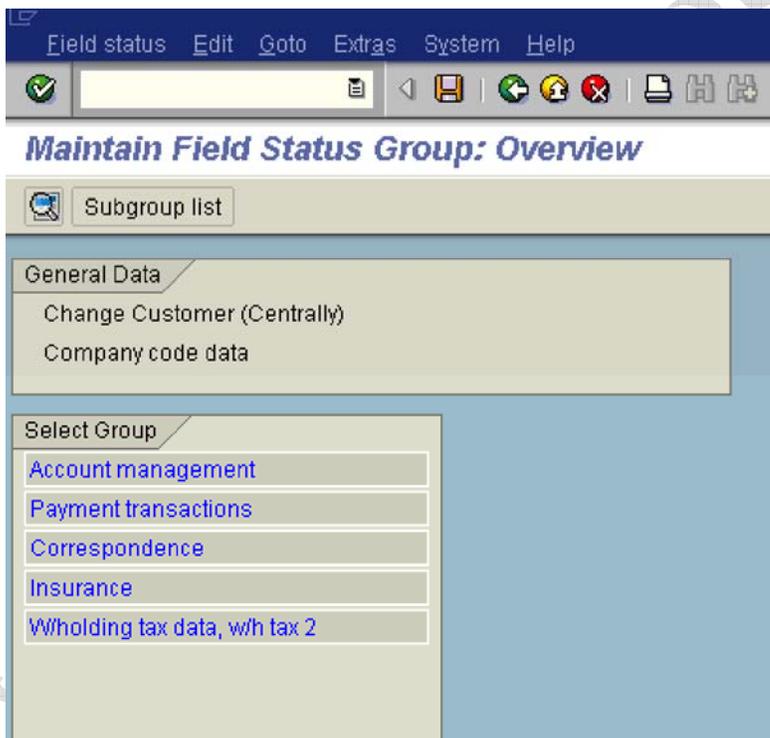
Click 

Double click Change Customer (Centrally)

FIAPR CONFIGURATION

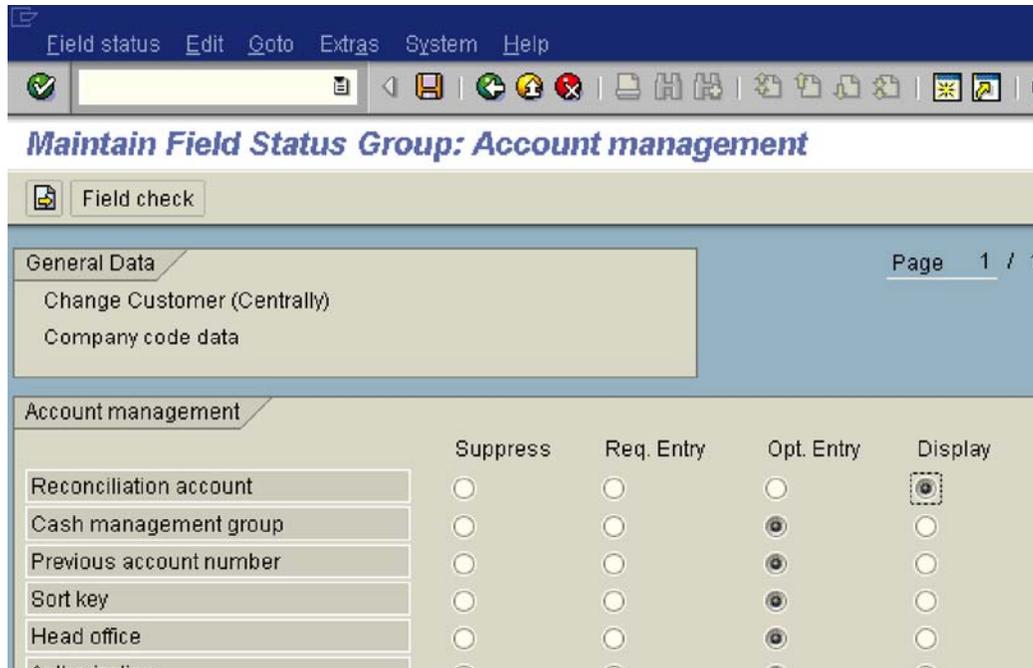


Double click **Company code data**



Double click **Account management** and change reconciliation account from optional entry to display

FIAPR CONFIGURATION



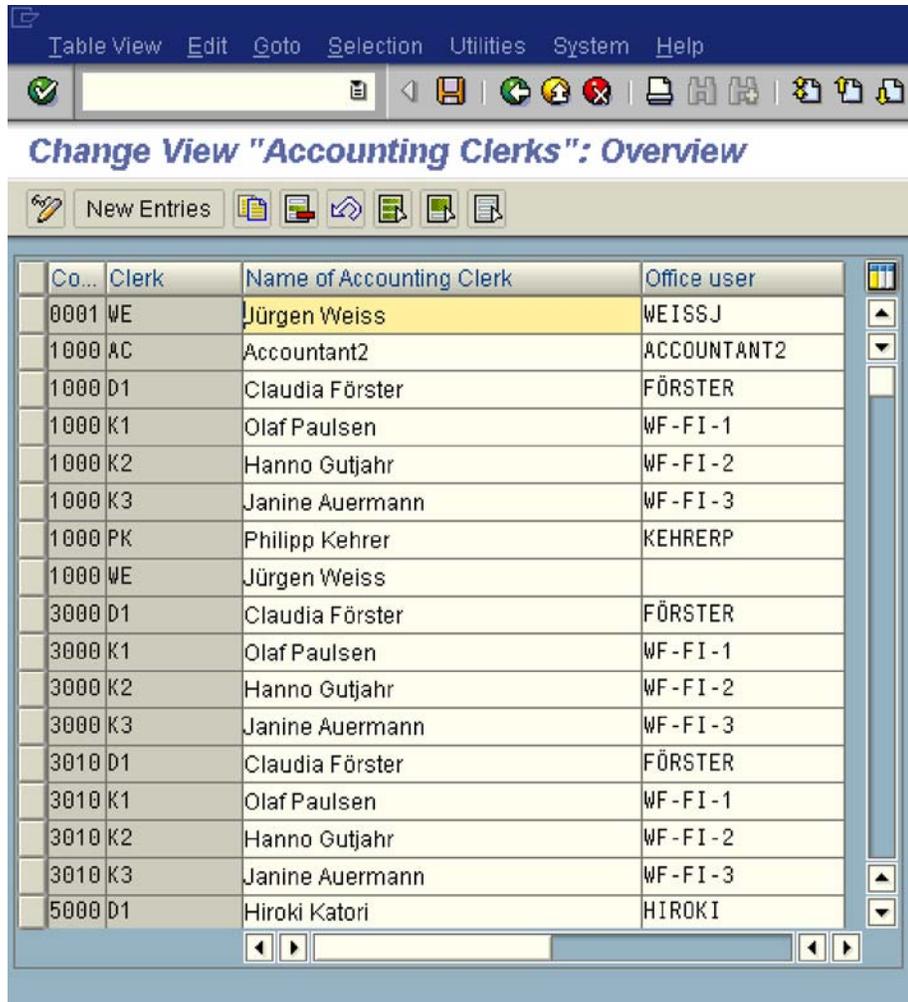
Click on 

1.1.1.4 Enter Accounting Clerk Identification Code for Customers

1MG → Financial Accounting → Accounts Receivable and Accounts Payable
→ Customer Accounts → Master Data → Preparations for Creating Customer
Master Data → Enter Accounting Clerk Identification Code for Customers

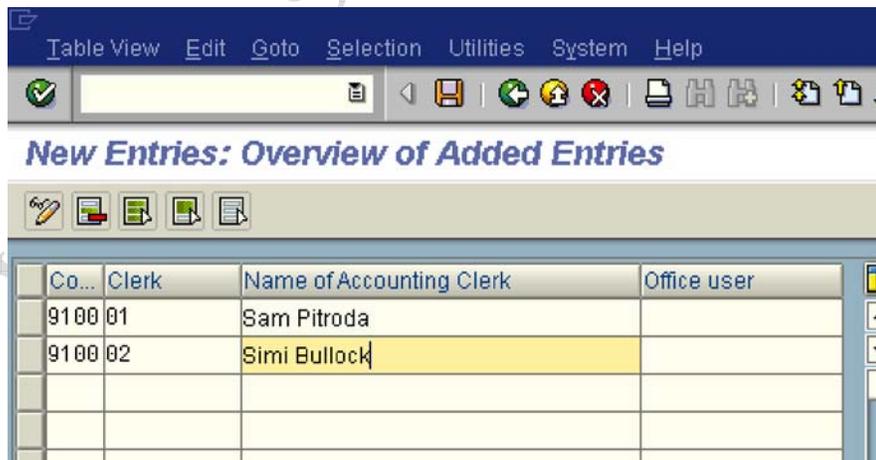
In this step, you define the names of the accounting clerks under a name identification code. You enter the identification code in the customer master records which the accounting clerk supervises. You can use this information for evaluations and for correspondence.

FIAPR CONFIGURATION



Click on  New entries

Update the following:-



Click on Save 

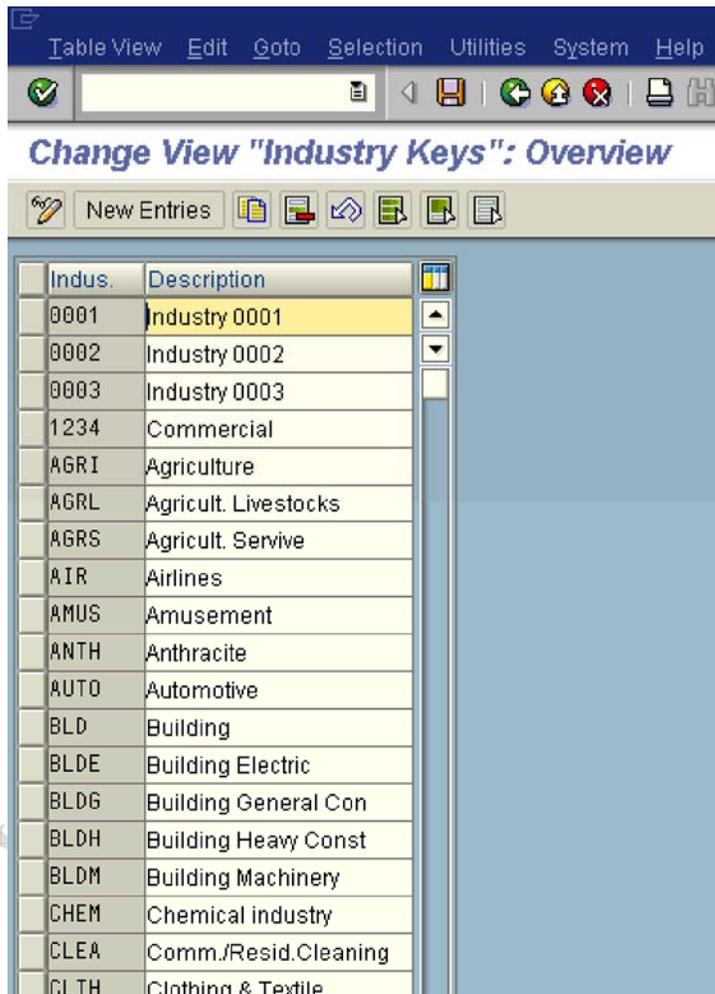
FIAPR CONFIGURATION

1.1.1.5 Define Industries

1MG → Financial Accounting → Accounts Receivable and Accounts Payable
→ Customer Accounts → Master Data → Preparations for Creating Customer
Master Data → Define Industries

In this activity you define the industries you require. You can group together your customers by industry. The industry field is located in the general area of the customer's master record. You specify what industry a business partner belongs to by entering an industry key in its master record. You can use this information for evaluations, for example, to create a customer list according to industry.

We will not configure anything here. In case you want to configure click on new entries, enter a 3 digit code and description.



The screenshot shows the SAP 'Change View Industry Keys: Overview' interface. The window title is 'Change View "Industry Keys": Overview'. The menu bar includes 'Table View', 'Edit', 'Goto', 'Selection', 'Utilities', 'System', and 'Help'. Below the menu bar is a toolbar with various icons. The main area contains a table with two columns: 'Indus.' and 'Description'. The table lists various industry keys and their corresponding descriptions.

Indus.	Description
0001	Industry 0001
0002	Industry 0002
0003	Industry 0003
1234	Commercial
AGRI	Agriculture
AGRL	Agricult. Livestocks
AGRS	Agricult. Service
AIR	Airlines
AMUS	Amusement
ANTH	Anthracite
AUTO	Automotive
BLD	Building
BLDE	Building Electric
BLDG	Building General Con
BLDH	Building Heavy Const
BLDM	Building Machinery
CHEM	Chemical industry
CLEA	Comm./Resid.Cleaning
CLTH	Clothing & Textile

FIAPR CONFIGURATION

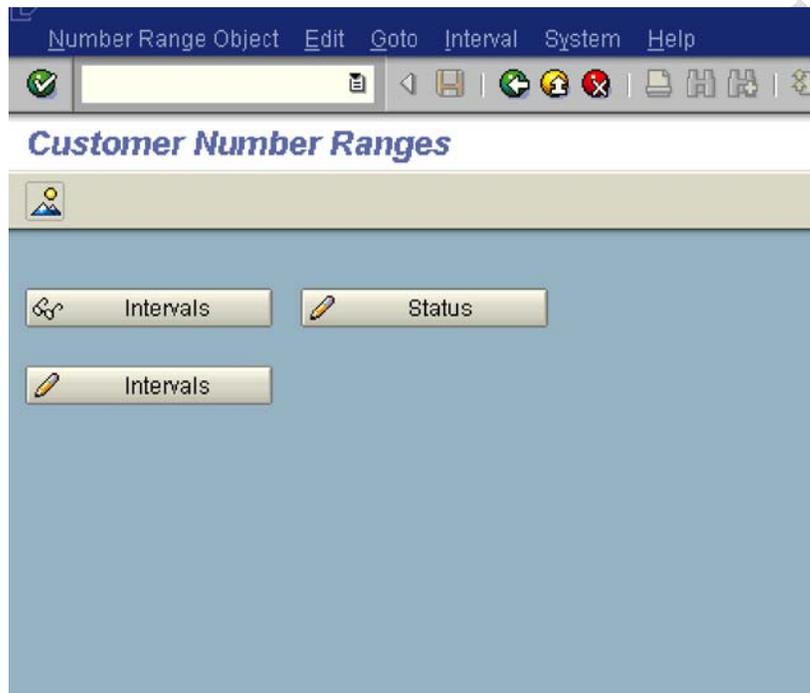
1.1.1.6 Create Number Ranges for Customer Accounts

1MG → Financial Accounting → Accounts Receivable and Accounts Payable
→ Customer Accounts → Master Data → Preparations for Creating Customer
Master Data → Create Number Ranges for Customer Accounts

In this activity you create the number ranges for the customer accounts. To do this, specify the following under a two-character key:

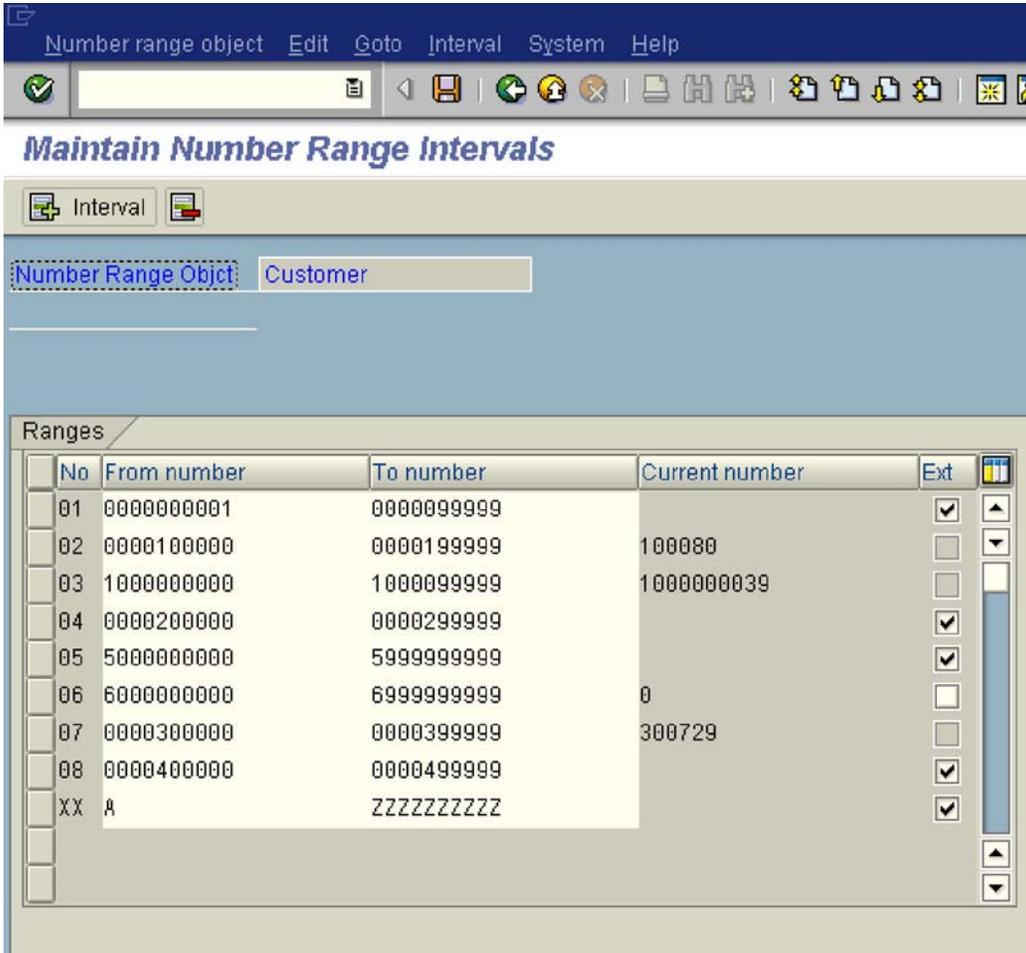
- A number interval from which the account number for the customer accounts is to be selected
- The type of number assignment (internal or external number assignment)

In this screen you will notice that there is no company code selection. The customer number is created at a client level. This means that the same customer number can be extended by more than one company code.

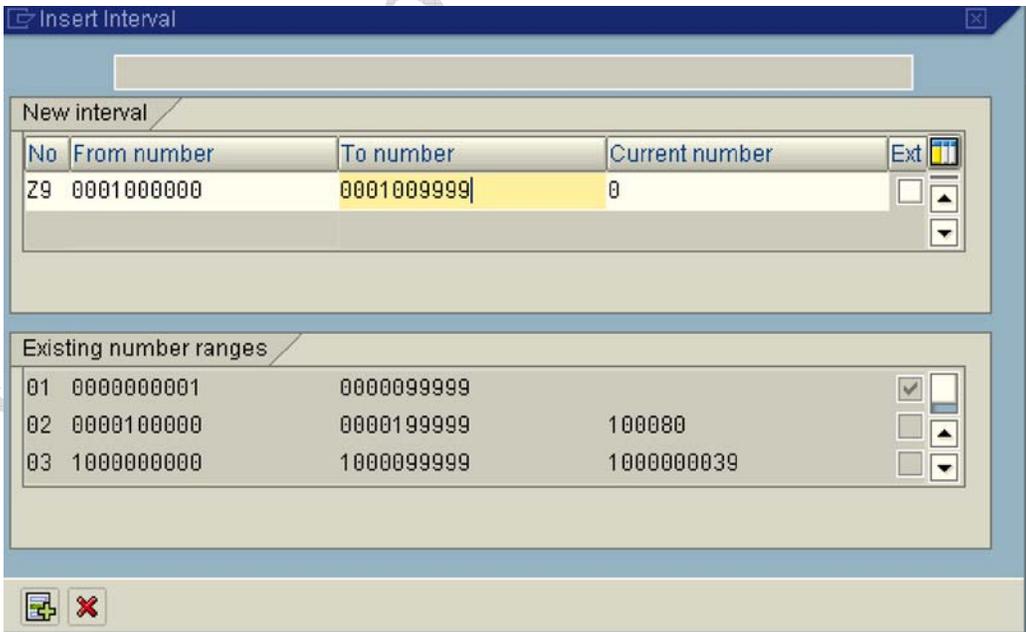


Click on 

FIAPR CONFIGURATION



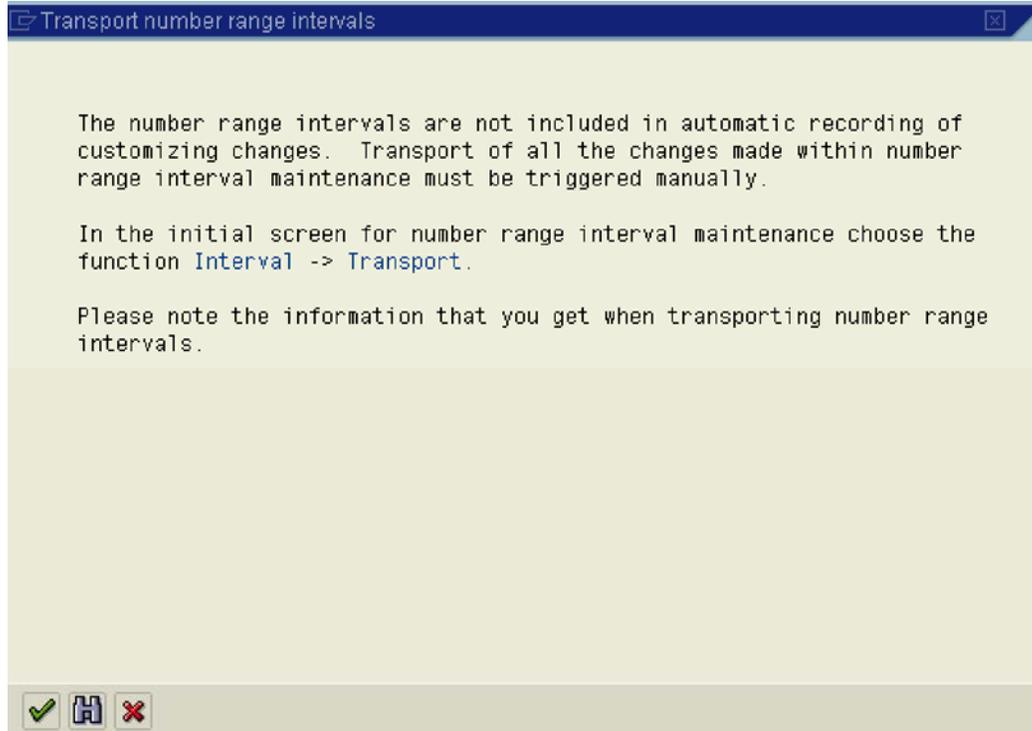
Click on  Interval



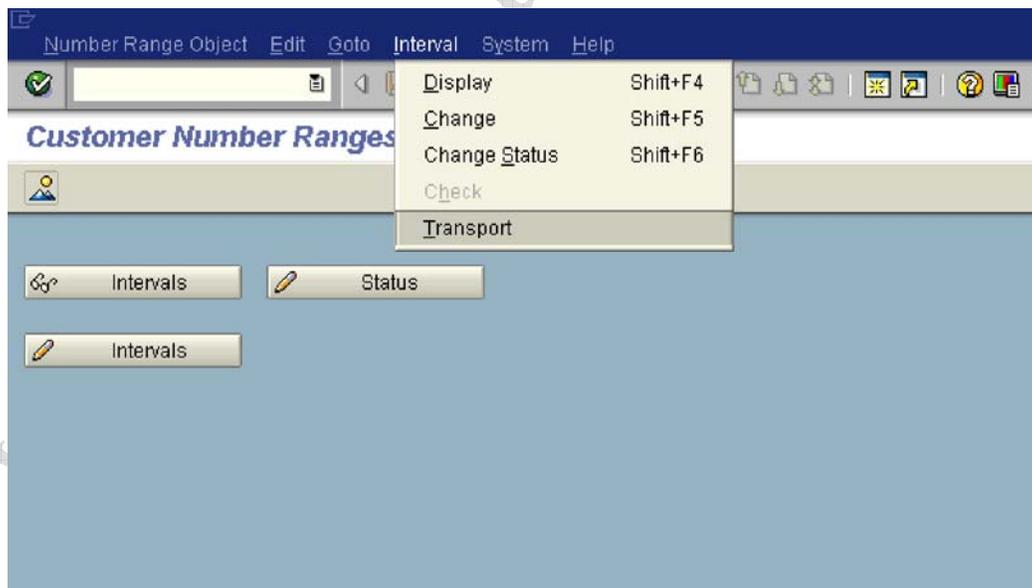
FIAPR CONFIGURATION

Click 

Click on Save 



To Transport



When we transport in the above manner all intervals for the selected number range object are deleted in the target system first. After the import, only the

FIAPR CONFIGURATION

intervals you export are present. The number statuses are imported with their values at the time of export.

Dependent tables are not transported or converted

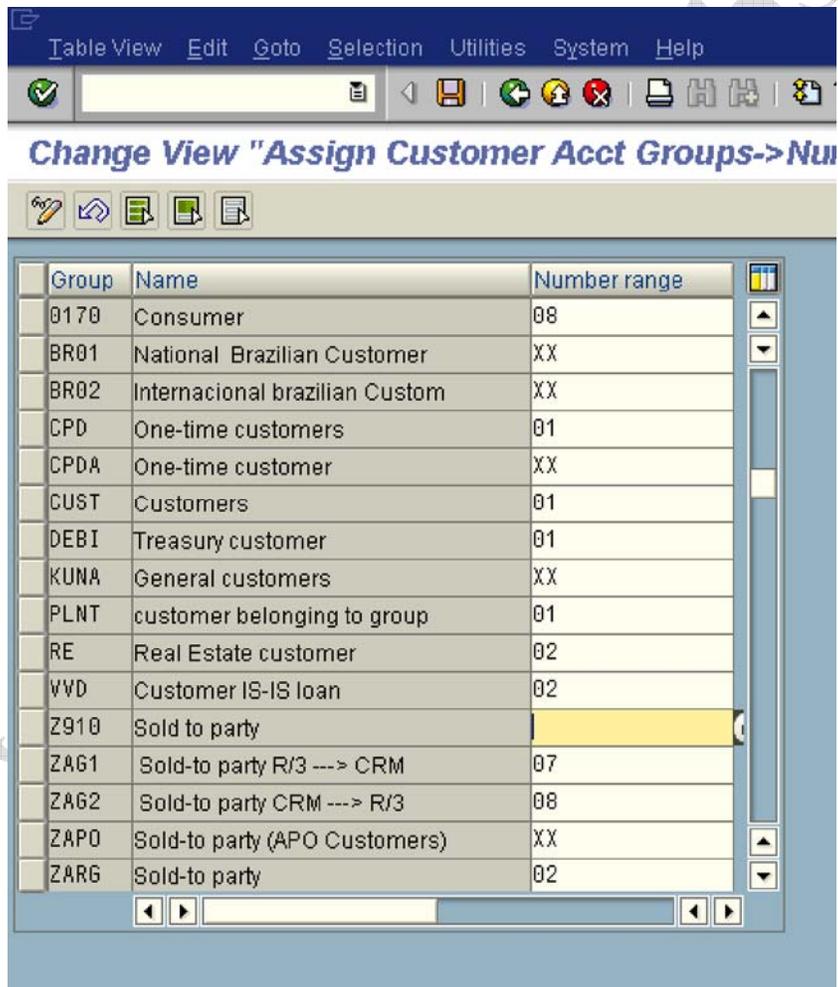
It is advisable that the number ranges are manually maintained on the respective system (quality, production).

1.1.1.7 Assign Number Ranges to Customer Account Groups

1MG → Financial Accounting → Accounts Receivable and Accounts Payable → Customer Accounts → Master Data → Preparations for Creating Customer Master Data → Assign Number Ranges to Customer Account Groups

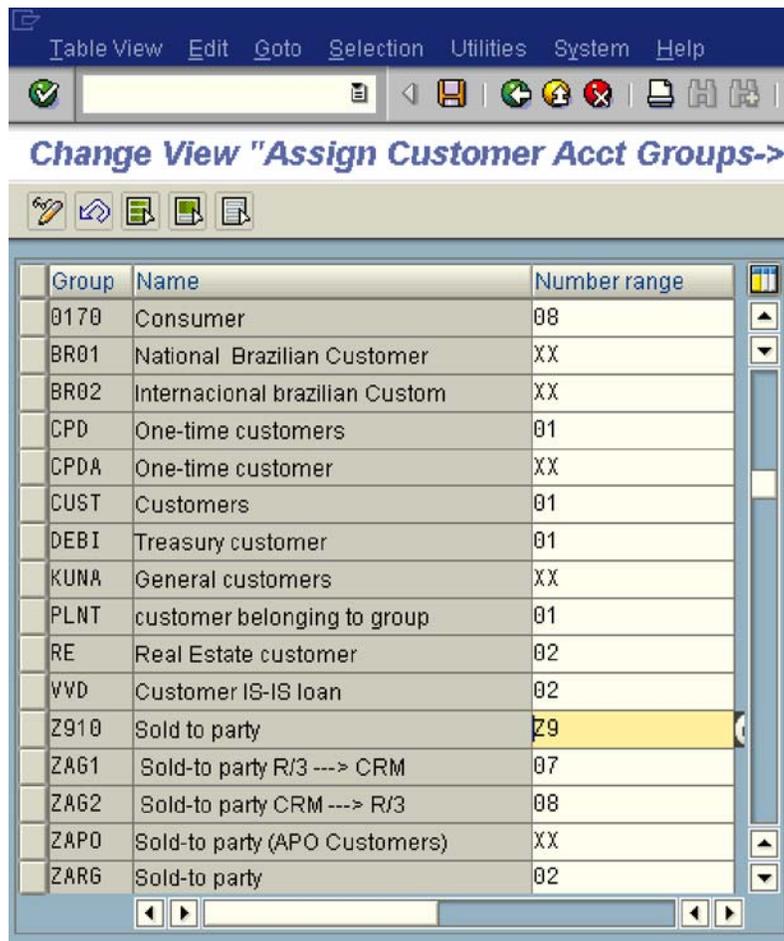
In this step you assign the number ranges you created in the preceding step to the account groups for customers. You can use one number range for several account groups.

We will assign number range Z9 created to account Z910.



FIAPR CONFIGURATION

Update the following:-



Change View "Assign Customer Acct Groups->

Group	Name	Number range
0170	Consumer	08
BR01	National Brazilian Customer	XX
BR02	Internacional brazilian Custom	XX
CPD	One-time customers	01
CPDA	One-time customer	XX
CUST	Customers	01
DEBI	Treasury customer	01
KUNA	General customers	XX
PLNT	customer belonging to group	01
RE	Real Estate customer	02
VVD	Customer IS-IS loan	02
Z910	Sold to party	Z9
ZAG1	Sold-to party R/3 ---> CRM	07
ZAG2	Sold-to party CRM ---> R/3	08
ZAP0	Sold-to party (APO Customers)	XX
ZARG	Sold-to party	02

Click on Save 

1.1.1.8 Delete Customer Master Data (OBR2)

1MG → Financial Accounting → Accounts Receivable and Accounts Payable
→ Customer Accounts → Master Data → Delete Customer Master Data (OBR2)

You can delete the master records for customers by using this program. This program is to be used only during test phase.

The company code for which master records are to be deleted, should not be flagged as productive. Only master records for accounts which do not have any transaction data may be deleted.

The general customer master data is only deleted for customers who are not also created as customers in Sales and Distribution.

You can use transaction code OBR2 in the main SAP Easy Access menu.

FIAPR CONFIGURATION

The screenshot shows the SAP FIAPR Configuration interface for 'Deleting Master Data'. The window title is 'Program Edit Goto System Help'. The main content is divided into three sections:

- Deletion quantity selection:** Contains checkboxes for 'Delete customers', 'Delete vendors', 'Delete G/L accounts', and 'Process sample accounts also'. Below each checkbox are input fields for 'Customers', 'Vendors', and 'G/L accounts', each followed by a 'to' field and a right-pointing arrow button.
- Deletion depth:** Contains checkboxes for 'Only general master data', 'With general master data', and 'Process sample accounts also'. Below each checkbox are input fields for 'In chart of accounts' and 'In company code'.
- Program control:** Contains a checked checkbox for 'Test run' and unchecked checkboxes for 'Delete per deletion flag only', 'G/L account detail log', 'Customer detail log', and 'Vendor detail log'.

1.2 Vendor Accounts

1.2.1 Master Records

1.2.1.1 Define Account Groups with Screen Layout (Vendors)

1MG → Financial Accounting → Accounts Receivable and Accounts Payable
→ Vendor Accounts → Master Data → Preparations for Creating Vendor
Master Data → Define Account Groups with Screen Layout (Vendors)

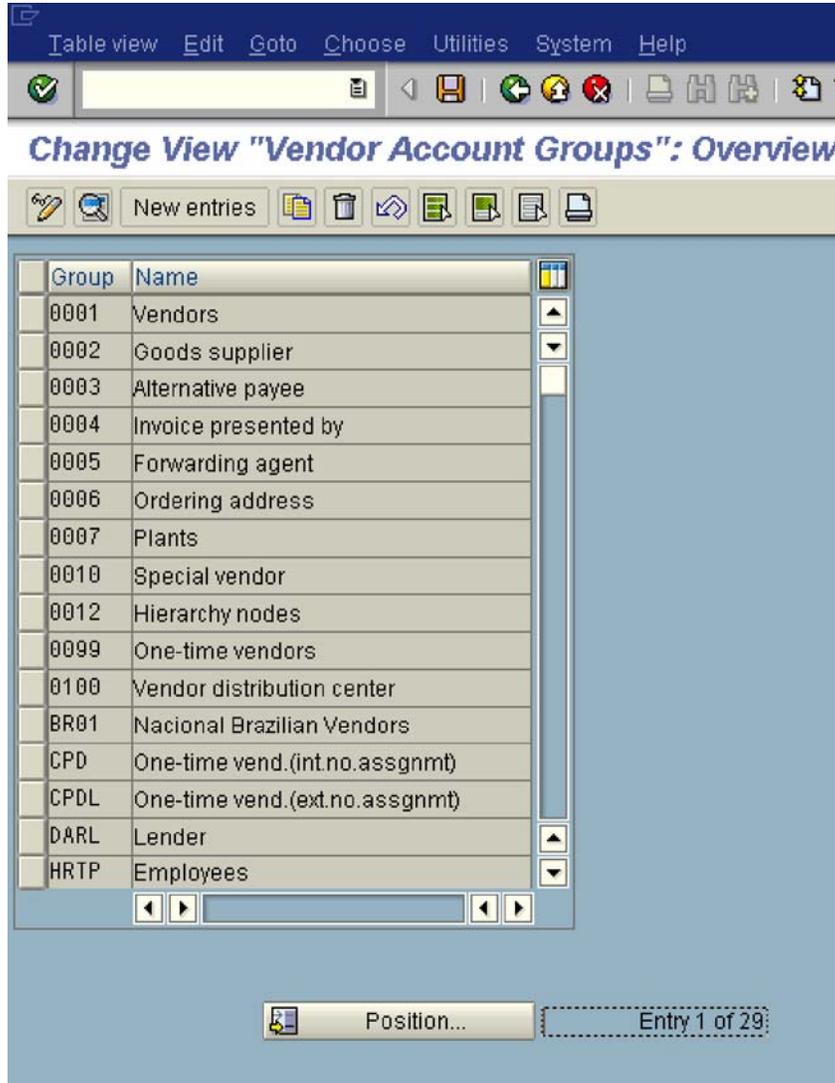
In this step you specify the account groups for vendors.

Via the account group you determine

- The interval for the account numbers
- Whether the number is assigned internally by the system or externally by the user (type of number assignment)

FIAPR CONFIGURATION

- Whether it is a one-time account
- Which fields are ready for input or must be filled when creating and changing master Data (field status)



Click on 

Update the following: -

FIAPR CONFIGURATION

The screenshot shows the SAP FIAPR configuration interface. At the top, there is a menu bar with 'Table view', 'Edit', 'Goto', 'Choose', 'Utilities', 'System', and 'Help'. Below the menu is a toolbar with various icons. The main title is 'New Entries: Details of Added Entries'. Below the title is a toolbar with 'Edit field status', a trash icon, and navigation arrows. The 'Account group' is set to 'Z910'. The 'General data' section contains a 'Name' field with the value 'Vendors A Ltd' and a 'One-time account' checkbox which is unchecked. The 'Field status' section lists 'General data', 'Company code data', and 'Purchasing data'.

Click on Save 

Double Click [Company code data](#)

The screenshot shows the SAP FIAPR configuration interface for 'Maintain Field Status Group: Overview'. At the top, there is a menu bar with 'Field status', 'Edit', 'Goto', 'Extras', 'System', and 'Help'. Below the menu is a toolbar with various icons. The main title is 'Maintain Field Status Group: Overview'. Below the title is a toolbar with a search icon and 'Subgroup list'. The 'General Data' section contains 'Acct group' set to 'Z910', 'Vendors A Ltd', and 'Company code data'. The 'Select Group' section lists 'Account management', 'Payment transactions', 'Correspondence', and 'Withholding tax data, w/h tax 2'. The 'Page' indicator shows '1 / 1'.

Double Click [Account management](#)

FIAPR CONFIGURATION

Make Reconciliation account and sort key as Req. entry as follows

The screenshot shows the SAP 'Maintain Field Status Group: Account management' interface. The 'General Data' section includes 'Acct group Z910', 'Vendors A Ltd', and 'Company code data'. The 'Account management' section contains a table with columns for 'Suppress', 'Req. Entry', 'Opt. Entry', and 'Display'. The 'Sort key' row has its 'Req. Entry' radio button selected.

	Suppress	Req. Entry	Opt. Entry	Display
Reconciliation account	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Cash management group	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Previous account number	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Sort key	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Head office	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Authorization	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Preference indicator	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Minority indicator	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Withholding tax code (1)	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Withd.tax exempt., withd.tax 1	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Interest calculation	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Withh.tax cat., exemp.reason(1)	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Withholding Tax Country	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Personnel number	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Release Group	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Gross income tax	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Click on 

Make Terms of payment Req. entry

FIAPR CONFIGURATION

The screenshot shows the SAP FIAPR configuration interface. At the top, there is a menu bar with 'Field status', 'Edit', 'Goto', 'Extras', 'System', and 'Help'. Below the menu bar is a toolbar with various icons. The main title is 'Maintain Field Status Group: Payment transactions'. There is a 'Field check' button. The 'General Data' section shows 'Acct group Z910', 'Vendors A Ltd', and 'Company code data'. The 'Payment transactions' section contains a table with columns for 'Suppress', 'Req. Entry', 'Opt. Entry', and 'Display'. The 'Req. Entry' column for 'Terms of payment' is selected.

	Suppress	Req. Entry	Opt. Entry	Display
Terms of payment	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Double invoice validation	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Payment block	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Payment methods	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Alternative payee account	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Clearing with customer	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Bill of exchange limit	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Cashed checks duration	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Invoice verification tol.group	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Tolerance group	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
House bank	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Payment advice via EDI	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Single pmnt, grp key, PM supl.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Credit memo terms of payment	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Alternative payee in document	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Click on Save 

1.2.1.2 Define Screen Layout per Company Code (Vendors)

1MG → Financial Accounting → Accounts Receivable and Accounts Payable
→ Vendor Accounts → Master Data → Preparations for Creating Vendor
Master Data → Define Screen Layout per Company Code (Vendors)

Here you determine, depending on the company code, which company code-dependent master record fields

- are ready for input

FIAPR CONFIGURATION

1.2.1.3 Define Screen Layout per Activity (Vendors)

1MG → Financial Accounting → Accounts Receivable and Accounts Payable
→ Vendor Accounts → Master Data → Preparations for Creating Vendor
Master Data → Define Screen Layout per Activity (Vendors)

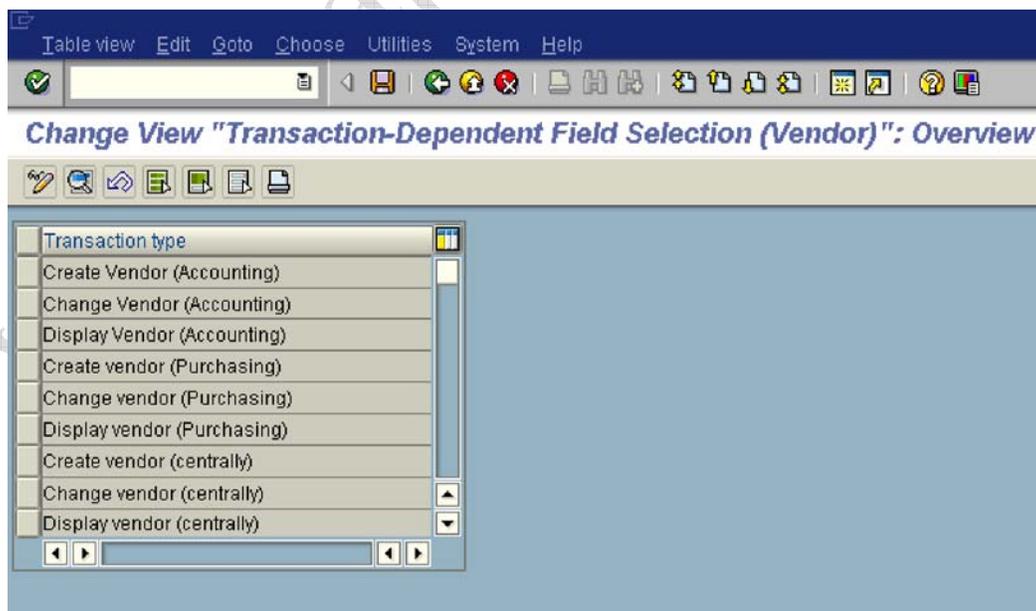
In this activity you specify, depending on the transactions (display, create, change) for customer master data, which master record fields

- are ready for input
- require an entry
- are hidden.

This specification is linked with the field status of the account group and the company code-dependent specification. By means of the link, you can see which status the fields have on the entry screen for master data. In this case, the fields take on the status which has the highest priority. Hiding a field has the highest priority, followed by a display field, a required field and then an optional field:

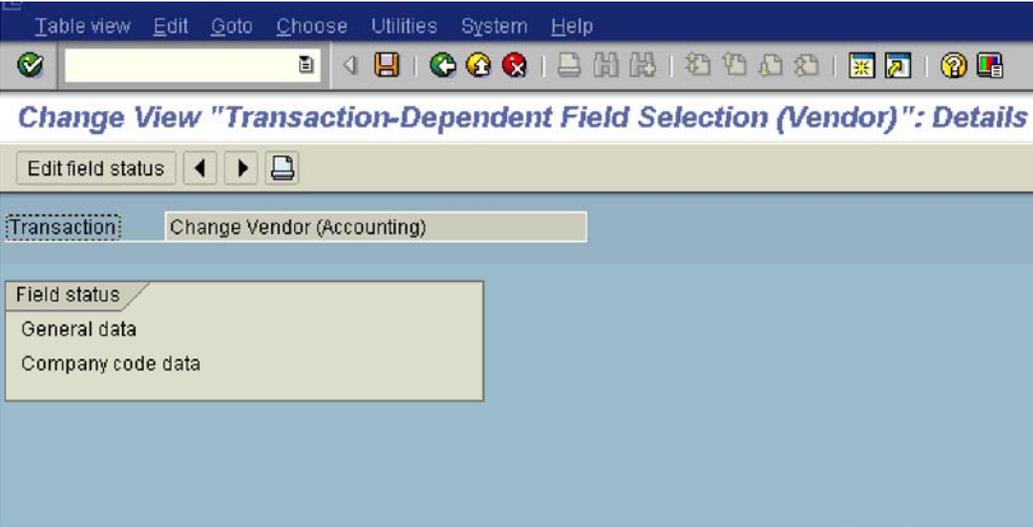
This configuration is required if the fields are to be filled when creating and are not to be changed via the change transaction. This is required for reconciliation account. The reconciliation account updated during the create mode should not be changed later on in the change mode. This will create a lot of problem. In the change mode the field should not be available for change. It should be only in the display mode.

Let us configure that.

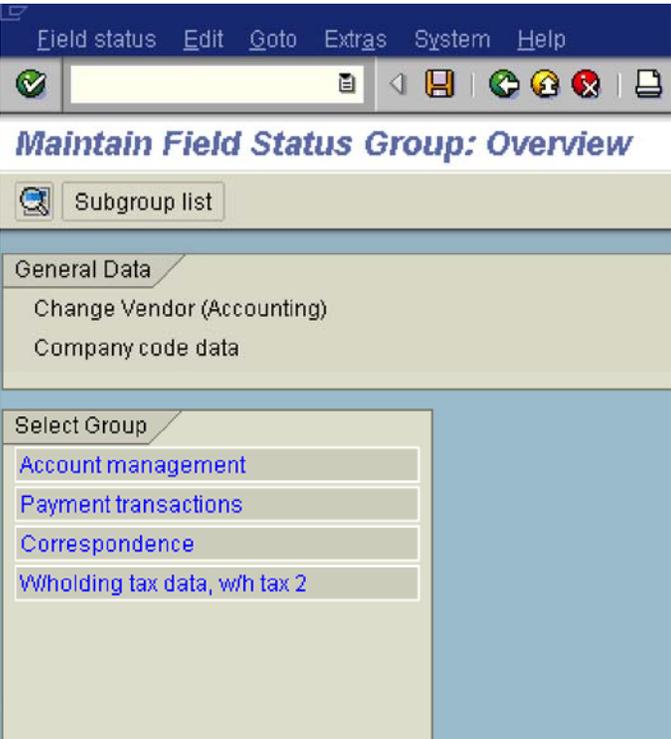


FIAPR CONFIGURATION

Double click

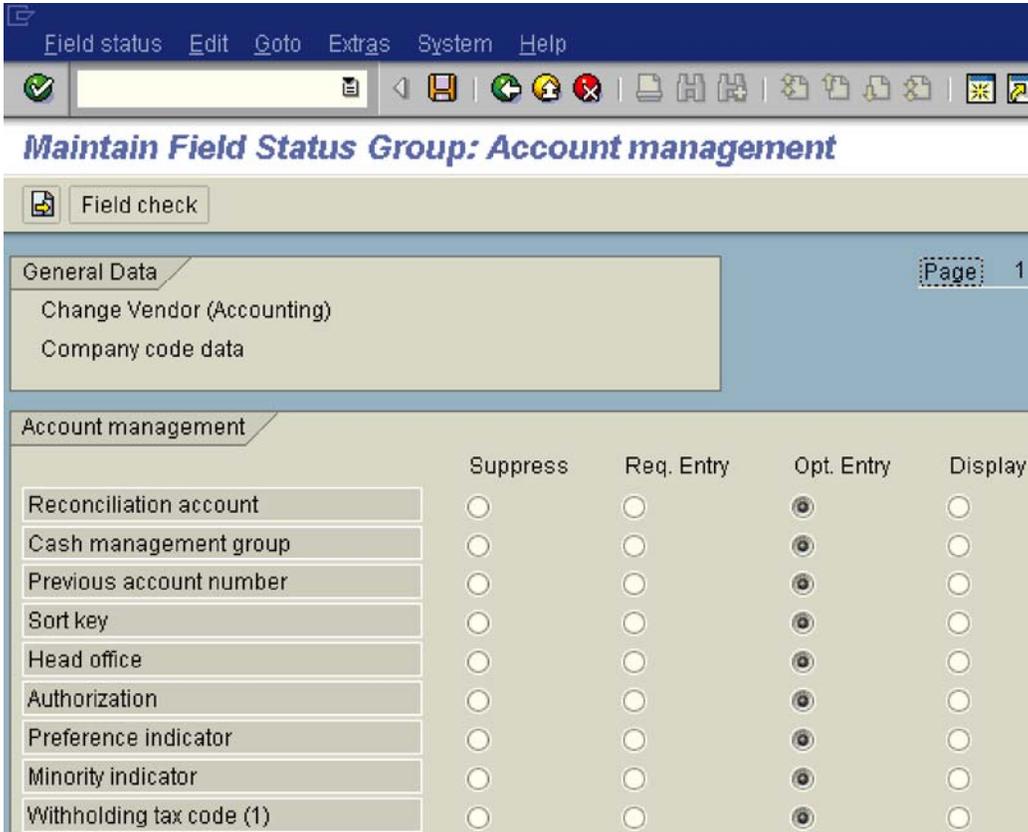


Double click

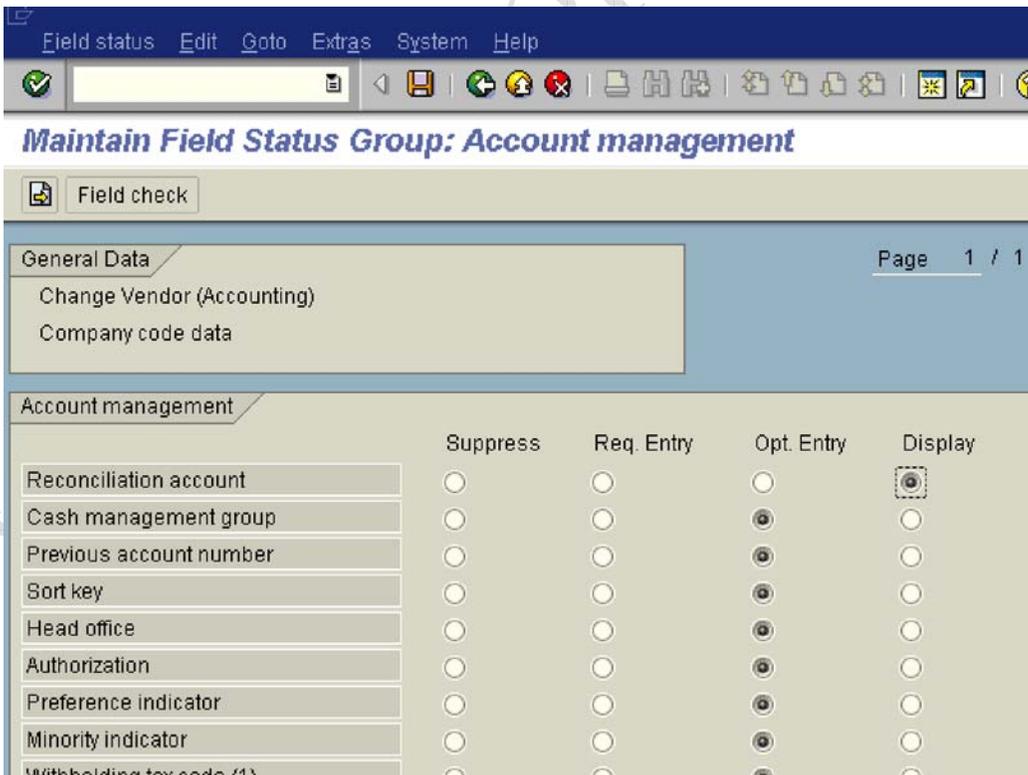


Double click

FIAPR CONFIGURATION



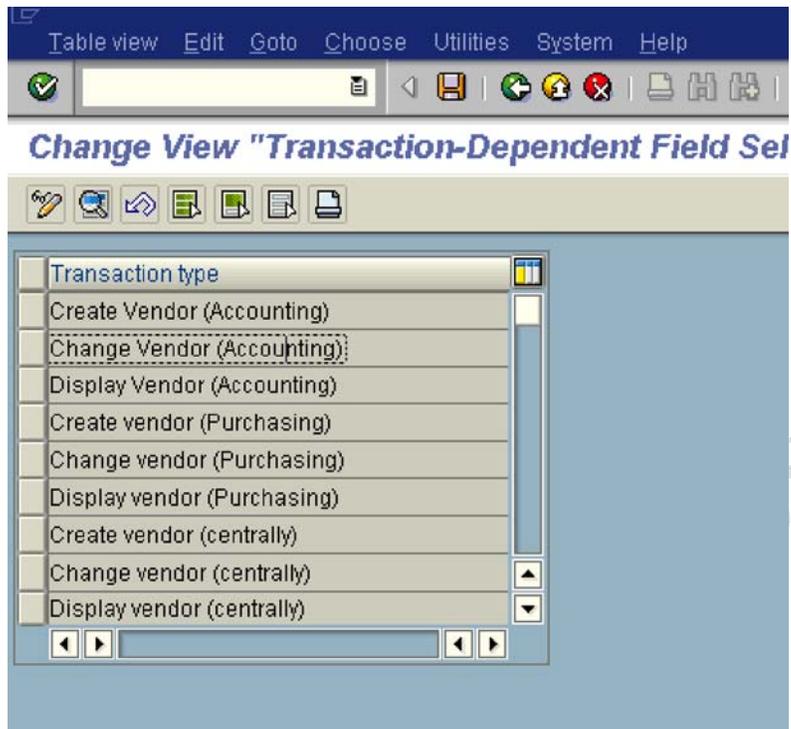
Change the Reconciliation account from Opt. Entry to Display

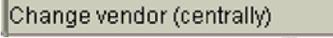


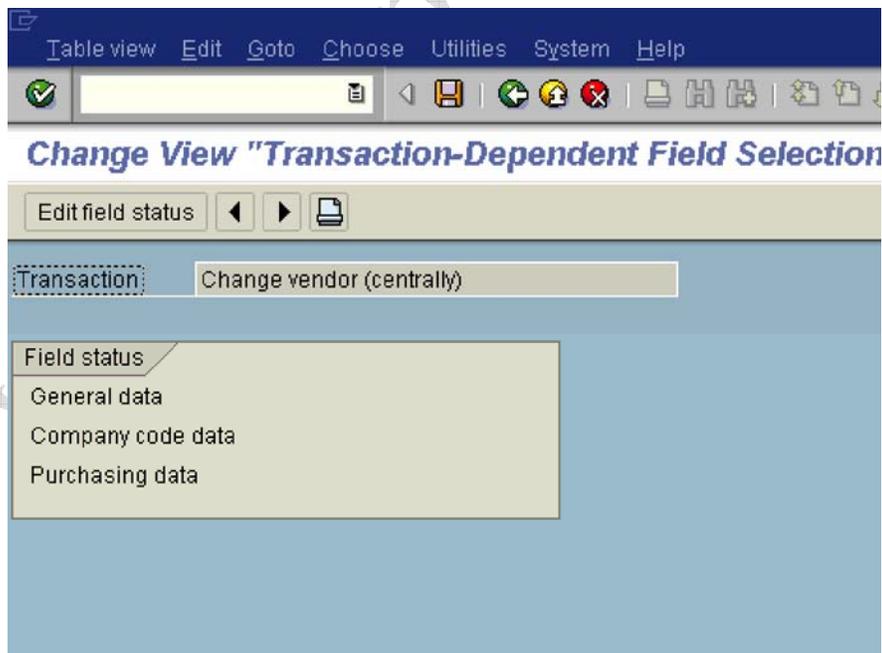
FIAPR CONFIGURATION

Click on 

Similarly also make the Reconciliation account as display in Change Vendor (centrally activity).

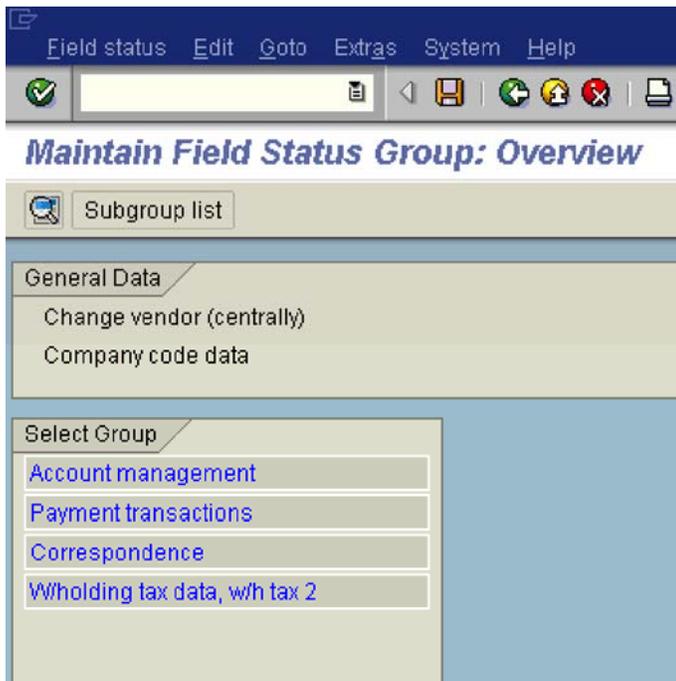


Double click 



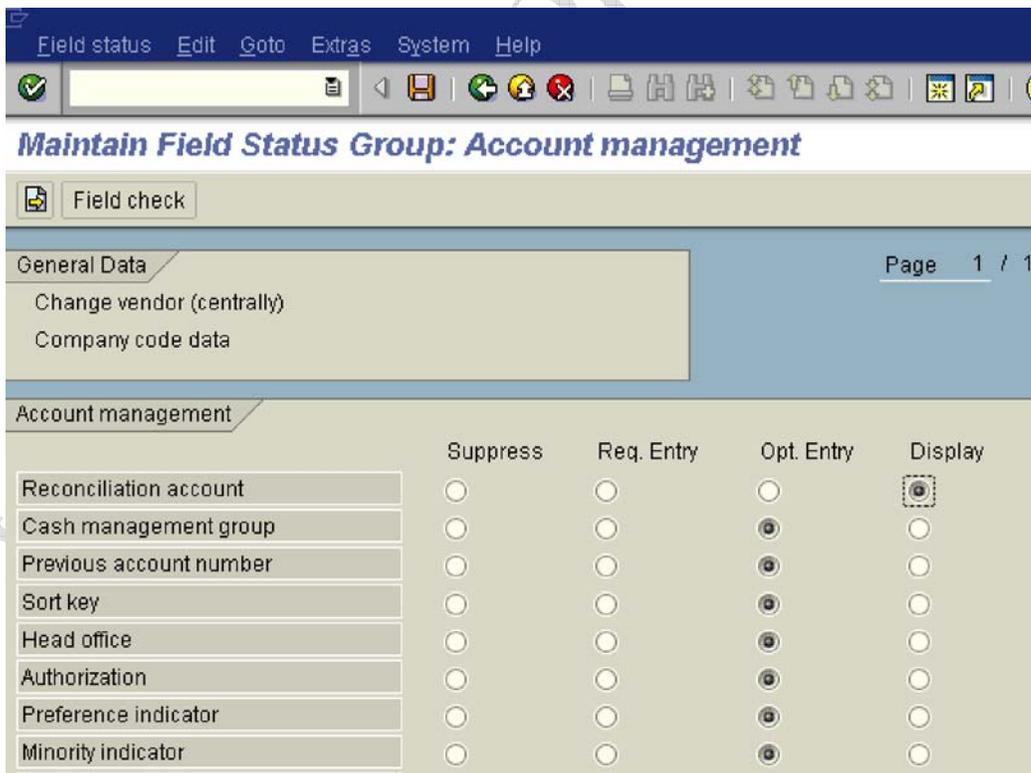
FIAPR CONFIGURATION

Double click **Company code data**



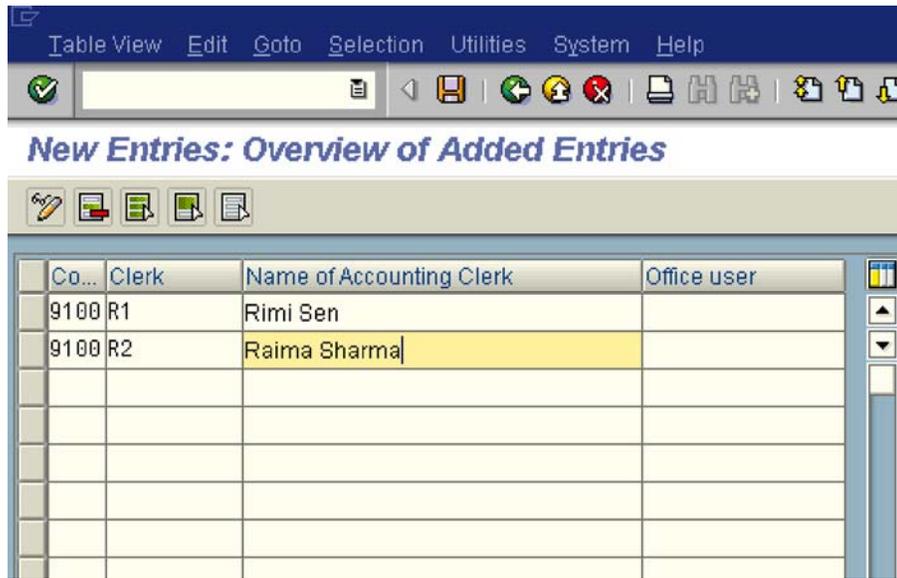
Double click **Account management**

Change the Reconciliation account from Opt. entry to **Display**



FIAPR CONFIGURATION

Update the following:-



Click on Save 

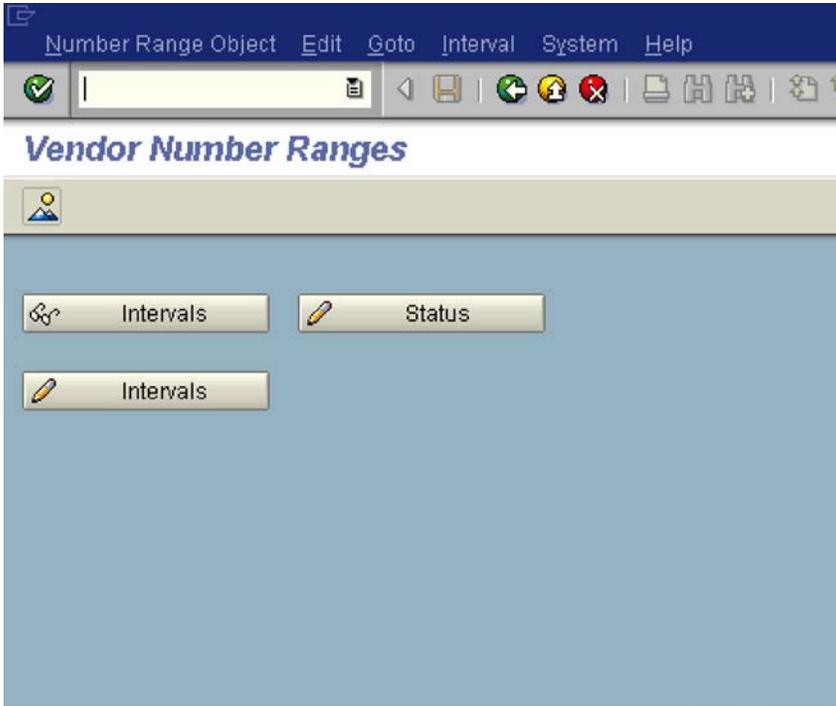
1.2.1.5 Create Number Ranges for Vendor Accounts

1MG → Financial Accounting → Accounts Receivable and Accounts Payable
→ Vendor Accounts → Master Data → Preparations for Creating Vendor
Master Data → Create Number Ranges for Vendor Accounts

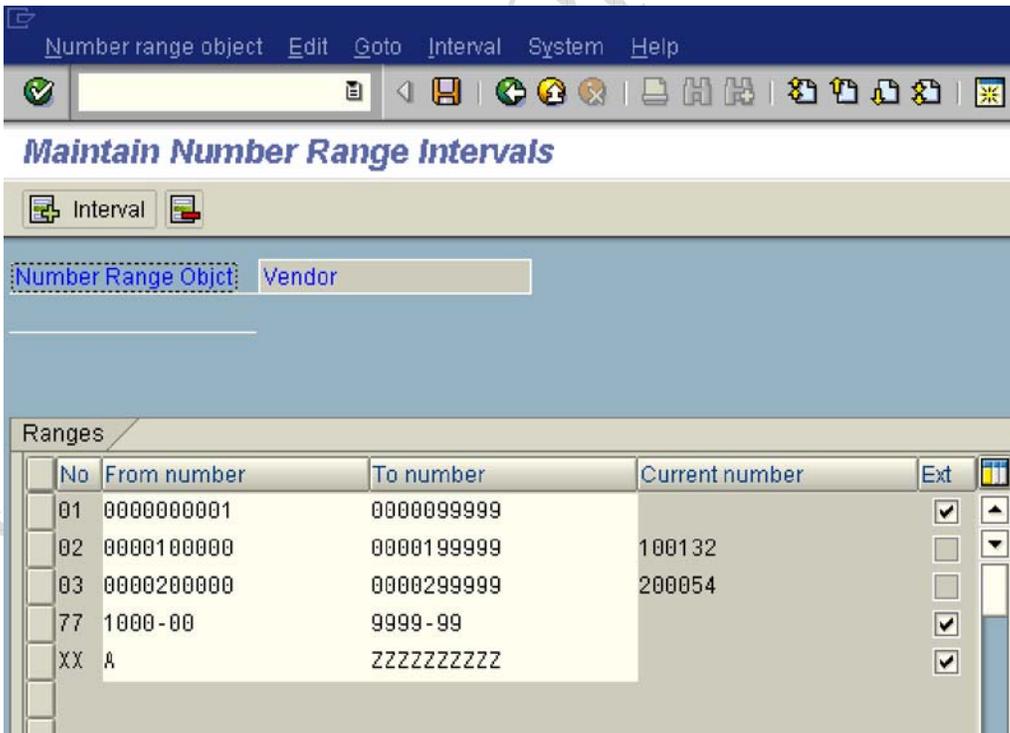
Here you create the number ranges for vendor accounts. You specify whether the number range is internal or external. Internal number range means the system allots the number automatically from the number range. External number range means the system expects the user to allot the number from the specified range.

In this screen you will notice that there is no company code selection. The Vendor number is created at a client level. This means that the same vendor number can be extended by more than one company code.

FIAPR CONFIGURATION



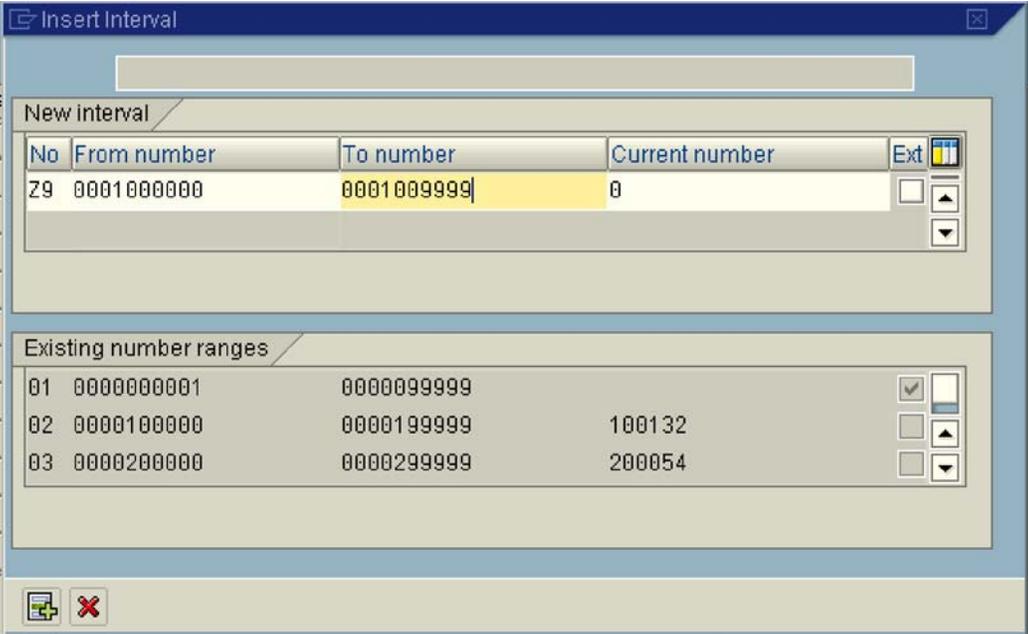
Click on 



FIAPR CONFIGURATION

Click on  Interval

Update the following:-

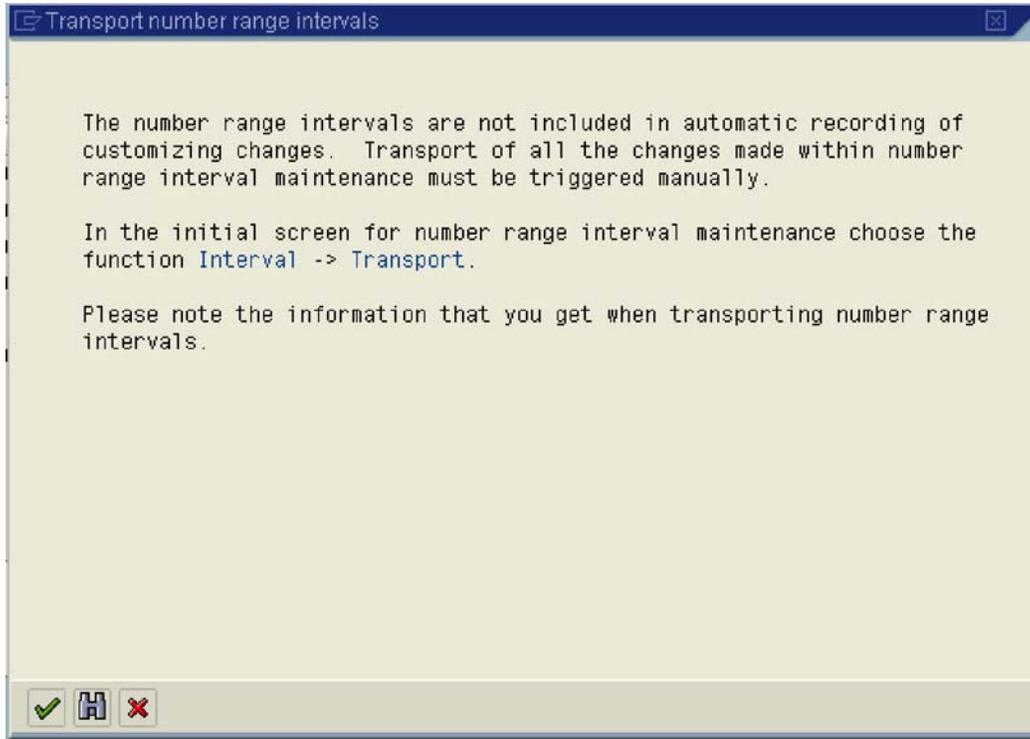


Click on 

Click on Save 

You get the following message

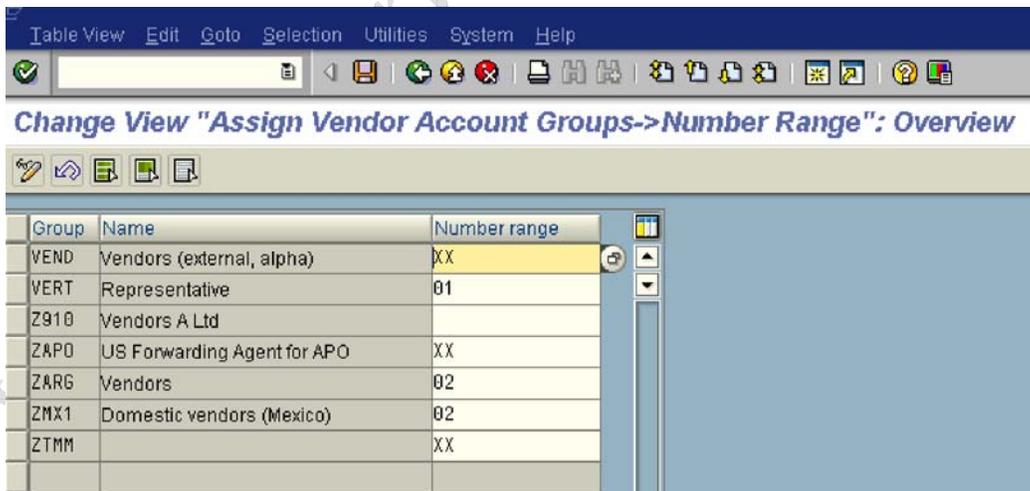
FIAPR CONFIGURATION



1.2.1.6 Assign Number Ranges to Vendor Account Groups

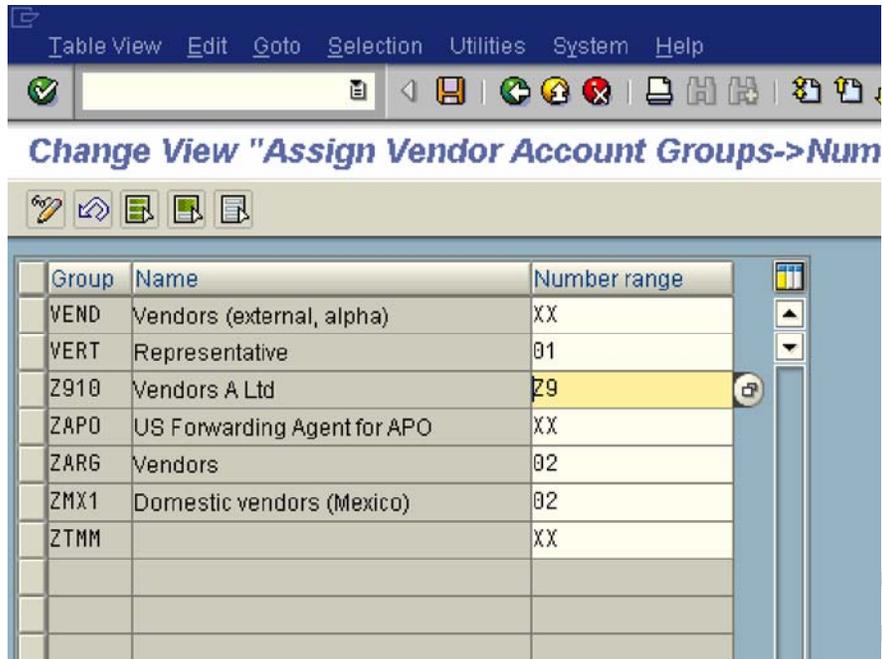
1MG → Financial Accounting → Accounts Receivable and Accounts Payable
→ Vendor Accounts → Master Data → Preparations for Creating Vendor
Master Data → Assign Number Ranges to Vendor Account Groups

Assign number range **Z9** to account group **Z910**



Update the following:-

FIAPR CONFIGURATION



The screenshot shows the SAP FIAPR configuration interface. The title bar reads "Change View 'Assign Vendor Account Groups->Num...". The table below lists various vendor account groups with their names and number ranges. The row for "Z910 Vendors A Ltd" is highlighted in yellow.

Group	Name	Number range
VEND	Vendors (external, alpha)	XX
VERT	Representative	01
Z910	Vendors A Ltd	Z9
ZAPO	US Forwarding Agent for APO	XX
ZARG	Vendors	02
ZMX1	Domestic vendors (Mexico)	02
ZTMM		XX

Click on Save 

1.2.1.7 Delete Vendor Master Data (OBR2)

1MG → Financial Accounting → Accounts Receivable and Accounts Payable
→ Vendor Accounts → Master Data → Delete Vendor Master Data

Here you can delete the master Data for vendors. You can use this program in the test phase. The company code, for which master Data are to be deleted, should not be flagged as productive. Only master Data for accounts which do not have any transaction data may be deleted.

The general vendor master data is only deleted for vendors who are not also created as vendors in Purchasing.

FIAPR CONFIGURATION

The screenshot shows the SAP FIAPR Configuration window titled "Deleting Master Data". The window has a menu bar with "Program", "Edit", "Goto", "System", and "Help". Below the menu bar is a toolbar with various icons. The main content area is divided into three sections:

- Deletion quantity selection:** This section contains four rows of checkboxes and input fields. The first row is for "Delete customers", the second for "Delete vendors", the third for "Delete G/L accounts", and the fourth for "Process sample accounts also". Each row has two input fields separated by "to" and a right-pointing arrow icon.
- Deletion depth:** This section contains two rows of checkboxes and input fields. The first row is for "Only general master data" with an input field "In chart of accounts". The second row is for "With general master data" with an input field "In company code".
- Program control:** This section contains five rows of checkboxes. The first row is "Test run" (checked). The second row is "Delete per deletion flag only". The third row is "G/L account detail log". The fourth row is "Customer detail log". The fifth row is "Vendor detail log" (checked).

1.3 Business Transactions

1.3.1 Incoming Invoices/Credit Memos

1.3.1.1 Maintain Terms of Payment

1MG → Financial Accounting → Accounts Receivable and Accounts Payable → Business Transactions → Incoming Invoices/Credit Memos → Maintain Terms of Payment

Here you can define rules which are stored under a four-character key called as payment term. You assign this terms of payment to the vendors master record. The payment term is proposed when entering a document to the vendor account.

You can use the same key for the terms of payment for both customers and vendors who have the same payment terms. SAP recommends, however, that

FIAPR CONFIGURATION

you use different terms of payment keys for customers and vendors and limit the permitted account type correspondingly within the terms of payment.

Let us configure 2 payment terms.

- 1) Payable to vendor 60 days. If paid within 30 days 2 % cash discount can be availed.
- 2) Receivable from customer within 45 days. If paid within 15 days 2 % cash discount will be paid.

Generally document date is selected as the default baseline date. **Document date** is the invoice date.

You configure both the payment terms for customers and vendor using the same configuration path.

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FIAPR CONFIGURATION

The screenshot shows the SAP FIAPR configuration interface for 'Terms of Payment'. The title bar includes 'Table View', 'Edit', 'Goto', 'Selection', 'Utilities', 'System', and 'Help'. Below the title bar is a toolbar with various icons. The main content area is titled 'Change View "Terms of Payment": Overview' and contains a 'New Entries' button and a list of three payment terms (0001, 0002, 0003). Each term has a 'Day limit' and a 'Sales text' field. The 'Sales text' field contains the following descriptions:

- 0001: Payable immediately Due net
- 0002: Within 30 days 2 % cash discount, Within 45 days Due net, Within 14 days 3 % cash discount
- 0003: Within 14 days 2 % cash discount, Within 30 days 1.5 % cash discount, Within 45 days Due net, Baseline date on 30 of the month

At the bottom of the screen, there is a 'Position...' button and the text 'Entry 1 of 51'.

Click on

FIAPR CONFIGURATION

The screenshot shows the SAP FIAPR configuration interface. The title bar includes 'Table View', 'Edit', 'Goto', 'Selection', 'Utilities', 'System', and 'Help'. The main window title is 'New Entries: Details of Added Entries'. The interface is divided into several sections:

- Payment terms:** Set to 'Z910'. 'Sales text' is empty. 'Day limit' is empty. 'Own explanation' is '60 days due 2% cash disc 30 day'.
- Account type:** 'Customer' is unchecked, 'Vendor' is checked.
- Baseline date calculation:** 'Fixed day' and 'Additional months' are both empty.
- Pmnt block/pmnt method default:** 'Block key' and 'Payment method' are both empty.
- Default for baseline date:** 'No default' is selected, 'Posting date' and 'Entry date' are unselected. 'Document date' is also unselected.
- Payment terms table:**

Term	Percentage	No. of days	/	Fixed date	Additional months
1.	2.000 %	30			
2.		60			
3.					
- Explanations:** A table with one row containing '60 days due 2% cash disc 30 day'.

Click on Save 

Let us configure another payment term.

Click 

Now we will configure payment term for customer.

Click on 

FIAPR CONFIGURATION

Update the following:-

The screenshot shows the SAP FIAPR configuration interface. The title bar includes 'Table View', 'Edit', 'Goto', 'Selection', 'Utilities', 'System', and 'Help'. The main window title is 'New Entries: Details of Added Entries'. The form contains several sections:

- Payment terms:** Z911, Sales text: 45 day due net 15 days 3% disc
- Day limit:** (empty), Own explanation: (empty)
- Account type:** Customer, Vendor
- Baseline date calculation:** Fixed day: (empty), Additional months: (empty)
- Prmt block/prmnt method default:** Block key: ; Payment method:
- Default for baseline date:** No default, Posting date, Document date, Entry date
- Payment terms:** Installment payment, Rec. Entries: Supplement fm Master
- Table of Payment Terms:**

Term	Percentage	No. of days	/	Fixed date	Additional months
1.	3.000 %	15			
2.		45			
3.					
- Explanations:** Within 15 days 3 % cash discount; Within 45 days Due net

Click on Save 

1.3.1.2 Define Terms of Payment for Installment Payments

1MG → Financial Accounting → Accounts Receivable and Accounts Payable → Business Transactions → Incoming Invoices/Credit Memos → Define Terms of Payment for Installment Payments

Here you can configure whether an invoice amount is to be divided into partial amounts with different due dates. For this, you must specify the amount of the holdback/retainage in percent and the terms of payment for each holdback/retainage payment. If you then post an invoice with terms of holdback/retainage payment, the system generates the corresponding number of line items due to your specifications for the holdback/retainage.

We want to create a installment payment key where 60 % of the amount is payable to vendor within 90 days and the balance 40 % in 120 days.

FIAPR CONFIGURATION

Let us create 3 payment terms (keys) using configuration path in step 1.3.1.1

The Installment payment tick is very important.

The screenshot shows the SAP configuration interface for 'New Entries: Details of Added Entries'. The window title is 'Table View Edit Goto Selection Utilities System Help'. The main content area is divided into several sections:

- Payment terms:** Z912
- Sales text:** (empty)
- Day limit:** (empty)
- Own explanation:** 60% payable 90 days 40% 120 days
- Account type:** Customer, Vendor
- Baseline date calculation:** Fixed day (empty), Additional months (empty)
- Pmnt block/pmnt method default:** Block key (empty), Payment method (empty)
- Default for baseline date:** No default, Posting date, Document date, Entry date
- Payment terms:** Installment payment, Rec. Entries: Supplement fm Master
- Table:**

Term	Percentage	No. of days	/	Fixed date	Additional months
1.	%				
2.	%				
3.					

Explanations:

60% payable 90 days 40% 120 days

Click on Save 

Click on 

FIAPR CONFIGURATION

The screenshot shows the SAP configuration window for 'New Entries: Details of Added Entries'. The window has a menu bar with 'Table View', 'Edit', 'Goto', 'Selection', 'Utilities', 'System', and 'Help'. Below the menu bar is a toolbar with various icons. The main content area is divided into several sections:

- Payment terms:** Z913
- Sales text:** (empty field)
- Day limit:** (empty field)
- Own explanation:** 60% payable 90 days
- Account type:**
 - Customer
 - Vendor
- Baseline date calculation:**
 - Fixed day: (empty field)
 - Additional months: (empty field)
- Pmnt block/pmnt method default:**
 - Block key: (empty field)
 - Payment method: (empty field)
- Default for baseline date:**
 - No default
 - Posting date
 - Document date
 - Entry date
- Payment terms table:**
 - Installment payment
 - Rec. Entries: Supplement fm Master

Term	Percentage	No. of days	/	Fixed date	Additional months
1.	%	90			
2.	%				
3.					
- Explanations:**
 - 60% payable 90 days

Click on Save 

Click on 

FIAPR CONFIGURATION

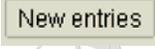
The screenshot shows the SAP FIAPR configuration interface. At the top, there is a menu bar with 'Table View', 'Edit', 'Goto', 'Selection', 'Utilities', 'System', and 'Help'. Below the menu is a toolbar with various icons. The main title is 'New Entries: Details of Added Entries'. The form is divided into several sections:

- Payment terms:** 'Z914' is entered in the field. 'Sales text' is empty.
- Day limit:** Empty field. 'Own explanation' is '40% 120 days'.
- Account type:** 'Customer' is unchecked, 'Vendor' is checked.
- Baseline date calculation:** 'Fixed day' and 'Additional months' are empty.
- Pmnt block/pmnt method default:** 'Block key' and 'Payment method' are unchecked.
- Default for baseline date:** 'No default', 'Posting date', and 'Entry date' are unchecked. 'Document date' is selected.
- Payment terms table:**

Term	Percentage	No. of days	/	Fixed date	Additional months
1.	%	120			
2.	%				
3.					
- Explanations:** '40% 120 days' is entered in the first row.

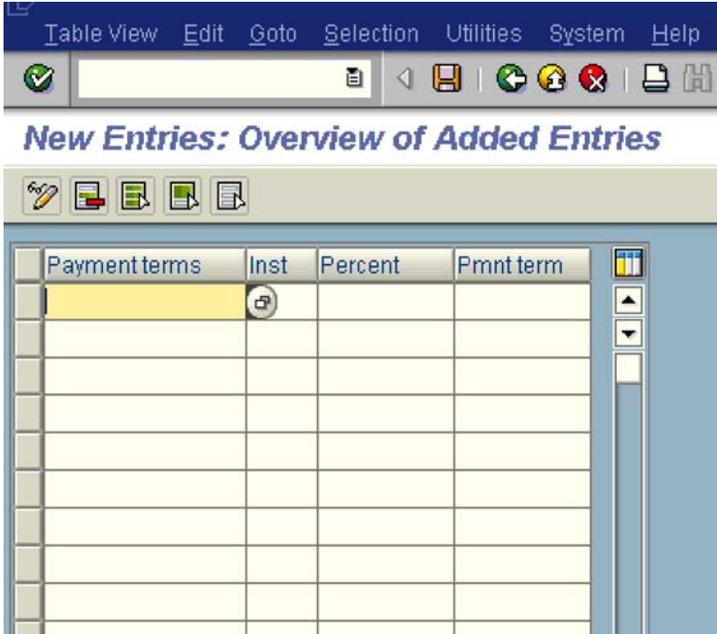
Click on Save 

Now link all the 3 keys together using the above configuration path.

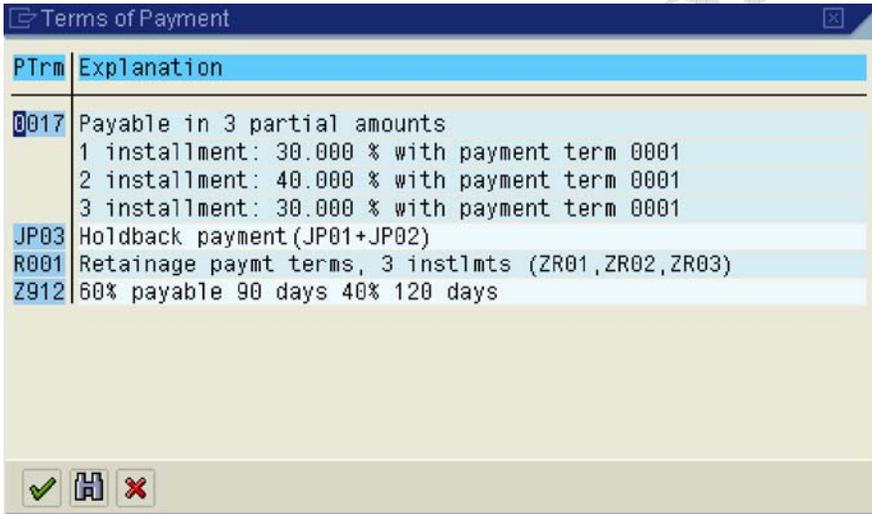
Click on 

Update the following: -

FIAPR CONFIGURATION



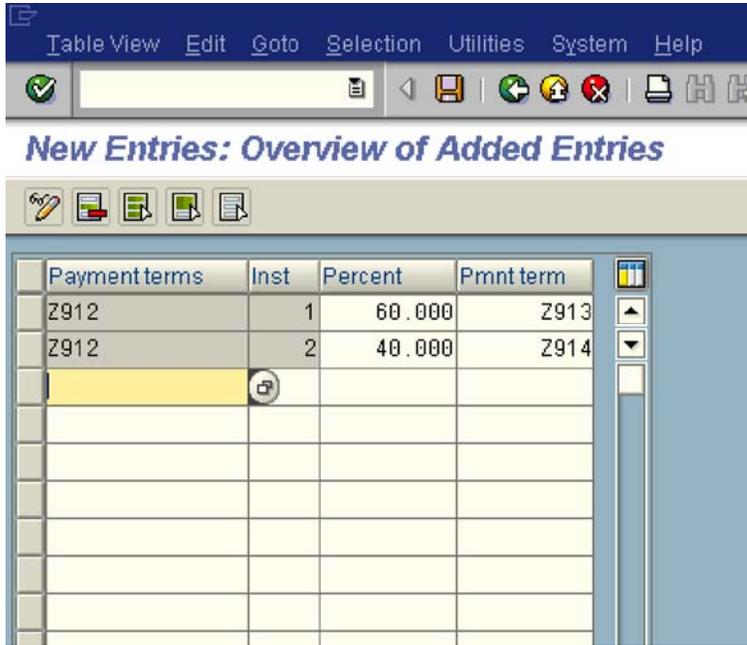
Take a drop down in field payment terms



Double Click Z912

Update the following:-

FIAPR CONFIGURATION



The screenshot shows the SAP FIAPR configuration window. The title bar includes 'Table View', 'Edit', 'Goto', 'Selection', 'Utilities', 'System', and 'Help'. Below the title bar is a toolbar with various icons. The main area is titled 'New Entries: Overview of Added Entries' and contains a table with the following data:

Payment terms	Inst	Percent	Pmnt term
Z912	1	60.000	Z913
Z912	2	40.000	Z914

Click on Save 

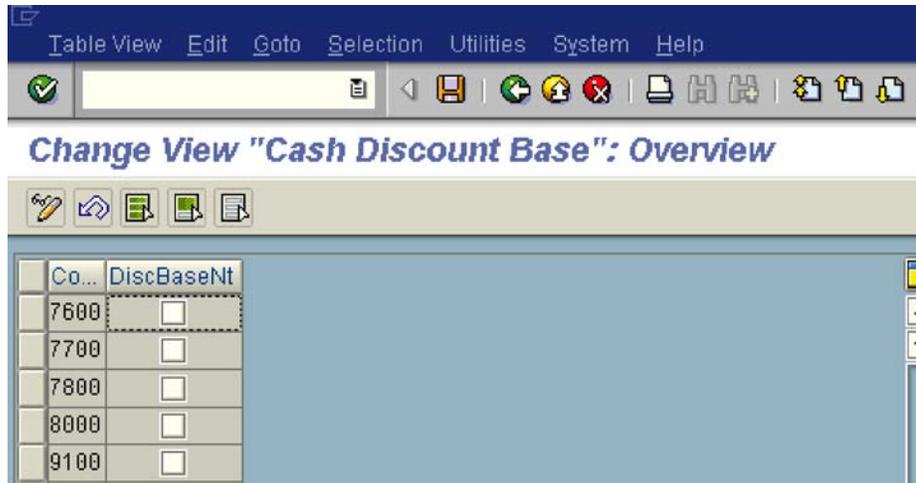
1.3.1.3 Define Cash Discount Base for Incoming Invoices

1MG → Financial Accounting → Accounts Receivable and Accounts Payable → Business Transactions → Incoming Invoices/Credit Memos → Define Cash Discount Base for Incoming Invoices

Here we define whether the tax amount is taken into consideration in the base amount for calculating the cash discount amount. This specification is per company code.

We do not want the cash discount base to be net; hence we will not configure this.

FIAPR CONFIGURATION



1.3.2 Outgoing Payments

1.3.2.1 Outgoing Payments Global Settings

1.3.2.1.1 Define Accounts for Cash Discount Taken

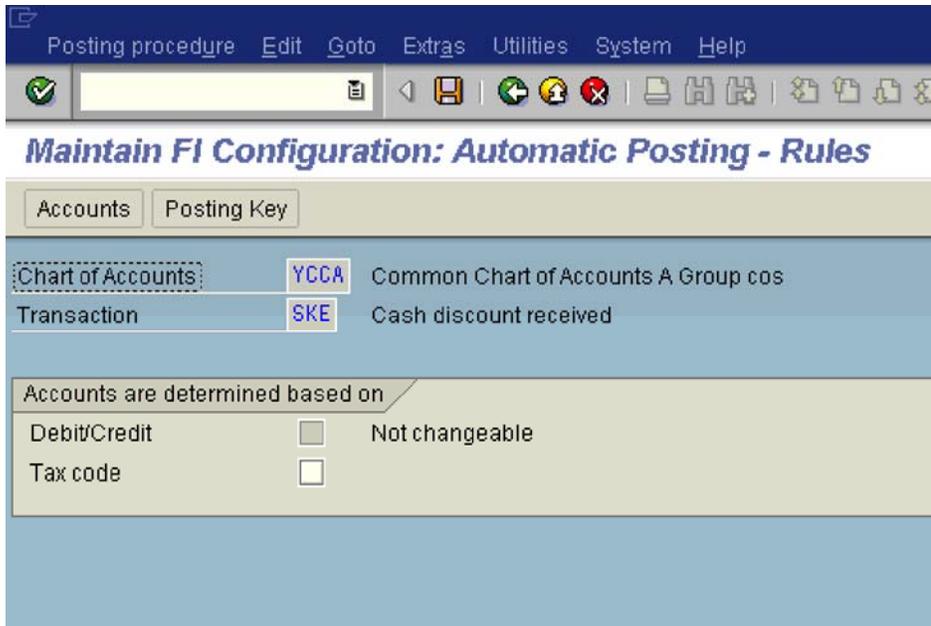
1MG → Financial Accounting → Accounts Receivable and Accounts Payable → Business Transactions → Outgoing Payments → Outgoing Payments Global Settings → Define Accounts for Cash Discount Taken

Here you define the account numbers of your cash discount received accounts. The system posts the cash discount amount to these accounts when clearing open items in vendors. You can specify tax code also.

Update the following: -



FIAPR CONFIGURATION



The screenshot shows the SAP 'Maintain FI Configuration: Automatic Posting - Rules' screen. The menu bar includes 'Posting procedure', 'Edit', 'Goto', 'Extras', 'Utilities', 'System', and 'Help'. The toolbar contains various icons for navigation and actions. The main area has two tabs: 'Accounts' and 'Posting Key'. The 'Posting Key' tab is active. Below the tabs, there are two fields: 'Chart of Accounts' with the value 'YCCA' and description 'Common Chart of Accounts A Group cos', and 'Transaction' with the value 'SKE' and description 'Cash discount received'. A section titled 'Accounts are determined based on' contains two options: 'Debit/Credit' with an unchecked checkbox and the text 'Not changeable', and 'Tax code' with an unchecked checkbox.

Click on Save 



The screenshot shows the SAP 'Maintain FI Configuration: Automatic Posting - Accounts' screen. The menu bar and toolbar are identical to the previous screenshot. The main area has two tabs: 'Posting Key' and 'Rules'. The 'Rules' tab is active. Below the tabs, there are two fields: 'Chart of Accounts' with the value 'YCCA' and description 'Common Chart of Accounts A Group cos', and 'Transaction' with the value 'SKE' and description 'Cash discount received'. A section titled 'Account assignment' contains a table with one row: 'Account' with the value '827110' and a lock icon to its right.

827110 is a cash discount received account

Click on Save 

1.3.2.1.3 Define Accounts for Exchange Rate Differences (OB09)

FIAPR CONFIGURATION

1MG → Financial Accounting → Accounts Receivable and Accounts Payable → Business Transactions → Outgoing Payments → Outgoing Payments Global Settings → Define Accounts for Exchange Rate Differences

The configuration procedure is same for both customer and vendor. Which means you can use the same path to maintain the customer and vendor for exchange rate differences.

Update the following:-



Click on

Here you will enter the GL code for Accounts receivable or Accounts Payable (the reconciliation account). You can enter different GL codes for each currency code and currency type. Alternatively if you do not want different GL codes for each currency you can keep them blank

FIAPR CONFIGURATION

The screenshot shows the SAP configuration interface for 'Change View Acct Determination For OI Exch'. The menu bar includes 'Table View', 'Edit', 'Goto', 'Selection', 'Utilities', 'System', and 'Help'. The title bar contains standard window controls. Below the title bar, there is a toolbar with icons for 'New Entries', 'Print', 'Home', 'Back', 'Forward', and 'Refresh'. The main configuration area is divided into several sections:

- Chart of Accounts:** YCCA Common Chart of Accounts A Group of
- G/L Account:** 119020
- Currency:** (empty field)
- Currency type:** (empty field)
- Exchange rate difference realized:**
 - Loss: 472001
 - Gain: 472001
- Valuation:**
 - Val.loss 1: 472002
 - Val.gain 1: 472002
 - Bal.sheet adj.1: 119812
- Translation:**
 - Loss: (empty field)
 - Bal.sheet adj.loss: (empty field)
 - Gain: (empty field)
 - Bal.sheet adj.gain: (empty field)

119020 is the GL code for Account Receivables trade 3rd parties

Loss: Here you enter the GL code for exchange loss, which is realized

Gain: Here you enter the GL code for exchange gain, which is realized.

Val. loss 1: Here you enter the GL code for unrealized exchange Loss on revaluation of open items i.e. accounts receivable and accounts payable

Val. gain 1: Here you enter the GL code for unrealized exchange gain on revaluation of open items i.e. accounts receivable and accounts payable

Bal.sheet adj.1 : Here you enter the GL code to which the receivable and payables adjustment is posted during foreign currency valuation of open items.

The SAP System supports two valuation areas in parallel. This account is used during valuation of the first valuation area.

FIAPR CONFIGURATION

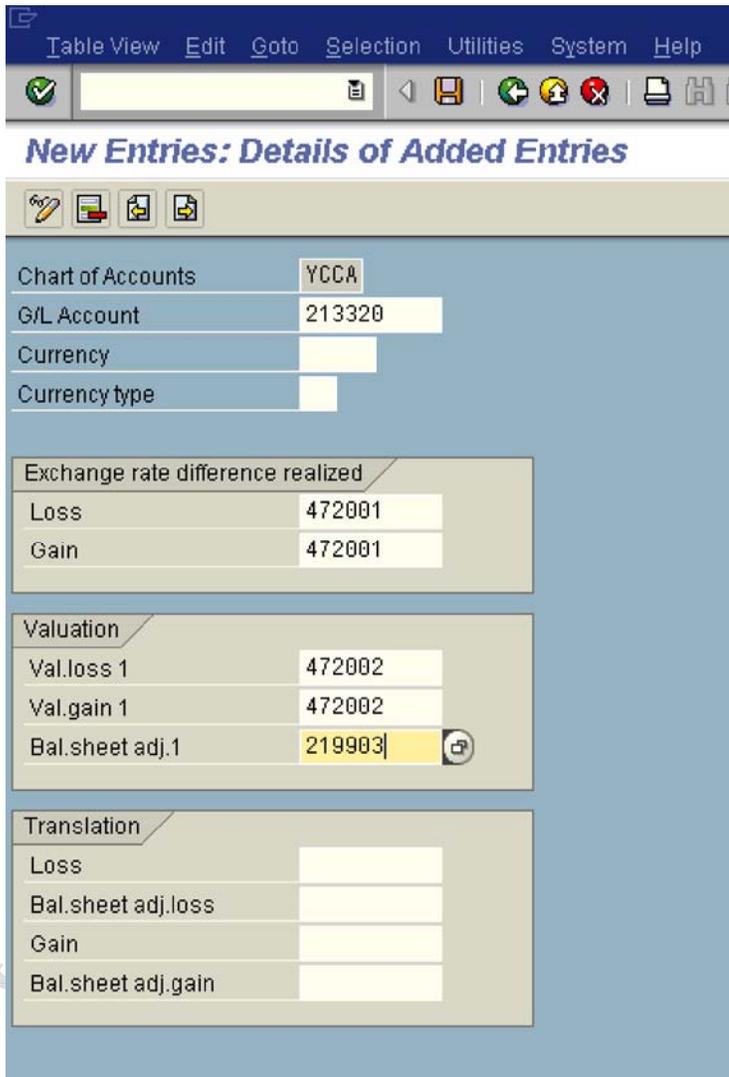
The first valuation area reflects the local view of the Company code; the second valuation area takes the corporate policy for the valuation into consideration.

Click on 

Similarly you can configure exchange rate difference for account payable.

213320 is accounts payable trade third parties

Click on 



New Entries: Details of Added Entries

Chart of Accounts	YCCA
G/L Account	213320
Currency	
Currency type	

Exchange rate difference realized	
Loss	472001
Gain	472001

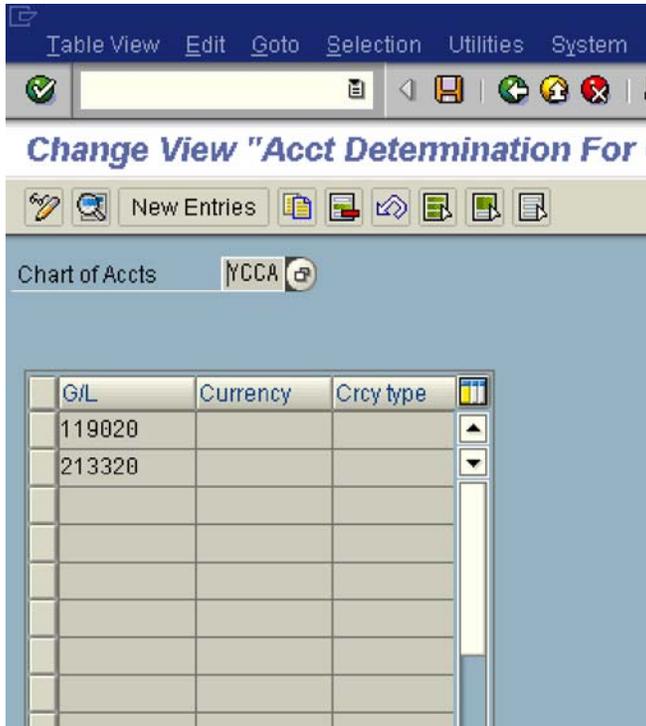
Valuation	
Val.loss 1	472002
Val.gain 1	472002
Bal.sheet adj.1	219903

Translation	
Loss	
Bal.sheet adj.loss	
Gain	
Bal.sheet adj.gain	

Click on 

Click 

FIAPR CONFIGURATION



1.3.2.1.4 Define Accounts for Rounding Differences

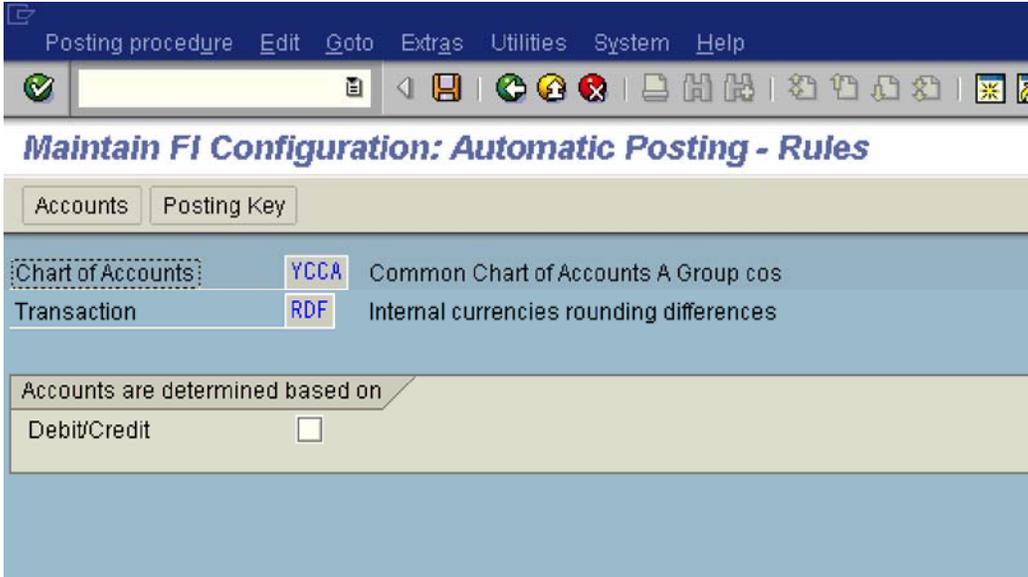
1MG → Financial Accounting → Accounts Receivable and Accounts Payable → Business Transactions → Outgoing Payments → Outgoing Payments Global Settings → Define Account for Rounding Differences

This configuration is valid for both customers and vendors.

Update the following:-

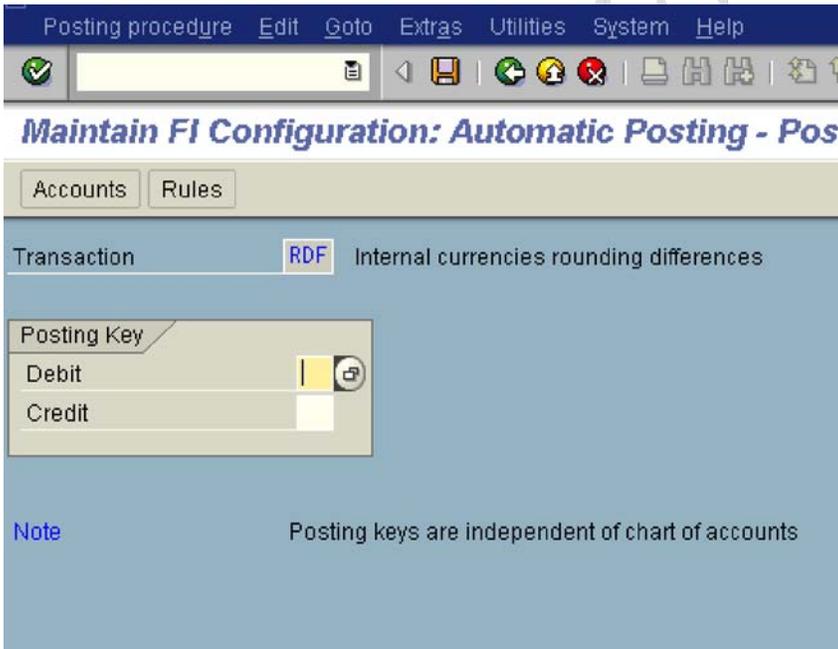


FIAPR CONFIGURATION



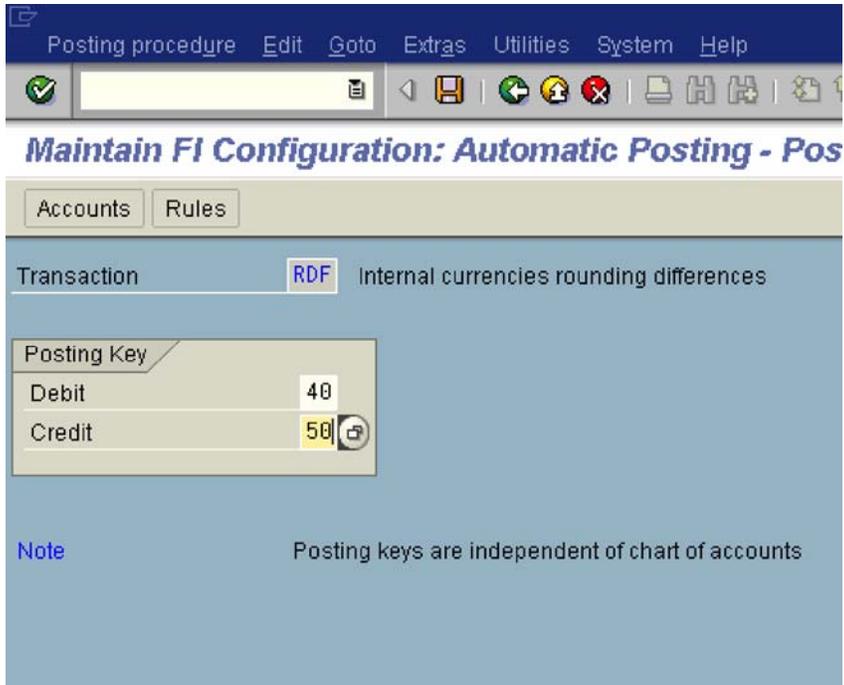
Click on Save 

Click on 



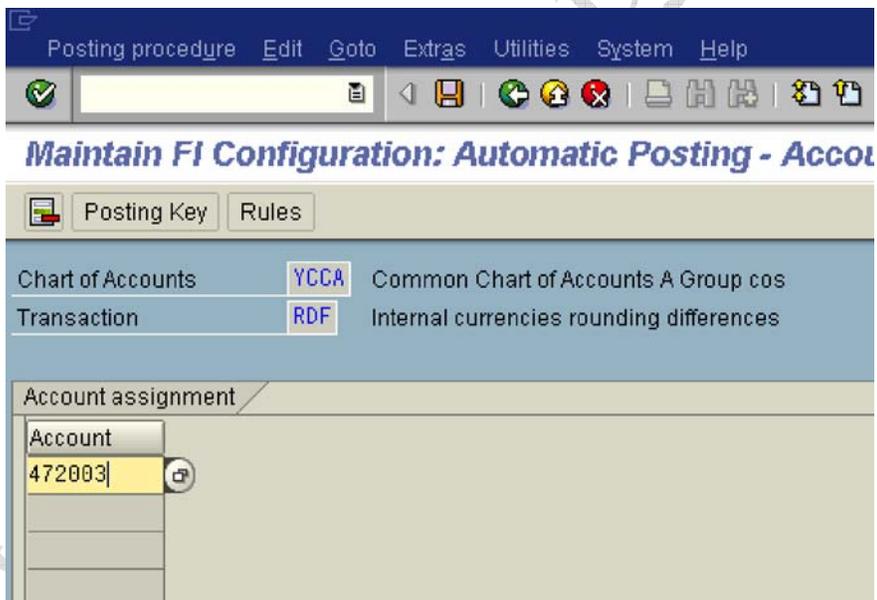
Update the following:-

FIAPR CONFIGURATION



Click on Save 

Update the following:-



Click on Save 

FIAPR CONFIGURATION

1.3.2.1.5 Define Accounts for Bank Charges (Vendors)

1MG → Financial Accounting → Accounts Receivable and Accounts Payable → Business Transactions → Outgoing Payments → Outgoing Payments Global Settings → Define Accounts for Bank Charges (Vendors)

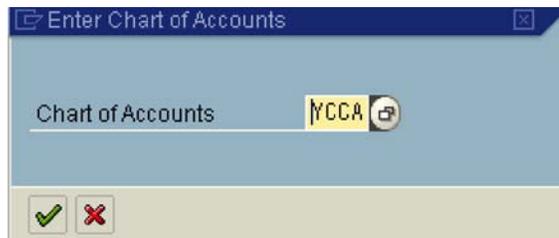
This configuration is valid for both customers and vendors.

Here you define the account numbers of your bank charges accounts. The system posts the charges amount you specify for a bank item when settling payment to these accounts. The bank charges accounts must be defined as relevant to cash flow.

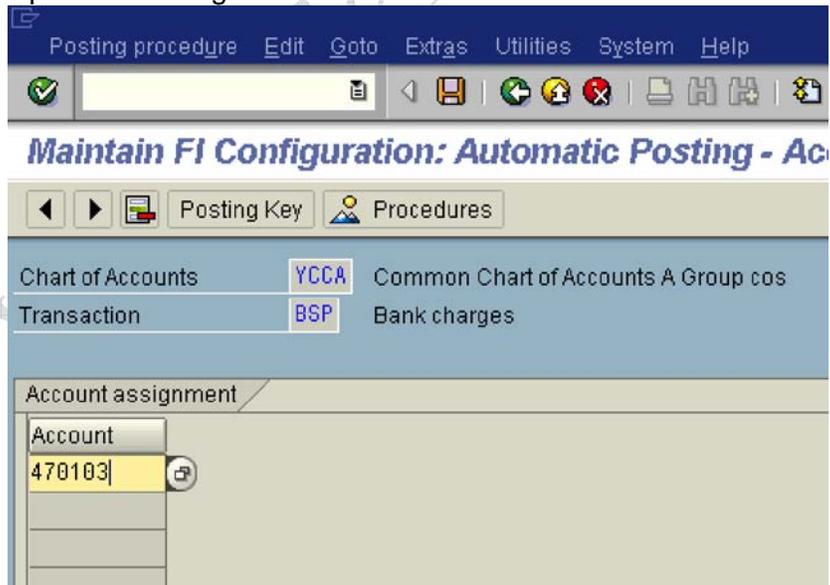
Double Click

Bank charges	BSP	<input checked="" type="checkbox"/>
--------------	-----	-------------------------------------

Update following:-



Update following:-



FIAPR CONFIGURATION

470103 is Bank charges account

Click on Save 

1.3.2.1.6 Define Payment Block Reasons

1MG → Financial Accounting → Accounts Receivable and Accounts Payable → Business Transactions → Outgoing Payments → Outgoing Payments Global Settings → Payment Block Reasons → Define Payment Block Reasons

Using payment blocking reasons, you can differentiate why invoices are to be blocked for payment.

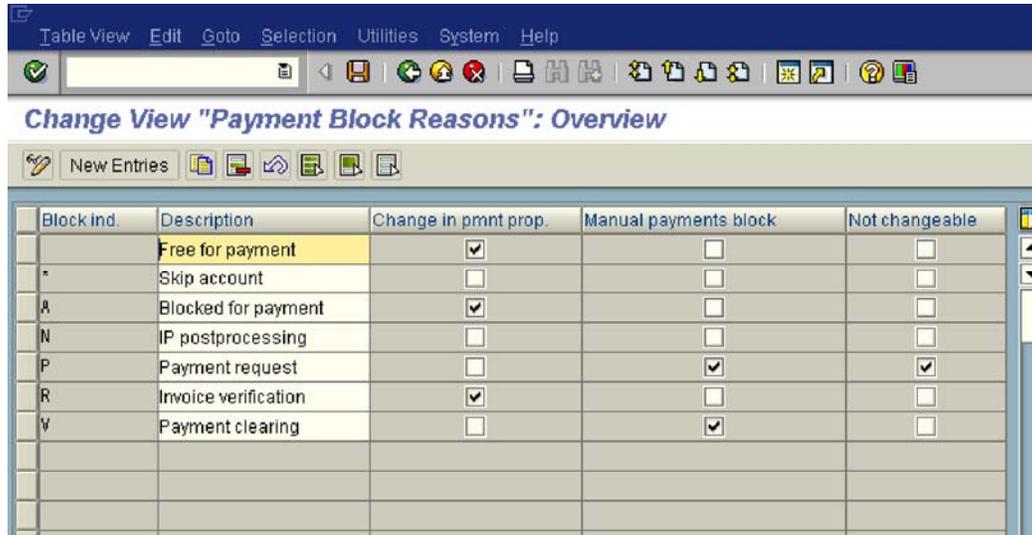
For each block indicator, you must decide whether:

- Changes are allowed in the payment proposal.
if the indicator is not set, the reason for blocking cannot be set nor removed when a payment proposal is processed.
- Documents defined with the block key are also not to be cleared during manual payment entry.

Payment blocking reasons are valid for all company codes. By using the reasons for payment blocking, you can also prevent items from being processed manually with the clearing procedures "Incoming payment" and "Outgoing payment". You define a blocking reason to do this and mark it accordingly. Such items can always be transferred or reversed.

You can configure Payment block reasons as required by you.

FIAPR CONFIGURATION



Block ind.	Description	Change in pmnt prop.	Manual payments block	Not changeable
	Free for payment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*	Skip account	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
A	Blocked for payment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
N	IP postprocessing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
P	Payment request	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
R	Invoice verification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
V	Payment clearing	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

1.3.2.1.7 Define Default Values for Payment Block

1MG → Financial Accounting → Accounts Receivable and Accounts Payable → Business Transactions → Outgoing Payments → Outgoing Payments Global Settings → Payment Block Reasons → Define Default Values for Payment Block

Here you can change (based on the payment terms) the blocking key value that is proposed as a default when entering postings to customer accounts and vendor accounts.

FIAPR CONFIGURATION

The screenshot displays the SAP FIAPR configuration interface for defining payment terms for vendors. The window title is "Change View 'Pmnt Terms: Default Values For Pmnt Block': Overview". The interface includes a menu bar (Table View, Edit, Goto, Selection, Utilities, System, Help) and a toolbar with various icons. The main area is divided into a header section and a list of payment terms.

PayT	Day limit	Block key	Term Description
<input type="checkbox"/> Z910	0	<input checked="" type="checkbox"/>	60 days due 2% cash disc 30 day
<input type="checkbox"/> Z911	0	<input type="checkbox"/>	Within 15 days 3 % cash discount Within 45 days Due net
<input type="checkbox"/> Z912	0	<input type="checkbox"/>	60% payable 90 days 40% 120 days
<input type="checkbox"/> Z913	0	<input type="checkbox"/>	60% payable 90 days

At the bottom of the screen, there is a "Position..." button and the text "Entry 31 of 56".

1.3.2.2 Manual outgoing Payments

1.3.2.2.1 Define Tolerances (Vendors)

1MG → Financial Accounting → Accounts Receivable and Accounts Payable → Business Transactions → Outgoing Payments → Manual Outgoing Payments → Define Tolerances (Vendors)

This configuration setting is valid for both customers and vendors.

Here you specify the tolerances for vendors. These tolerances are used for dealing with differences in payment and residual items which can occur during payment settlement. Specify the tolerances under one or more tolerance

FIAPR CONFIGURATION

groups. Allocate a tolerance group to each vendor via the master record. For each tolerance group, specify the following:

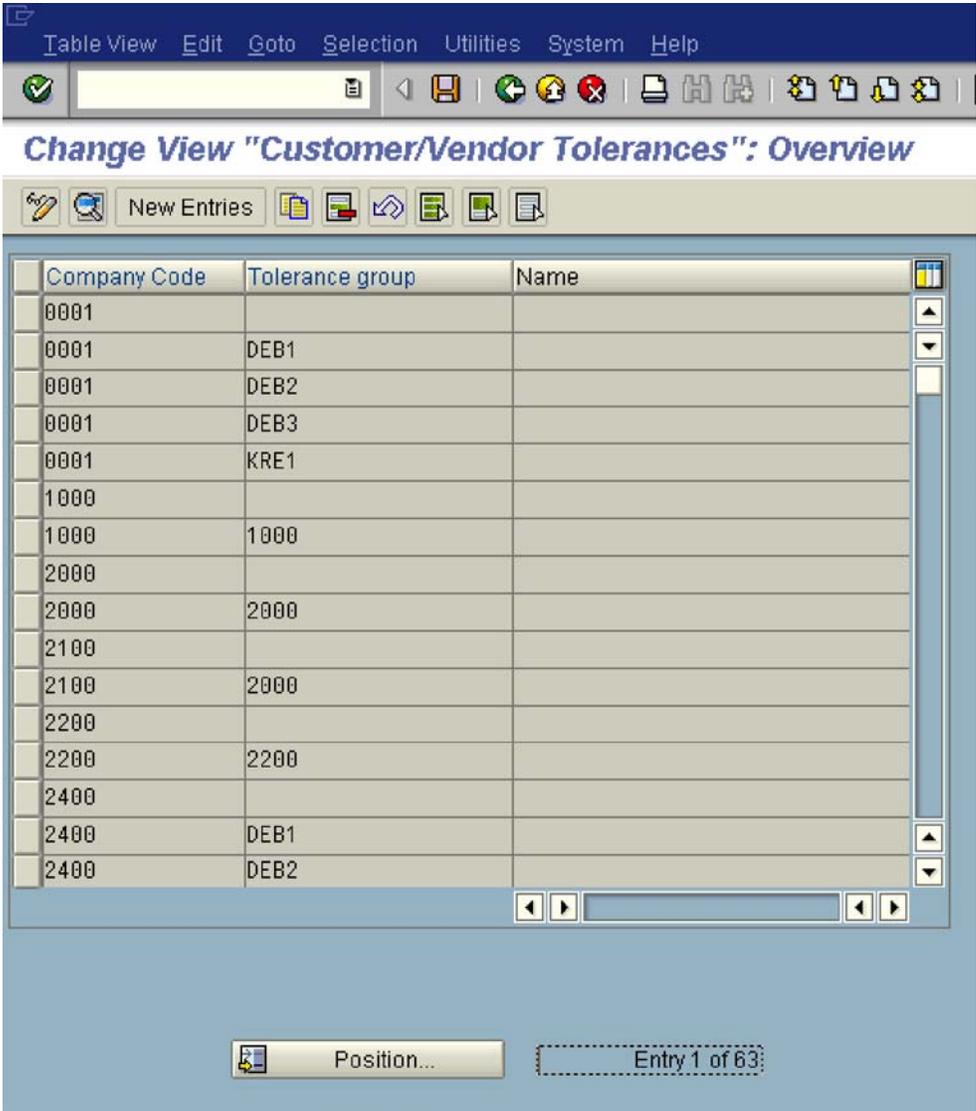
- Tolerances up to which differences in payment are posted automatically to expense or revenue accounts when clearing open items
- The handling of the terms of payment for residual items, if they are to be posted during clearing

When clearing, the lower limit for the customer specifications and employee group specifications are taken. Employee tolerance is configured in the F1 GL module. The tolerance needs to be assigned to the vendor master.

We are configuring a blank tolerance group

The permitted payment difference configured for gain and loss is 100 INR or 5 % whichever is lower.

FIAPR CONFIGURATION



Click on 

FIAPR CONFIGURATION

Update the following: -

The screenshot shows the SAP FIAPR Configuration interface. The title bar reads "New Entries: Details of Added Entries". The main content area is divided into several sections:

- Company Code:** 9100
- Currency:** (empty)
- Tolerance group:** (empty)
- Specifications for Clearing Transactions:**
 - Grace days due date: (empty)
 - Cash Discount Terms Displayed: (empty)
 - Arrears Base Date: (empty)
- Permitted Payment Differences:**

	Amount	Percent	Adjust Discount By
Gain	100	5 %	(empty)
Loss	100	5 %	(empty)
- Permitted Payment Differences for Automatic Write-Off (Function Code AD):**

	Amount	Percent
Rev.	(empty)	(empty) %
Expense	(empty)	(empty) %
- Specifications for Posting Residual Items from Payment Differences:**
 - Payment Term from Invoice Fixed payment term: (empty)
 - Only grant partial cash disc
 - Dunning key: (empty)
- Tolerances for Payment Advices:**

	Amount	Percent
Outst.receiveiv.from	(empty)	(empty) %
Outst.payable from	(empty)	(empty) %

Click on Save 

1.3.2.2.2 Define Reason Codes (Manual Outgoing Payments)

1MG → Financial Accounting → Accounts Receivable and Accounts Payable
→ Business Transactions → Outgoing Payments → Manual Outgoing Payments → Overpayment/Underpayment → Define Reason Codes (Manual Outgoing Payments)

FIAPR CONFIGURATION

Here you define reason codes, per company code, for handling payment differences in the form of

- Residual items
- Partial payments
- Postings on account

Reason codes helps in giving information in a structured manner, if the cash discount period was exceeded or if cash discount was taken when net payment was due, if the customer paid short and so on.

Per reason code, you determine:

- In which company code it is valid
- Which correspondence type (payment notice to the customer) is connected to it
- Short text and long text of the reason code

There are 3 indicators available:-

Charge of difference via separate account:-

Indicator that payment differences with this reason code are charged off via a separate G/L account. The account is specified in the configuration menu depending on the reason code.

Indicator: Disputed item:-

Indicator which should cause a disputed item from payment differences with this reason code during residual item formation. Disputed items do not raise the total receivables for a customer in the framework of the credit management program.

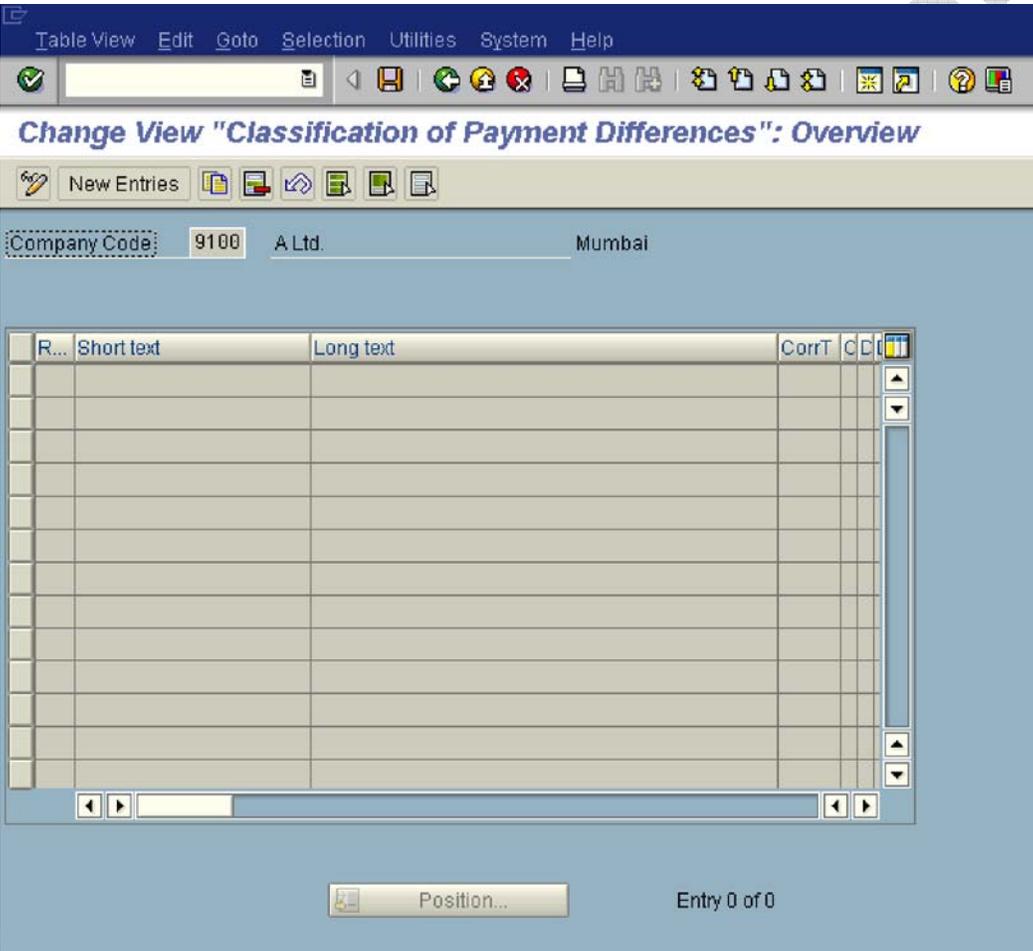
Indicator: Do not copy text:-

If you set this indicator, the text for the reason code is not copied into the segment text of the residual item or the partial payment. Set the indicator if you want to enter the segment text manually.

Indicator: Do not consider tol. limit for diff to payment advice note item

FIAPR CONFIGURATION

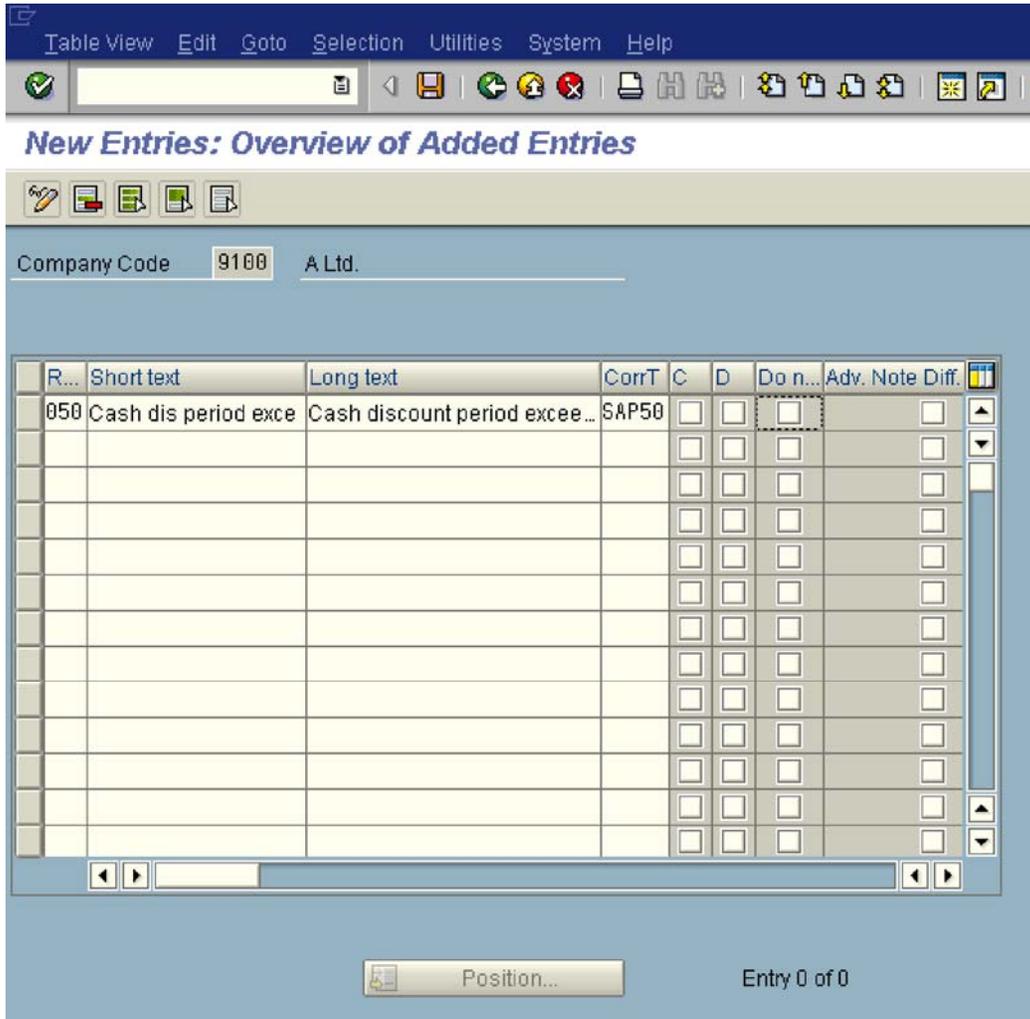
Update the following: -



Click on 

FIAPR CONFIGURATION

Update the following:-



Click on Save 

We will create one more reason code to be charged off to a different account

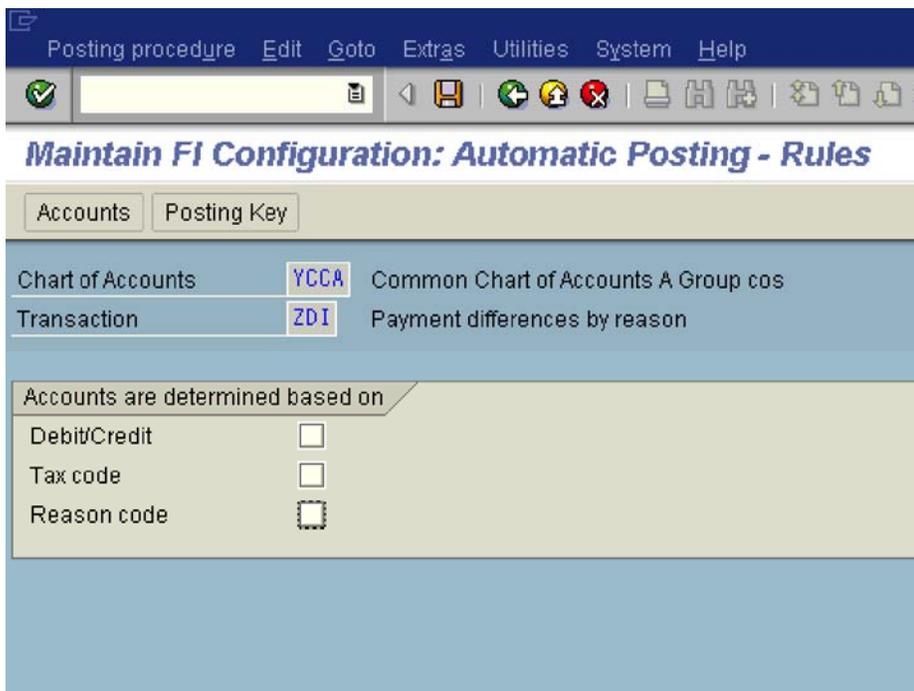
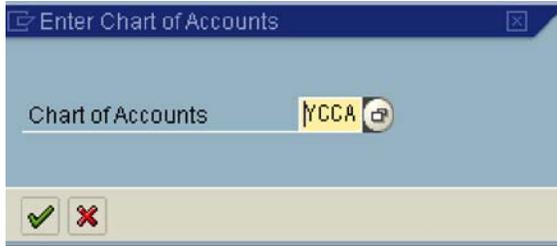
Click on 

Update the following:-

FIAPR CONFIGURATION

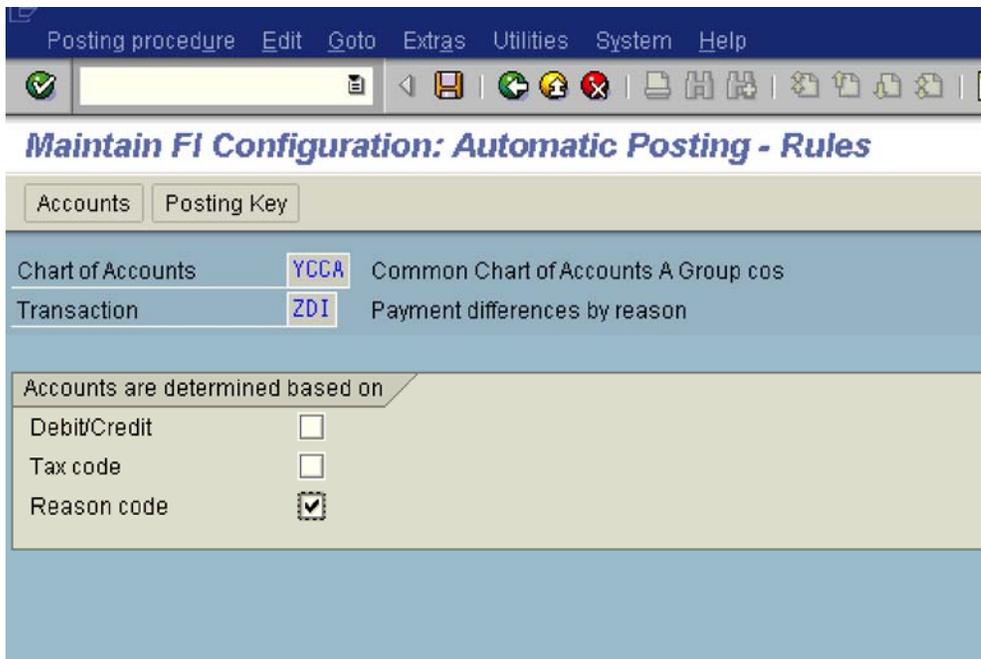
outstanding receivable is to be set for the customer or whether the difference is to be charged off for each reason code.

Update the following:-



Update the following:-

FIAPR CONFIGURATION



Click on 

Click

Update the following:-

FIAPR CONFIGURATION

Here you make specifications for all company codes involved in payment transactions.

For each company code, you make the following specifications:

- Paying company code

You assign a paying company code to each company code. This means that you can have one company code process payment transactions centrally for several company codes.

- Cash discount and tolerance

The payment program uses these entries to determine the cash discount strategy for the company code.

- Special G/L transactions

Specify which special G/L transactions are to be settled for customers and vendors.

F = Down payment request

P = Payment request

A = Down payment on current assets

Click on

Update the following:-

FIAPR CONFIGURATION

The screenshot shows the SAP FIAPR configuration interface. At the top, there is a menu bar with 'Table View', 'Edit', 'Goto', 'Selection', 'Utilities', 'System', and 'Help'. Below the menu is a toolbar with various icons. The main title is 'New Entries: Details of Added Entries'. The interface is divided into several sections:

- Company Code:** 9100. A button labeled 'Paying company code' is visible.
- Control data:**
 - Sending company code: 9100
 - Paying company code: 9100
 - Separate payment per business area
 - Pyt meth suppl.
- Cash discount and tolerances:**
 - Tolerance days for payable: [input field]
 - Outgoing pmnt with cash disc.from: [input field] %
 - Max.cash discount
- Vendors:**
 - Sp. G/L transactions to be paid: AF [input field]
 - Sp. G/L trans. for exception list: [input field]
- Customers:**
 - Sp. G/L transactions to be paid: [input field]
 - Sp. G/L trans. for exception list: [input field]

Click on 

1.3.2.3.2 Set Up Paying Company Codes for Payment Transactions

1MG → Financial Accounting → Accounts Receivable and Accounts Payable
→ Business Transactions → Outgoing Payments → Automatic Outgoing
Payments → Payment Method/Bank Selection for Payment Program → Set
Up Paying Company Codes for Payment Transactions

Here you make the following specifications for the paying company codes:

- Data for controlling the payment program

FIAPR CONFIGURATION

Here we specify the minimum amount for which an incoming (100 INR) or outgoing payment (1000 INR) is created.

If you do not want exchange rate difference to be generated when the payment is in foreign currency you need to select the parameter.

If you want to make separate payment for each reference you need to select the parameter.

- Specifications for paying with bills of exchange

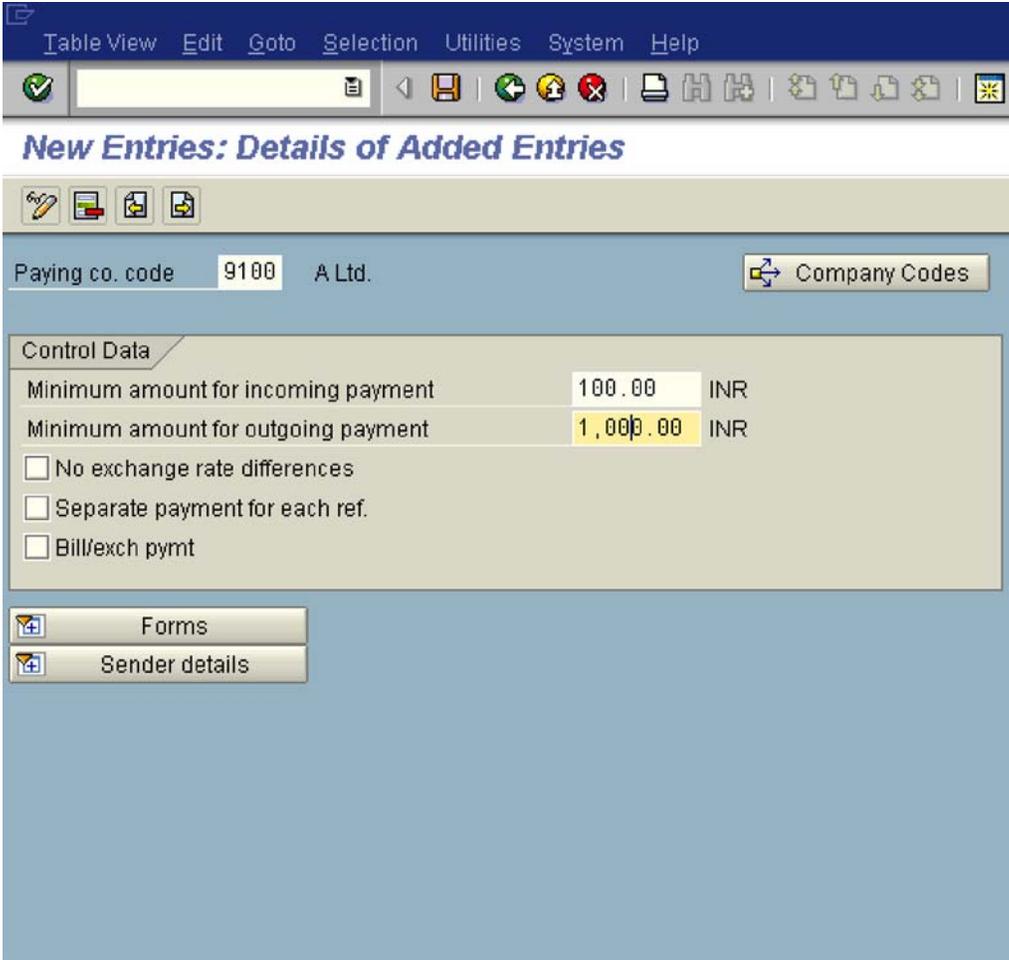
You can show or hide the settings for paying with bills of exchange.

- Forms and sender details for advice notes and EDI accompanying sheets

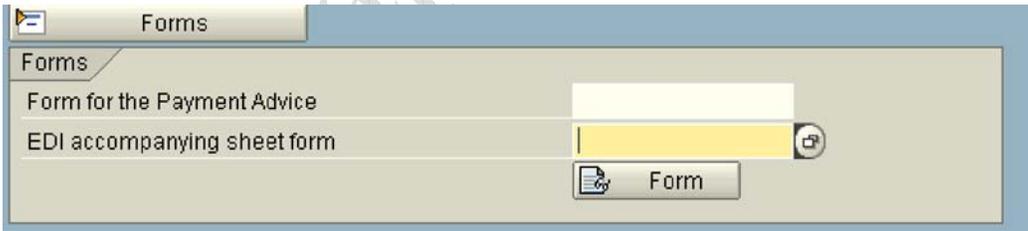
If you wish to print payment advice notes or an EDI accompanying sheet, specify the form name. Specify also the SAPscript text modules that contain details about the sender that are to be printed on the payment advice note. You can go directly from this transaction to the transaction for editing forms and text modules.

Click on and update the following fields:-

FIAPR CONFIGURATION

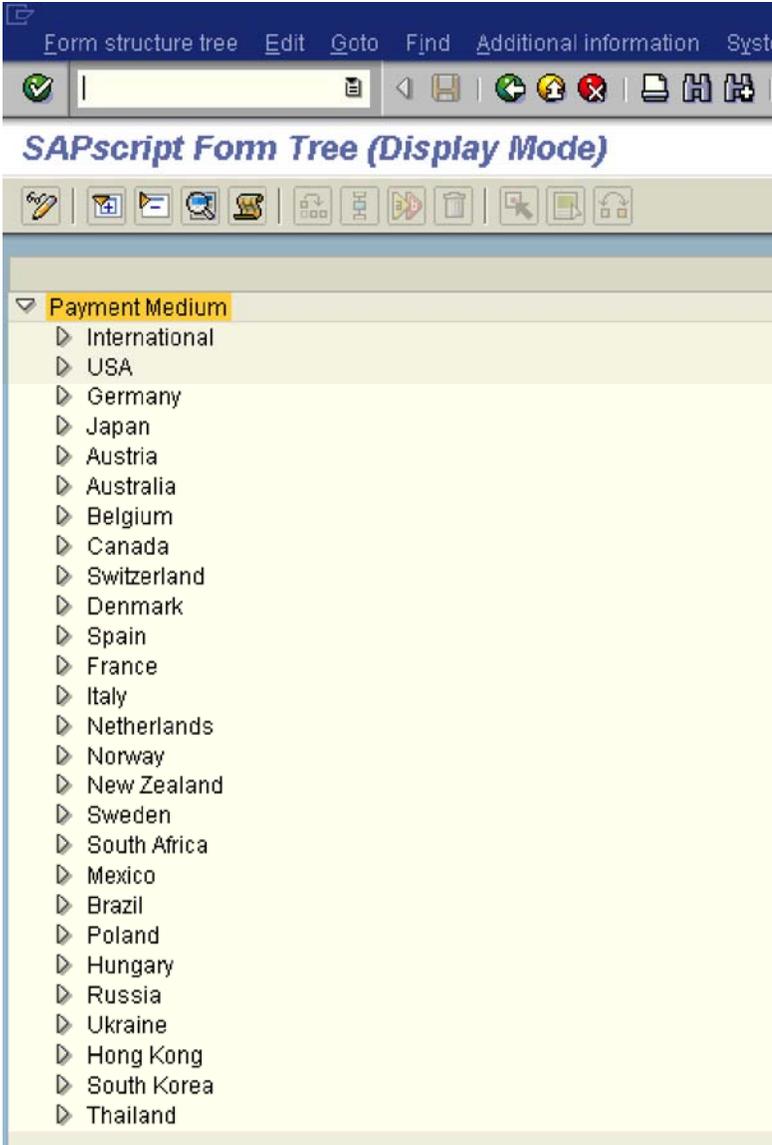


Click on  Forms



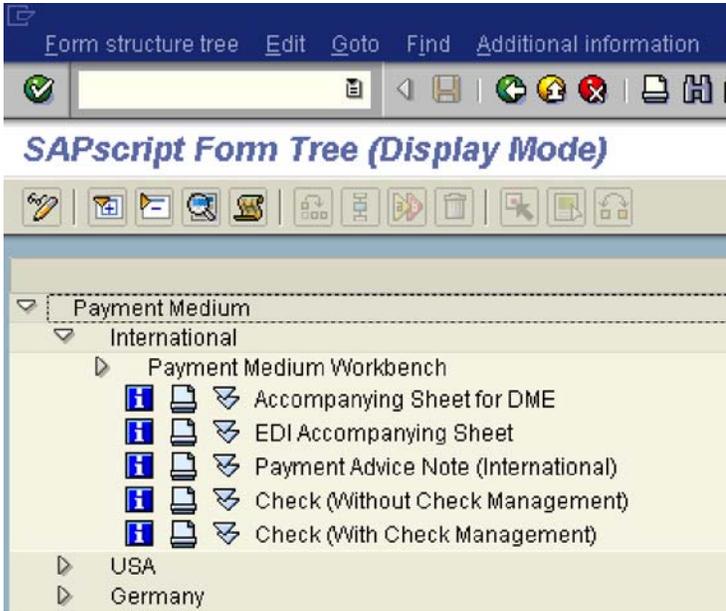
Take a drop down in the field Form for the payment advice

FIAPR CONFIGURATION

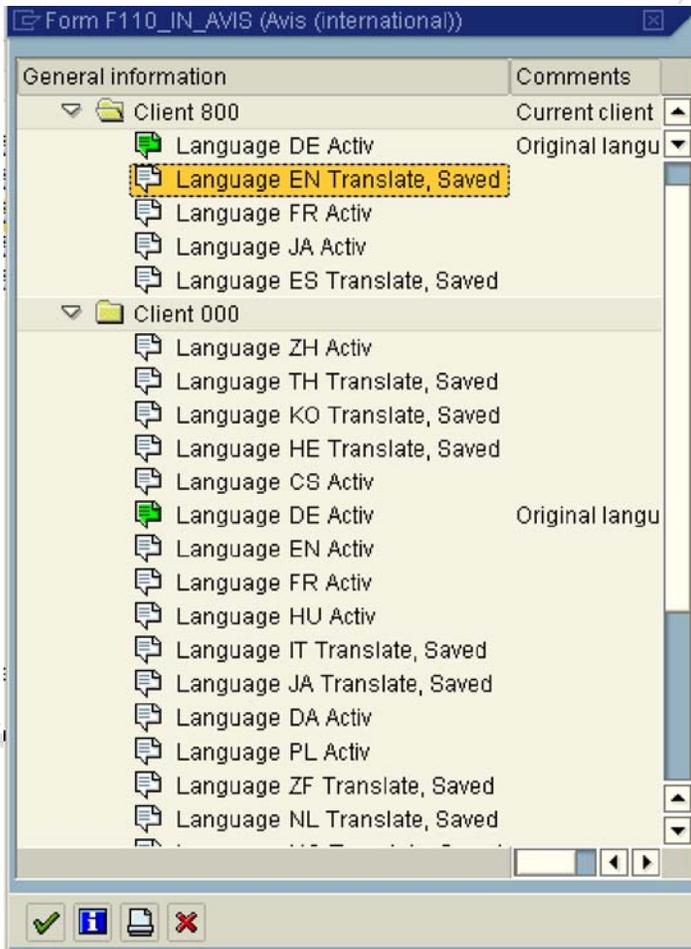


Click ▶ International

FIAPR CONFIGURATION



Click Payment Advice Note (International)



FIAPR CONFIGURATION

Click 



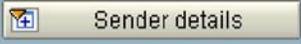
The screenshot shows the 'Forms' configuration window. It has a tab labeled 'Forms'. Below the tab, there are two rows of configuration. The first row is 'Form for the Payment Advice' with the value 'F110_IN_AVIS' in a text field and a lock icon to its right. The second row is 'EDI accompanying sheet form' with an empty text field. Below these rows is a 'Form' button with a document icon.

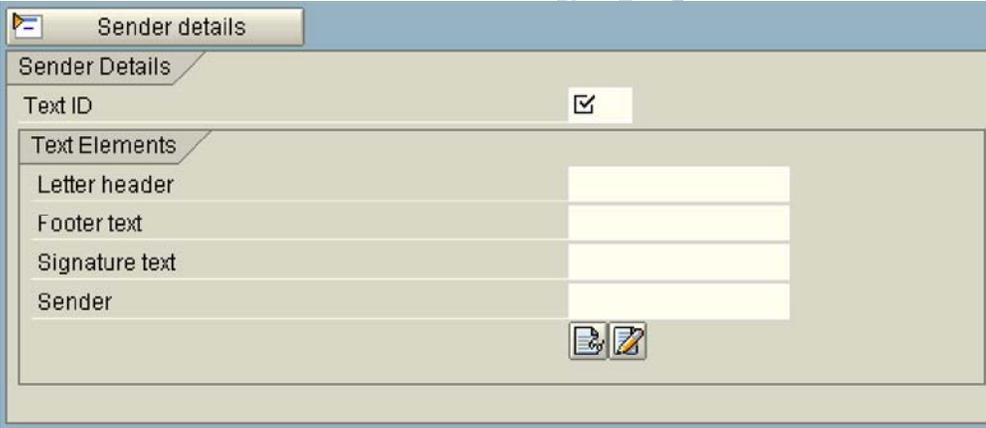
Similarly take a a drop down or press function key F4 in the field EDI accompanying sheet form

Select  EDI Accompanying Sheet



The screenshot shows the 'Forms' configuration window. The 'EDI accompanying sheet form' field now contains the value 'F110_EDI_01' and has a lock icon to its right. The 'Form' button remains at the bottom.

Click on 



The screenshot shows the 'Sender details' configuration window. It has a tab labeled 'Sender details'. Below the tab, there is a 'Text ID' field with a checked checkbox. Below that is a 'Text Elements' section with four rows: 'Letter header', 'Footer text', 'Signature text', and 'Sender'. Each row has an empty text field to its right. At the bottom right of the 'Text Elements' section are two icons: a document with a plus sign and a pencil.

FIAPR CONFIGURATION

Update the following:-



The screenshot shows the 'Sender details' window in SAP. It contains a table with the following data:

Text ID	
Text Elements	
Letter header	ADRS_HEADER
Footer text	ADRS_FOOTER
Signature text	ADRS_SIGNATURE
Sender	ADRS_SENDER

Below the table, there are two icons: a document icon and a pencil icon.

Click on 

1.3.2.3.3 Set Up Payment Methods per Country for Payment Transactions

IMG → Financial Accounting → Accounts Receivable and Accounts Payable → Business Transactions → Outgoing Payments → Automatic Outgoing Payments → Payment Method/Bank Selection for Payment Program → Set Up Payment Methods per Country for Payment Transactions

Here you specify which payment methods are to be used in each country.

The following parameters are entered:-

- 1) whether it is an outgoing payment or incoming payment
- 2) payment classification – check, bank transfer
- 3) What master data specification required – address required, bank details required etc.
- 4) Document type is attached
- 5) The payment program name is attached.
- 6) Which currencies are to be permitted?

Ensure that the payment methods to be used for paying the open items of a business partner have been entered in the appropriate customer or vendor master record. To get a list of payment media programs, use transaction code SA38 and enter RFFO*. Click on Utilities → Find program → Execute.

Click on  and update the following

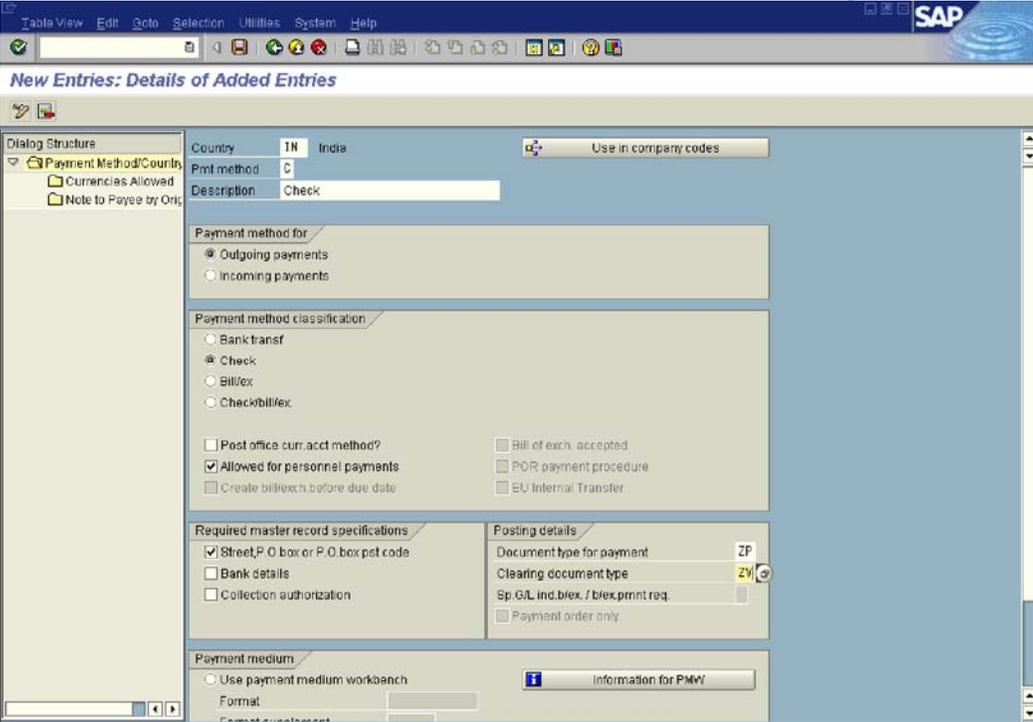
FIAPR CONFIGURATION



In case there is no entry found for country IN you will have to manually create by clicking new entries

Click on **New Entries**

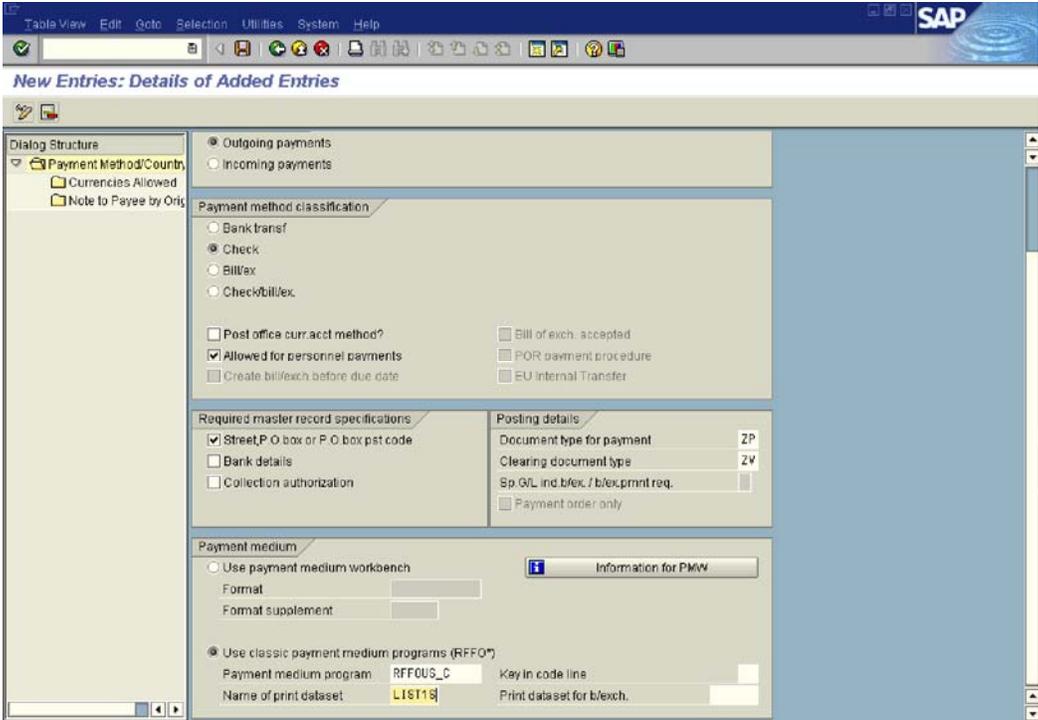
Update the following:-



Click  to scroll down

Update the following:-

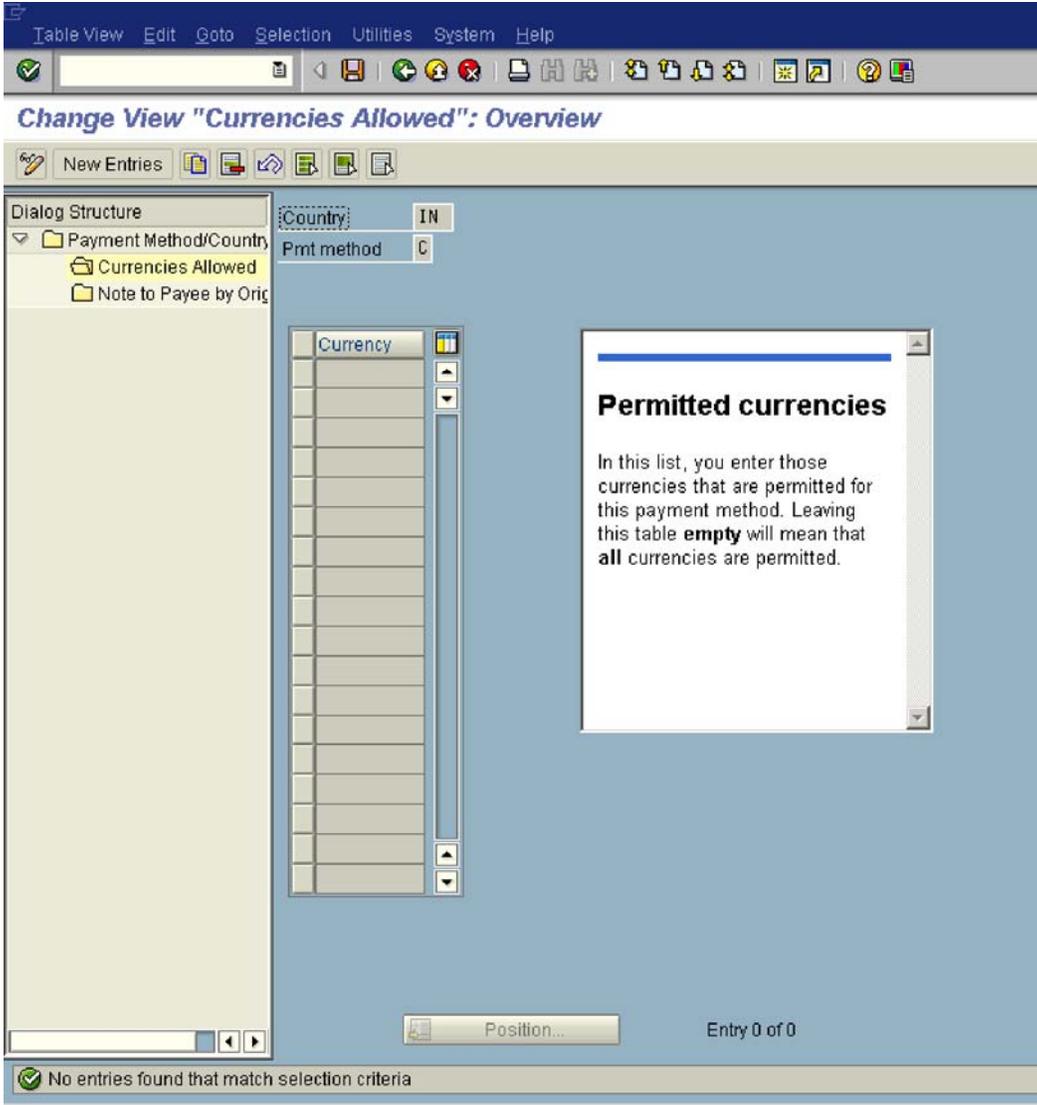
FIAPR CONFIGURATION



Click on  Currencies Allowed

www.sap-topjob.com

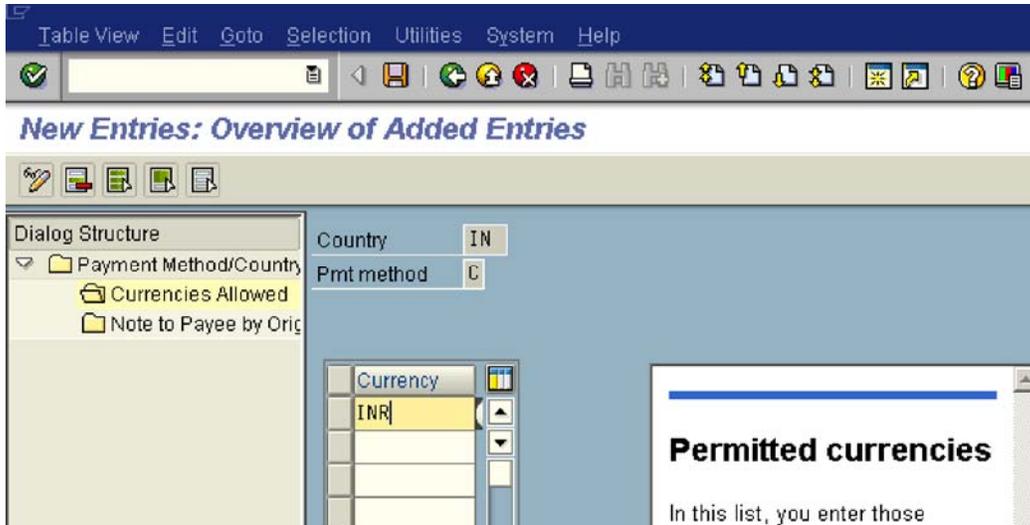
FIAPR CONFIGURATION



Click on **New Entries**

Update the following:-

FIAPR CONFIGURATION

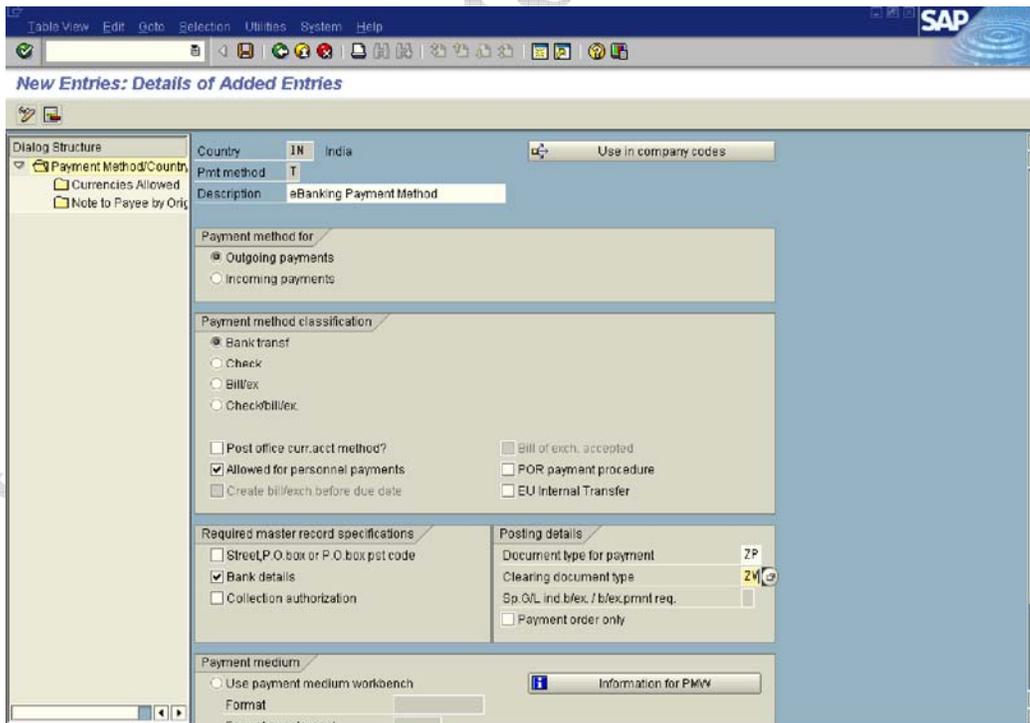


Click on 

In case of Bank transfers (E- Banking) we will create payment method is T (E-banking)

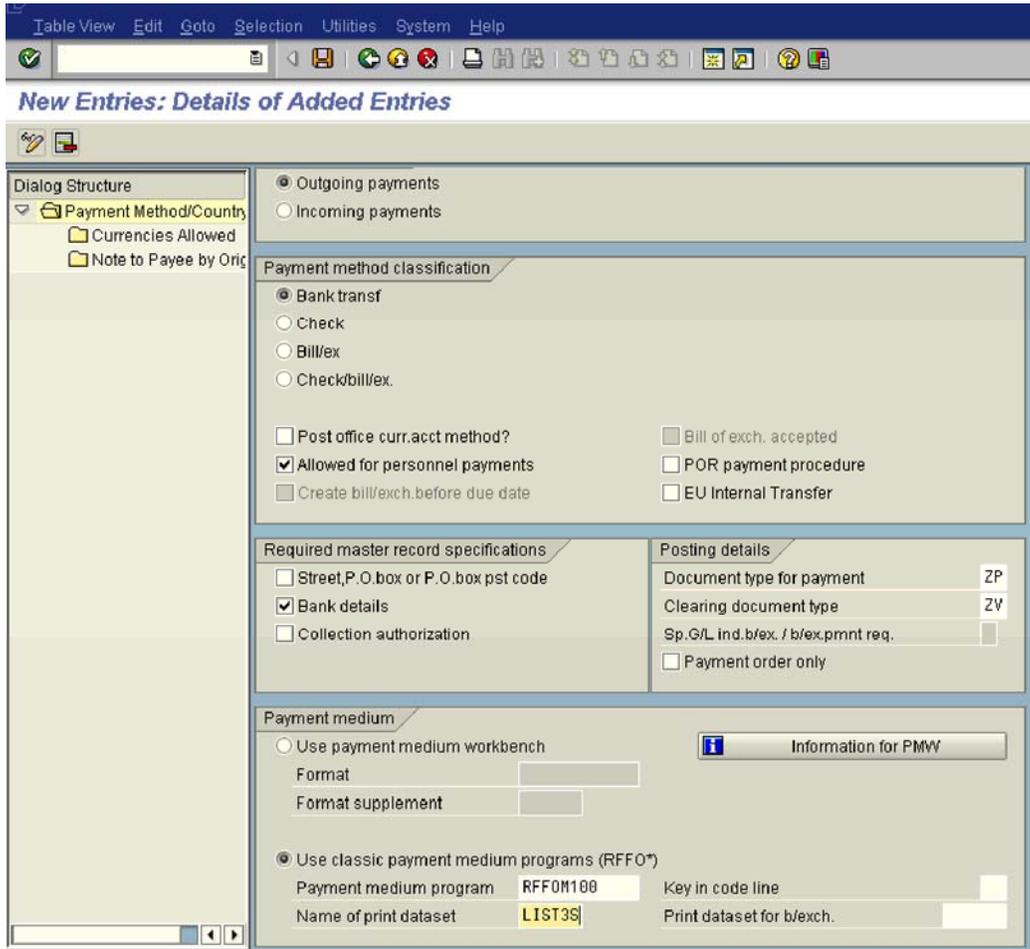
Click on 

Update the following:-



FIAPR CONFIGURATION

Click on  to scroll down



The screenshot shows the SAP configuration dialog for FIAPR. The title bar includes 'Table View', 'Edit', 'Goto', 'Selection', 'Utilities', 'System', and 'Help'. The main window title is 'New Entries: Details of Added Entries'. On the left, a 'Dialog Structure' tree shows 'Payment Method/Country' expanded to 'Currencies Allowed'. The main area contains several sections:

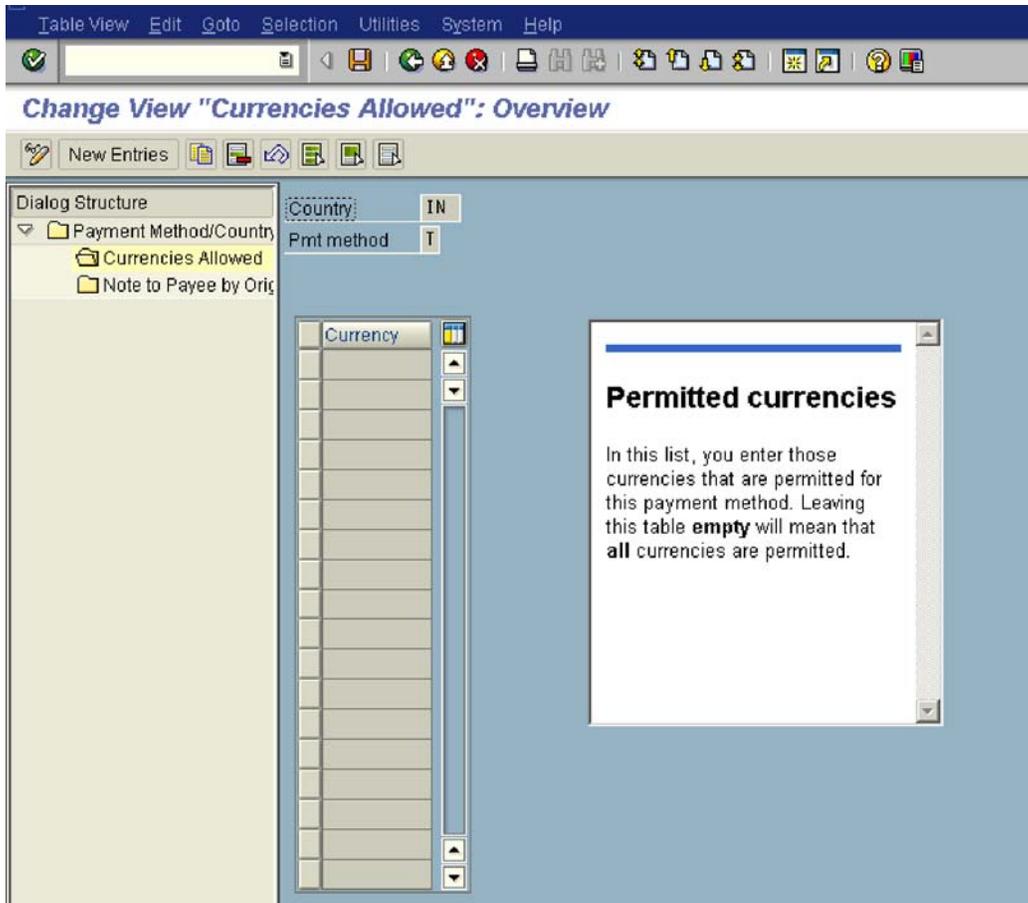
- Payment Method:** Radio buttons for 'Outgoing payments' (selected) and 'Incoming payments'.
- Payment method classification:** Radio buttons for 'Bank transf' (selected), 'Check', 'Bill/ex', and 'Check/bill/ex'. Below are checkboxes for 'Post office curr.acct method?', 'Allowed for personnel payments' (checked), 'Create bill/exch.before due date', 'Bill of exch. accepted', 'POR payment procedure', and 'EU Internal Transfer'.
- Required master record specifications:** Checkboxes for 'Street,P.O.box or P.O.box pst code', 'Bank details' (checked), and 'Collection authorization'.
- Posting details:** Fields for 'Document type for payment' (ZP), 'Clearing document type' (ZV), 'Sp.G/L ind.b/ex. / b/ex.pmnt req.', and 'Payment order only'.
- Payment medium:** Radio buttons for 'Use payment medium workbench' and 'Use classic payment medium programs (RFFO*)' (selected). Below are fields for 'Format', 'Format supplement', 'Payment medium program' (RFF0M100), 'Key in code line', 'Name of print dataset' (LIST3S), and 'Print dataset for b/exch.'.

At the bottom left of the dialog, there are icons for 'OK' (checkmark) and 'Save' (floppy disk).

Click on  and click on 

Click on  Currencies Allowed

FIAPR CONFIGURATION



Click the Save  button.

1.3.2.3.4 Set Up Payment Methods per Company code for Payment Transactions

IMG → Financial Accounting → Accounts Receivable and Accounts Payable → Business Transactions → Outgoing Payments → Automatic Outgoing Payments → Payment Method/Bank Selection for Payment Program → Set Up Payment Methods per Company Code for Payment Transactions

Here you specify which payment methods can be used per company code and determine the conditions under which a payment method should be used.

- ✦ Specifications for grouping items for payment (such as single payment for marked items)
- ✦ Specifications for foreign/foreign currency payments

If you specify that the payment method can also be used for foreign currencies, all currencies are permitted.

FIAPR CONFIGURATION

† Specifications for optimizing bank selection

You can optimize either by bank groups or by postal codes. If you optimize by bank groups, money is transferred from the house bank to the business partner's bank in the shortest possible time. For this to be possible, you assign all banks in the master Data to a bank group defined by you.

If you optimize by postal codes, the house bank selection is determined by the business partner's domicile. If you select the "Optimization by postal codes" field, you can go directly to the activity for assigning house banks to an interval of postal codes.

† Specifications for the form to be used for the payment medium

† Specifications for issuing payment advice notes

Depending on the space available on the payment medium form for information about the note to payee, you have the following options:

- If **unlimited space** is available, you do not need to print payment advice notes (for **checks**, for example), but can do so if desired.
- If there is **no space** available, a payment advice note containing all the information about the purpose of payment is always printed (for **bills of exchange**, for example).
- If **only limited space** is available and there is therefore a risk that the space will not be sufficient, you can choose from the following options:
 - ❖ You can have the system create a payment advice note containing the information about the note to payee.

If a **payment advice note is to be created every time**, select "Always payment advice". The note to payee is then printed on both the form (so far as the number of lines selected on the form allow) and the payment advice note. If insufficient space is available, a payment advice note indicator is printed on the payment medium.

A payment advice note can only be created if the note to payee information does not fit into the available space. Select *Payment advice after X lines*.

- ❖ You can have the system distribute **the items between several forms**. To do so, select *No payment advice* and *Distribute items, XX lines per payment*.

FIAPR CONFIGURATION

- ❖ You can have the payment program determine **another payment method** if insufficient space is available. To do so, choose *No payment advice* and *Payment method valid to xx lines*.

We are configuring payment method **check** for company code 9100, the minimum amount for which a check should be raised is 1000 INR and the maximum amount is 9999,999,999 INR. We have selected SAP standard check layout form F110_PRENUM_CHECK. **This need to be modified as per the customer requirement and Z form needs to be attached here.**

Since the check will contain all the information of payment details we have selected the **parameter** under Note to payee lines on the form **-as many as required** and **Parameter - no Payment advice**.

In case you get error while entering the maximum amount enter a lower figure such as 9999999 and press enter. System will automatically set the format

Click on

The screenshot shows the SAP FIAPR configuration interface. At the top, there is a menu bar with options: Table View, Edit, Goto, Selection, Utilities, System, and Help. Below the menu is a toolbar with various icons. The main title is "New Entries: Details of Added Entries".

The configuration fields are as follows:

- Paying co. code:** A text input field with a search icon.
- Pmt method:** A dropdown menu.
- Pynt meth. in ctry:** A search icon.
- Amount limits:** Two input fields for "Minimum amount" and "Maximum amount".
- Grouping of items:** Two checkboxes: "Single payment for marked item" and "Payment per due day".
- Foreign payments/foreign currency payments:** Three checkboxes: "Foreign business partner allowed", "Foreign currency allowed", and "Cust/vendor bank abroad allowed?".
- Bank selection control:** Three radio buttons: "No optimization" (selected), "Optimize by bank group", and "Optimize by postal code".

At the bottom, there are two buttons: "Form data" and "Sender details".

FIAPR CONFIGURATION

Update the following:-

The screenshot shows the SAP FIAPR configuration interface. At the top, there is a menu bar with 'Table View', 'Edit', 'Goto', 'Selection', 'Utilities', 'System', and 'Help'. Below the menu bar is a toolbar with various icons. The main title is 'New Entries: Details of Added Entries'. The form is divided into several sections:

- Paying co. code:** 9100 A Ltd. **Pygmt meth. in ctry:** C
- Pmt method:** C Check
- Amount limits:**
 - Minimum amount: 1,000.00 INR
 - Maximum amount: 999,999,999.00 INR
- Grouping of items:**
 - Single payment for marked item
 - Payment per due day
- Foreign payments/foreign currency payments:**
 - Foreign business partner allowed
 - Foreign currency allowed
 - Cust/vendor bank abroad allowed?
- Bank selection control:**
 - No optimization
 - Optimize by bank group
 - Optimize by postal code

At the bottom, there are two buttons: 'Form data' and 'Pyt adv.ctrl'.

Click on Form data

Update the following:-

The screenshot shows the 'Form data' configuration screen. It is divided into several sections:

- Forms:**
 - Form for the payment transfer medium: F110_PRENUM_CHK
 - Next form:
 -
- Drawer on the form:**
 - A Ltd
 - Linking Road
 - Bandra
 - Mumbai - 400077
- Sorting of the:**
 - Correspondence: K2
 - Line items: E2

Click on Pyt adv.ctrl

Click to scroll down

FIAPR CONFIGURATION

The screenshot shows the 'Pyt adv. ctrl' configuration window. The 'Note to payee lines on the form' section has 'None' selected. The 'Payment advice output according to no. of lines' section has 'Always pyt adv' selected. The right-hand pane displays the text: 'Advice notes in all instances. There is no note to payee line on the payment medium. Instead, a payment advice note is always created. This contains all the information about the purpose of the payment. You can, for example, use this facility for bills of exchange.'

Update the following:-

The screenshot shows the 'Pyt adv. ctrl' configuration window. The 'Note to payee lines on the form' section has 'as many as req' selected. The 'Payment advice output according to no. of lines' section has 'NoPytAdv' selected. The right-hand pane displays the text: 'No payment advice note. The note to payee on the payment medium can comprise as many lines as you like, allowing you to convey all the required information. No payment advice note is created. You can use this facility for checks.'

Click on 

We will configure payment method T (eBanking Payment Method) similarly will the following fields updated.

FIAPR CONFIGURATION

Table View Edit Goto Selection Utilities System Help

New Entries: Details of Added Entries

Paying co. code: 9180 A Ltd. Pymt meth. in ctry: [button]

Pmt method: T eBanking Payment Method

Amount limits

Minimum amount: 1,000.00 INR
Maximum amount: 999,999,999.00 INR

Grouping of items

Single payment for marked item
 Payment per due day

Foreign payments/foreign currency payments

Foreign business partner allowed
 Foreign currency allowed
 Cust/vendor bank abroad allowed?

Bank selection control

No optimization
 Optimize by bank group
 Optimize by postal code

Form data

Forms

Form for the payment transfer medium: F118_ED1_01
Next form: F118_ED1_01
[button] Form

Drawer on the form

A Ltd
Linking Road
Bandra
Mumbai - 400077

Sorting of the

Correspondence: [checkbox]
Line items: [checkbox]

Click  to scroll down

Pyt adv. ctrl

Payment advice note control

Note to payee lines on the form

restricted to 1 Rows
 None
 as many as req

Payment advice output according to no. of lines

Pymt adv. after ... lines
 Always pyt adv
 NoPyAdv
 Pymt mthd valid to ... lines
 Distribute items, ... lines per pymt

Payment advice note in all instances

A restricted number of lines is provided for the note to payee on the payment medium. In addition, a payment advice note is always created to inform the business partner of the purpose of the payment.

The note to payee is transmitted up to the set number of lines both on the

Click on 

FIAPR CONFIGURATION

1.3.2.3.5 Set Up Bank Determination for Payment Transactions

IMG → Financial Accounting → Accounts Receivable and Accounts Payable
→ Business Transactions → Outgoing Payments → Automatic Outgoing
Payments → Payment Method/Bank Selection for Payment Program → Set
Up Bank Determination for Payment Transactions

Before you can configure this step you need a house bank to be configured. You can refer the SAP Bank configuration manual.

Here you define the following:

† Ranking order of banks

You specify which house banks are permitted and rank them in a list.

† Bank accounts

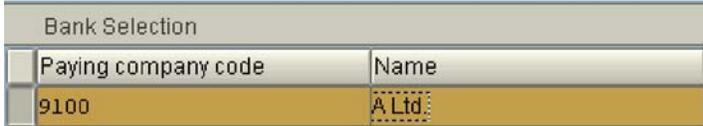
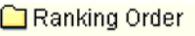
For each house bank and payment method and currency, you specify which bank account is to be used for payments.

† Available amounts

For each account at a house bank, you enter the amounts that are available for the payment run. You enter separate amounts for incoming and outgoing payments. Specifying available amounts enables you to control which bank account is to be used for payments. You can specify the amounts depending on the value date at the bank.

† Value date

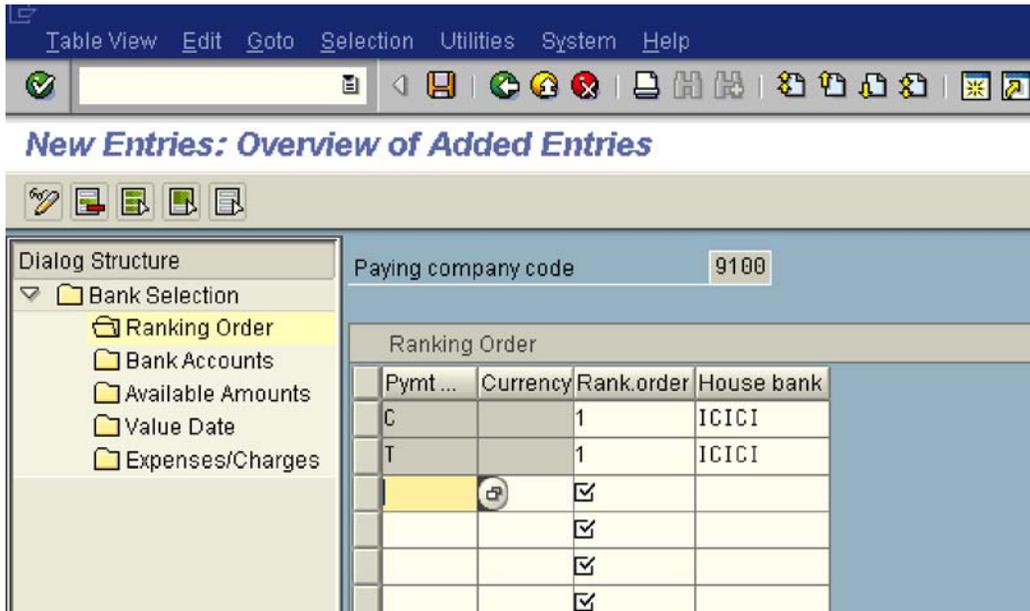
You specify how many days elapse between the posting date of the payment run and the value date at the bank, dependent on the payment method, bank account, payment amount and currency. You can have the system determine the value date, taking into account the bank calendar and any individual arrangements made with the bank. To do so, choose the activity Define value date rules

Select  and double click on 

Bank Selection	
Paying company code	Name
9100	A Ltd

FIAPR CONFIGURATION

Click on **New entries** and update the following



House banks are ranked for payment based on payment method and currency. If there are more than one house bank, the second bank will be ranked based on payment method and currency.

Whenever you want to make payment from the desired bank you need to check the ranking of the house bank here and change the ranking to 1, which is possible through transaction code **S_ALR_87001487** - Bank selection for payment program (which is available on the SAP Easy access menu)

Click on 

Next step is to maintain bank GL sub-accounts for these house banks.

Bank sub accounts for our bank accounts are as follows:-

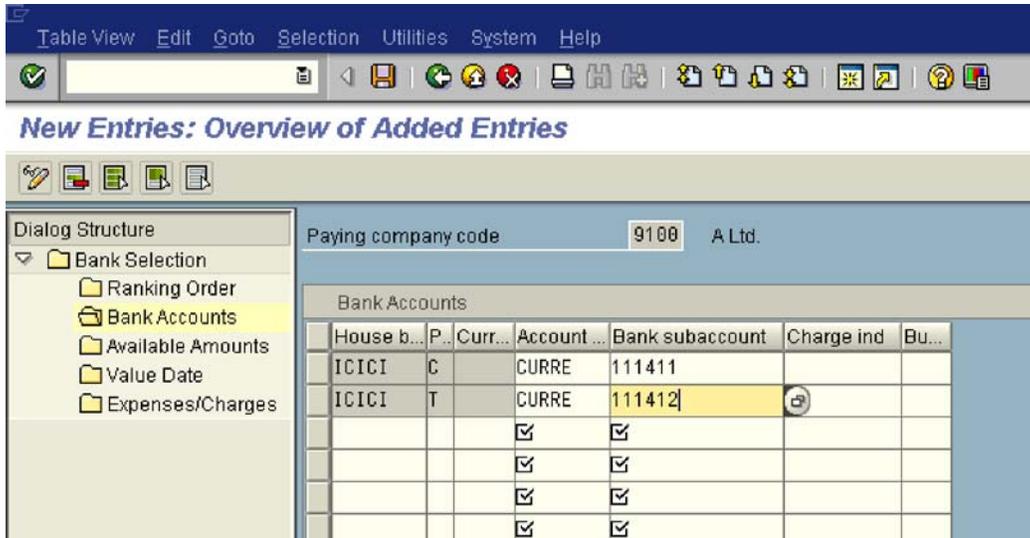
111411 ICICI check issued out

111412 ICICI outgoing w/fr

Double click  Bank Accounts

Click on **New entries** and update the following information:-

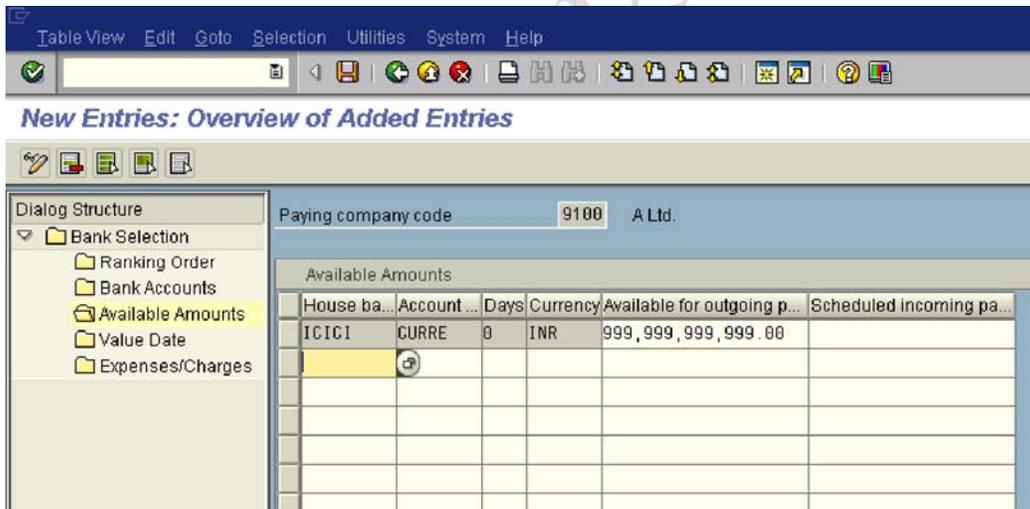
FIAPR CONFIGURATION



Click on 

Double click on  Available Amounts

And click on 



Update the available amount for outgoing payment and the currency for the house bank. The available amount for outgoing payment in this case we have updated the maximum amount. The amount planned here is available for outgoing payments. The amount is only used for payments with which the bank debit entry is expected during the number of days displayed.

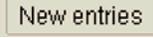
Click on 

FIAPR CONFIGURATION

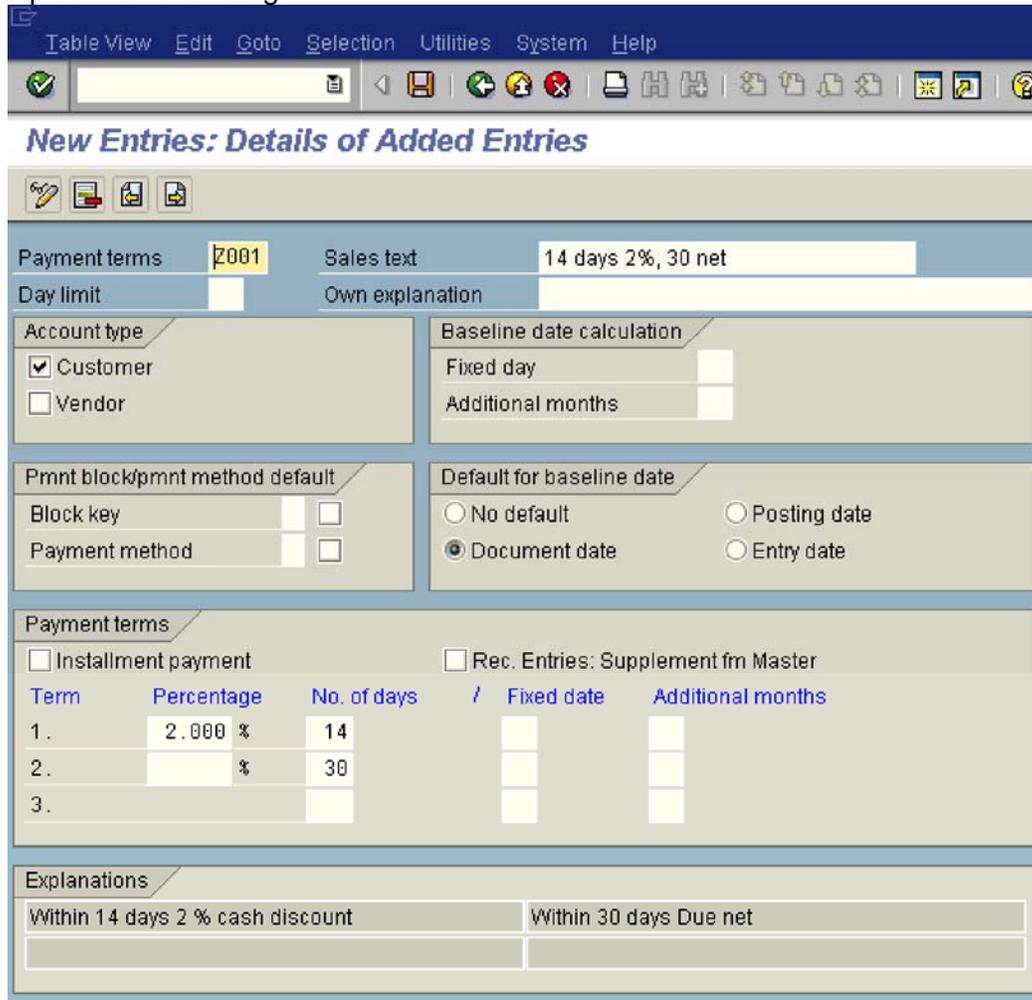
1.3.3 Outgoing Invoices/Credit Memos

1.3.3.1 Maintain Terms of Payment

IMG → Financial Accounting → Accounts Receivable and Accounts Payable → Business Transactions → Outgoing Invoices/Credit Memos → Maintain Terms of Payment

Click on 

Update the following:-



The screenshot shows the SAP 'New Entries: Details of Added Entries' configuration screen. The interface includes a menu bar (Table View, Edit, Goto, Selection, Utilities, System, Help) and a toolbar with various icons. The main configuration area is divided into several sections:

- Payment terms:** Set to 'Z001'. Sales text is '14 days 2%, 30 net'. Day limit is empty. Own explanation is empty.
- Account type:** 'Customer' is selected with a checked checkbox. 'Vendor' is unselected.
- Baseline date calculation:** 'Fixed day' and 'Additional months' are both empty.
- Pmnt block/pmnt method default:** 'Block key' and 'Payment method' are both empty.
- Default for baseline date:** 'Document date' is selected with a radio button. 'No default', 'Posting date', and 'Entry date' are unselected.
- Payment terms table:** A table with columns for Term, Percentage, No. of days, Fixed date, and Additional months. The first row shows Term 1, 2.000%, 14 days, and no fixed date or additional months. The second row shows Term 2, empty percentage, 30 days, and no fixed date or additional months. The third row is empty.
- Explanations:** Two text boxes are present: 'Within 14 days 2 % cash discount' and 'Within 30 days Due net'.

Click on 

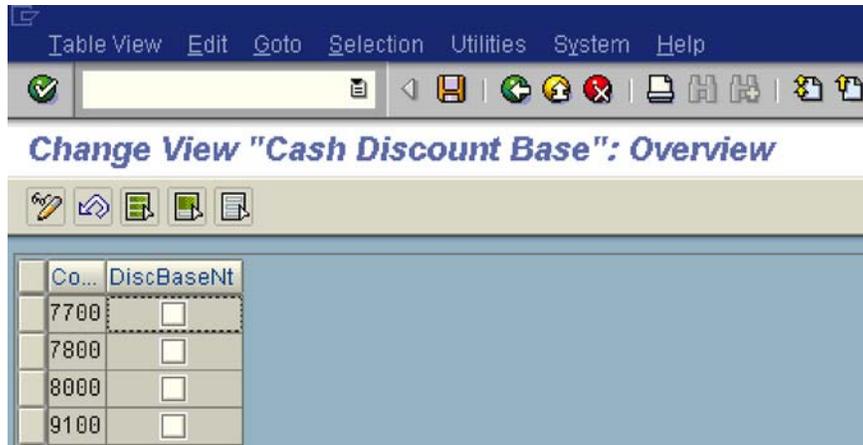
1.3.3.2 Define Cash Discount Base for Outgoing Invoices

FIAPR CONFIGURATION

IMG → Financial Accounting → Accounts Receivable and Accounts Payable → Business Transactions → Outgoing Invoices/Credit Memos → Define Cash Discount Base for Outgoing Invoices

Here you determine whether the tax amount is to be taken into consideration in the base amount for calculating the cash discount amount. You make your specifications per company code.

We do not want the cash discount base to be net.

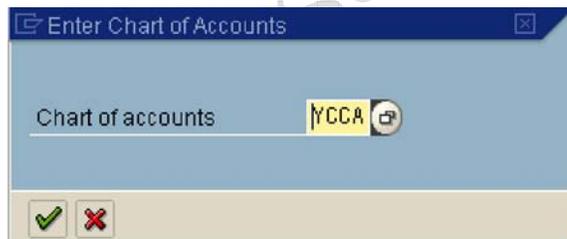


1.3.4 Incoming Payments

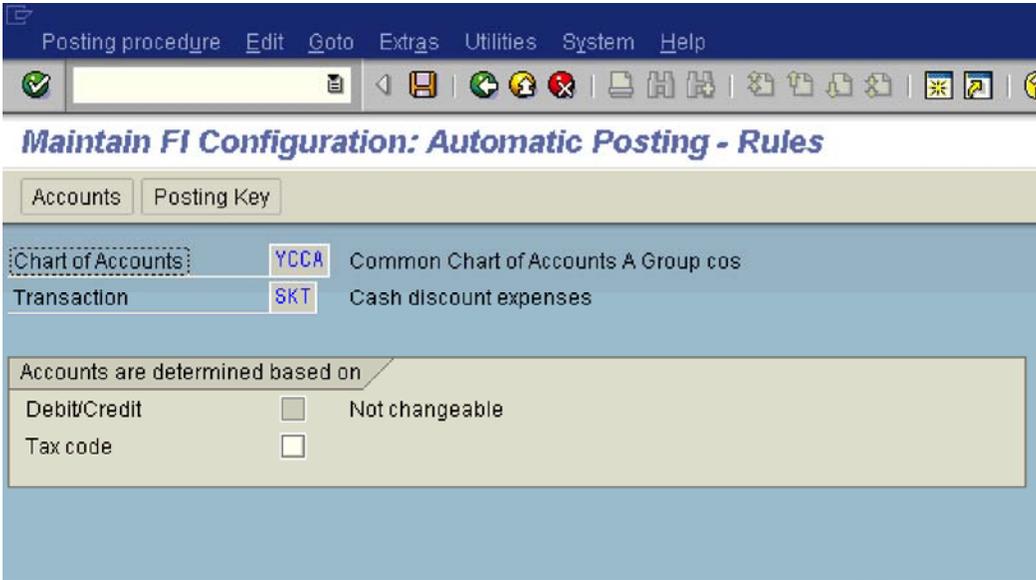
1.3.4.1 Define Accounts for Cash Discount Granted

IMG → Financial Accounting → Accounts Receivable and Accounts Payable → Business Transactions → Incoming Payments → Incoming Payments Global Settings → Define Accounts for Cash Discount Granted

Update the following:-



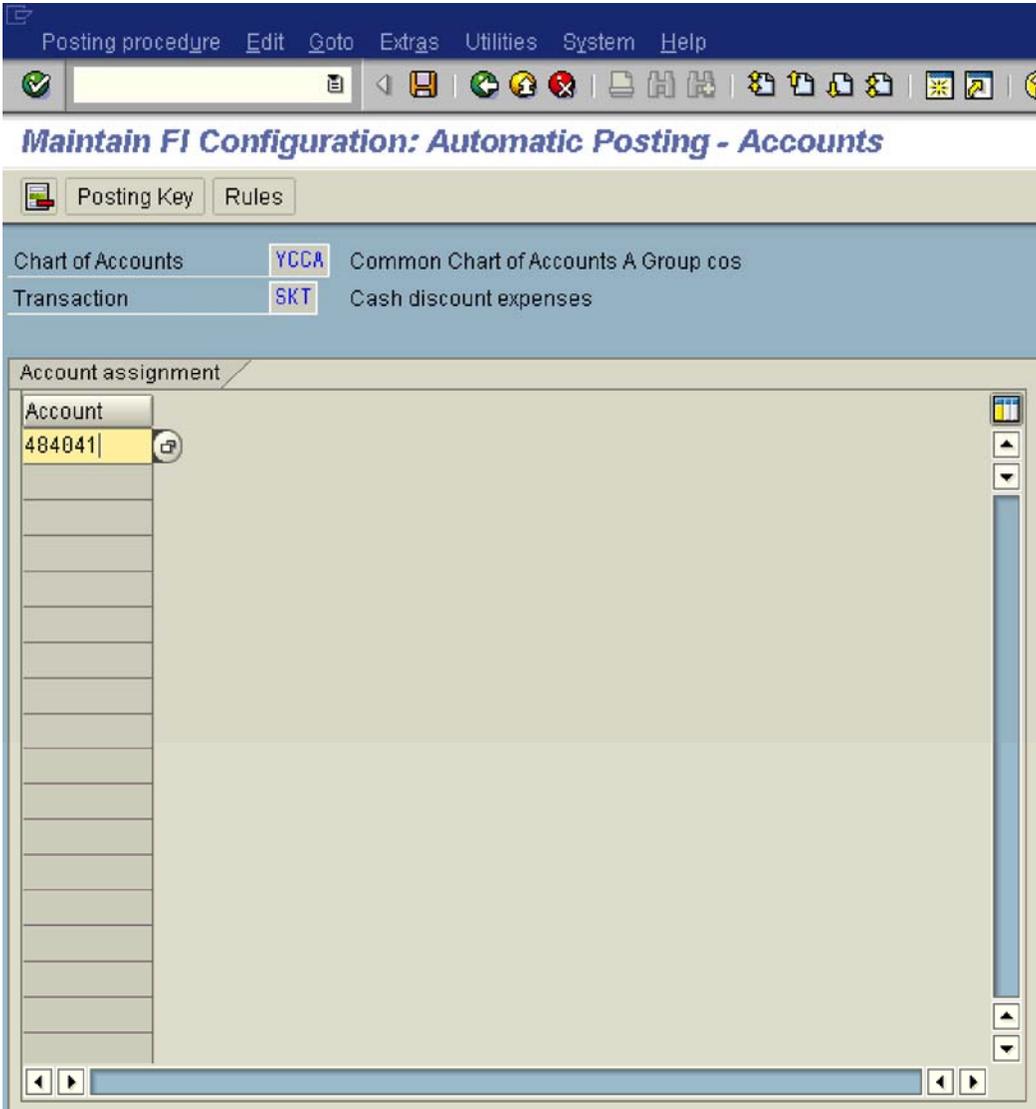
FIAPR CONFIGURATION



Click on 

Update the following:-

FIAPR CONFIGURATION



Click on 

www.sap

FIAPR CONFIGURATION

1.3.5 Down payment received from customer

1.3.5.1 Define Reconciliation Accounts for Customer Down Payments

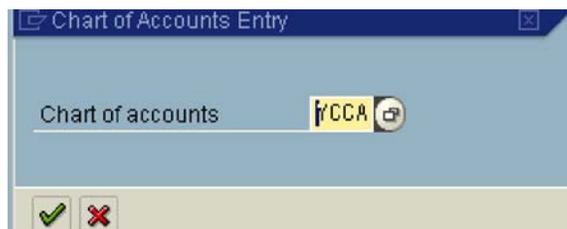
IMG → Financial Accounting → Accounts Receivable and Accounts Payable → Business Transactions → Down Payment Received → Define Reconciliation Accounts for Customer Down Payments

Here you define an account in which the customer down payments or down payment requests are managed in the general ledger. In the case of down payments or down payment requests, the posting is automatically made to this account instead of to the normal receivables account (reconciliation account).

You can use the SAP standard Sp. G/L indicator

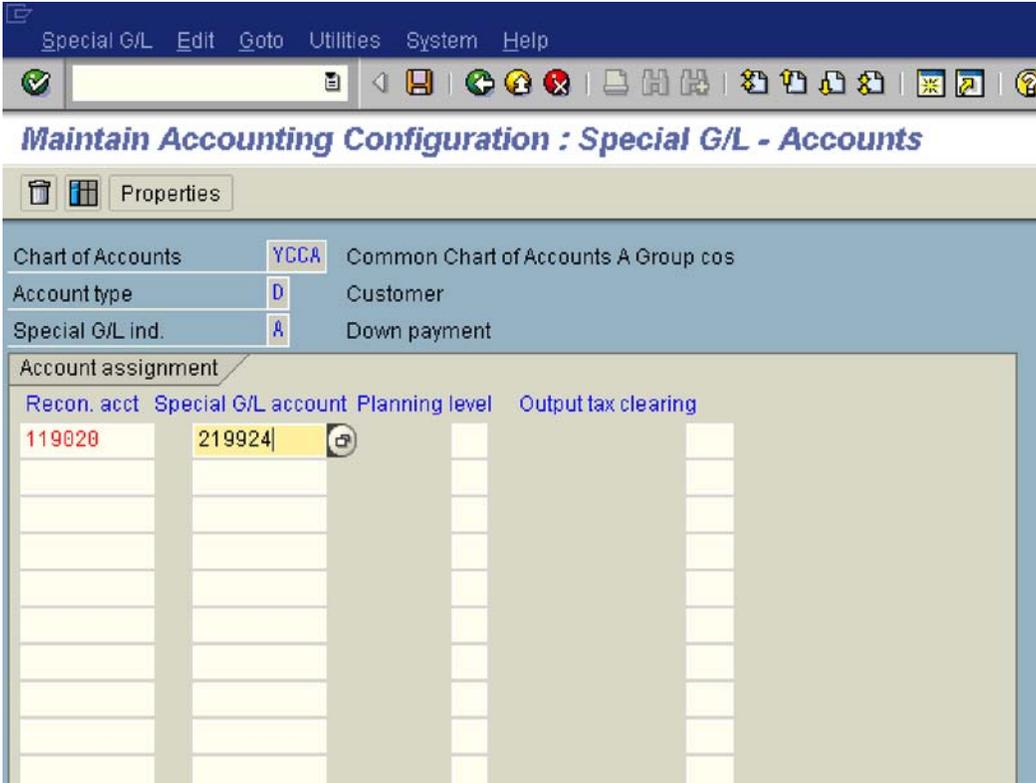
Double Click   A Dwn pmt Down payment

Update the following: -



Update the following: -

FIAPR CONFIGURATION

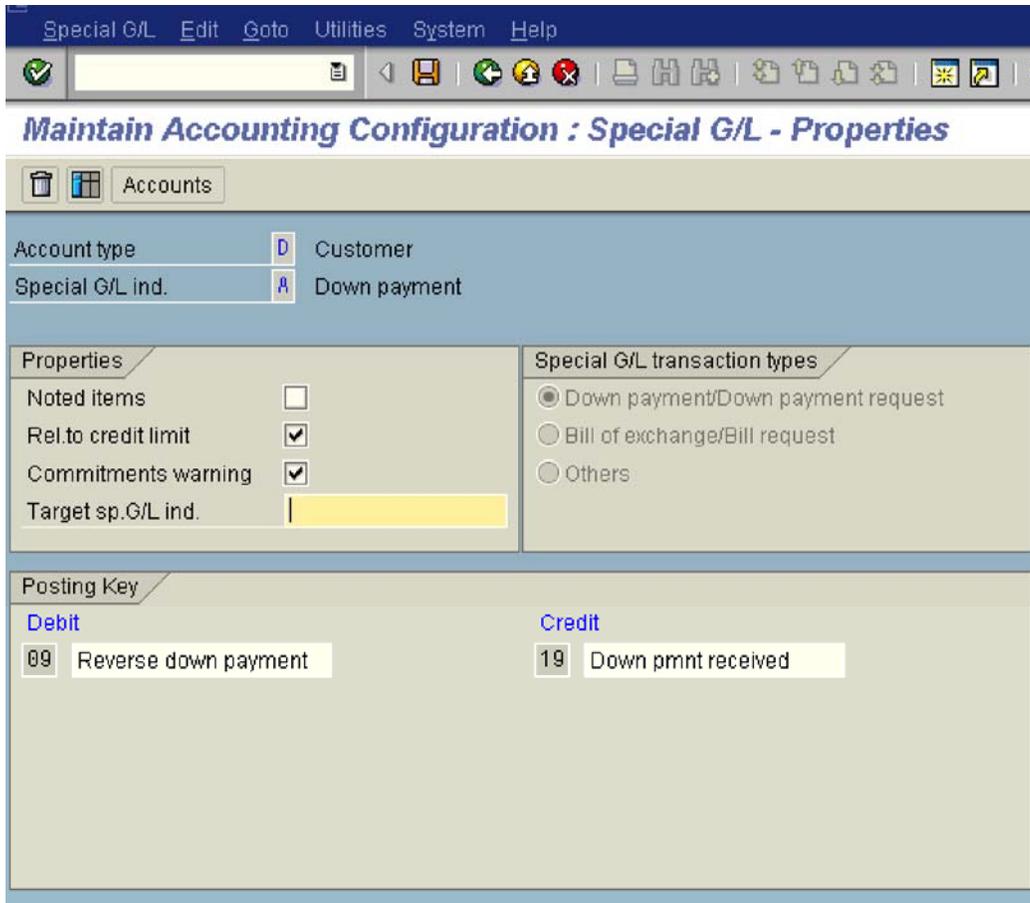


Click on Save 

Click on 

www.sap-topics.com

FIAPR CONFIGURATION



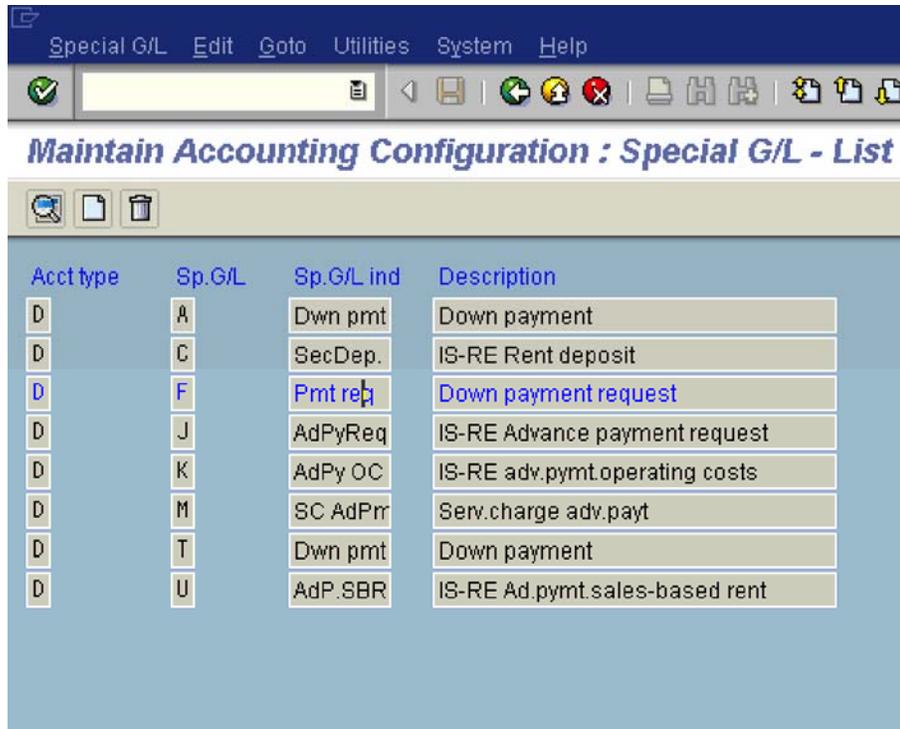
The screenshot shows the SAP 'Special G/L - Properties' configuration window. The title bar includes 'Special G/L', 'Edit', 'Goto', 'Utilities', 'System', and 'Help'. The main title is 'Maintain Accounting Configuration : Special G/L - Properties'. Below the title, there are icons for 'Accounts' and a grid icon. The configuration is divided into several sections:

- Account type:** D Customer
- Special G/L ind.:** A Down payment
- Properties:**
 - Noted items:
 - Rel. to credit limit:
 - Commitments warning:
 - Target sp.G/L ind.: [Empty field]
- Special G/L transaction types:**
 - Down payment/Down payment request
 - Bill of exchange/Bill request
 - Others
- Posting Key:**
 - Debit:** 09 Reverse down payment
 - Credit:** 19 Down pmnt received

Click on Save 

Let us create a down payment request special gl indicator F

FIAPR CONFIGURATION



The screenshot shows the SAP 'Maintain Accounting Configuration : Special G/L - List' screen. The menu bar includes 'Special G/L', 'Edit', 'Goto', 'Utilities', 'System', and 'Help'. The title bar contains standard window controls. Below the title bar, there are icons for search, print, and delete. The main area displays a table with the following data:

Acct type	Sp.G/L	Sp.G/L ind	Description
D	A	Dwn pmt	Down payment
D	C	SecDep.	IS-RE Rent deposit
D	F	Pmt req	Down payment request
D	J	AdPyReq	IS-RE Advance payment request
D	K	AdPy OC	IS-RE adv.pymt.operating costs
D	M	SC AdPrr	Serv.charge adv.payt
D	T	Dwn pmt	Down payment
D	U	AdP.SBR	IS-RE Ad.pymt.sales-based rent

Double click [Down payment request](#)

Update the following:-

FIAPR CONFIGURATION

The screenshot shows the SAP 'Maintain Accounting Configuration : Special G/L - Properties' window. The title bar includes 'Special G/L', 'Edit', 'Goto', 'Utilities', 'System', and 'Help'. The main area is divided into several sections:

- Accounts:** Account type is 'D' (Customer), and Special G/L ind. is 'F' (Down payment request).
- Properties:** 'Noted items' is checked. 'Rel. to credit limit' and 'Commitments warning' are unchecked. 'Target sp.G/L ind.' is 'AFT'.
- Special G/L transaction types:** 'Down payment/Down payment request' is selected with a radio button. 'Bill of exchange/Bill request' and 'Others' are unselected.
- Posting Key:** Under 'Debit', '09' is selected and 'Down payment request' is entered. Under 'Credit', '19' is selected and an empty field is present.

Click on 

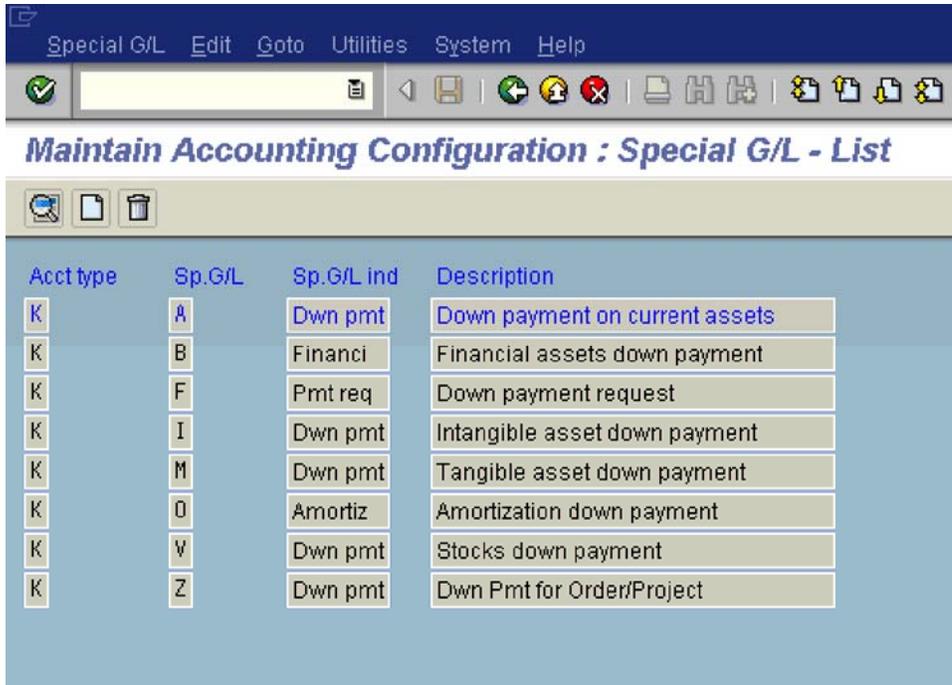
1.3.6 Down payment made to vendor

1.3.6.1 Define Alternative Reconciliation Account for Down Payments made to Vendor

IMG → Financial Accounting → Accounts Receivable and Accounts Payable → Business Transactions → Down Payment Made → Define Alternative Reconciliation Account for Down Payments

Here you configure the special GL account for vendor down payments. The down payment posting is then automatically made to this account instead of to the normal payables account (reconciliation account).

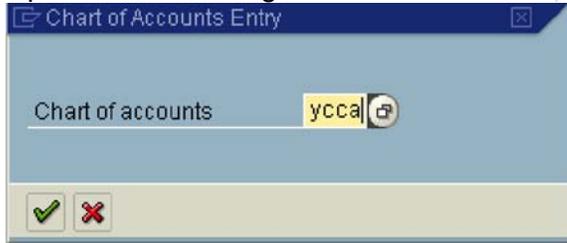
FIAPR CONFIGURATION



Double Click



Update the following:-



FIAPR CONFIGURATION

Update the following:-

Maintain Accounting Configuration : Special G/L - Account

Properties

Chart of Accounts: YCCA Common Chart of Accounts A Group cos
Account type: K Vendor
Special G/L Ind.: A Down payment on current assets

Account assignment

Recon. acct	Special G/L account	Planning level	Input tax clearing
213320	119820		

119820 is the Vendor down payment account

Click on Save 

Click on 

FIAPR CONFIGURATION

The screenshot shows the SAP 'Maintain Accounting Configuration : Special G/L - Properties' window. The menu bar includes 'Special G/L', 'Edit', 'Goto', 'Utilities', 'System', and 'Help'. The title bar reads 'Maintain Accounting Configuration : Special G/L - Properties'. Below the title bar, there are icons for 'Accounts' and a grid icon. The main area is divided into several sections:

- Account type:** Vendor (with a 'K' icon)
- Special G/L ind.:** Down payment on current assets (with an 'A' icon)
- Properties:**
 - Noted items:
 - Rel. to credit limit:
 - Commitments warning:
 - Target sp.G/L ind.: (empty text field)
- Special G/L transaction types:**
 - Down payment/Down payment request
 - Bill of exchange/Bill request
 - Others
- Posting Key:**
 - Debit:** 29 Down payment made
 - Credit:** 39 Reverse down payment

Click on Save 

Let us configure a vendor down payment request F. This is required when you want to make payment through automatic payment program. This will create a noted item (statistical entry).

Double click

The screenshot shows a horizontal bar with the following configuration: 'K' (Account type), 'F' (Special G/L indicator), 'Pmt req' (Special G/L transaction type), and 'Down payment request' (Posting key).

Update the following:-

The screenshot shows the 'Chart of Accounts Entry' dialog box. The title bar reads 'Chart of Accounts Entry'. The main area contains the text 'Chart of accounts' followed by 'YCCA' and a grid icon. At the bottom, there are two buttons: a green checkmark and a red 'X'.

FIAPR CONFIGURATION

Update the following:-

Maintain Accounting Configuration : Special G/L - Accounts

Properties

Chart of accounts: YCCA Common chart of accounts A group Cos
Account type: K Vendor
Special G/L ind.: F Down payment request

Account assignment

Recon. acct	Special G/L account	Planning level	Input tax clearing
213320	119821		

213320 – Account trade 3rd parties (Reconciliation account)
119821 – Down payment request

Click on 

Click on 

FIAPR CONFIGURATION

The screenshot shows the SAP 'Maintain Accounting Configuration : Special G/L - Properties' window. The 'Accounts' tab is active, showing the following configuration:

- Account type: Vendor (K)
- Special G/L ind.: Down payment request (F)
- Properties:
 - Noted item:
 - Rel.to credit limit:
 - Commitments warning:
 - Target sp.G/L ind.: AIMB
- Special G/L transaction types:
 - Down payment/Down payment request:
 - Bill of exchange/Bill request:
 - Others:
- Posting keys:
 - Debit: 29
 - Credit: 39 Down payment request

Click on Save . A is the target special GL indicator

1.3.7 Define Sort Method and Adjustment Accts for Regrouping Receivables/Payables

IMG → Financial Accounting → Accounts Receivable and Accounts Payable → Business Transactions → Closing → Regroup → Define Sort Method and Adjustment Accts for Regrouping Receivables/Payables

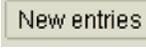
Here you define the periods for the **remaining terms of receivables and payables**. For each period, you can specify whether transfer postings are to be made for customer, vendor, or G/L accounts. This configuration also groups credit balance in Accounts Receivable and Debit balance in Accounts Payable.

We are configuring for regrouping of AR and AP balances which are maturing beyond 6 months.

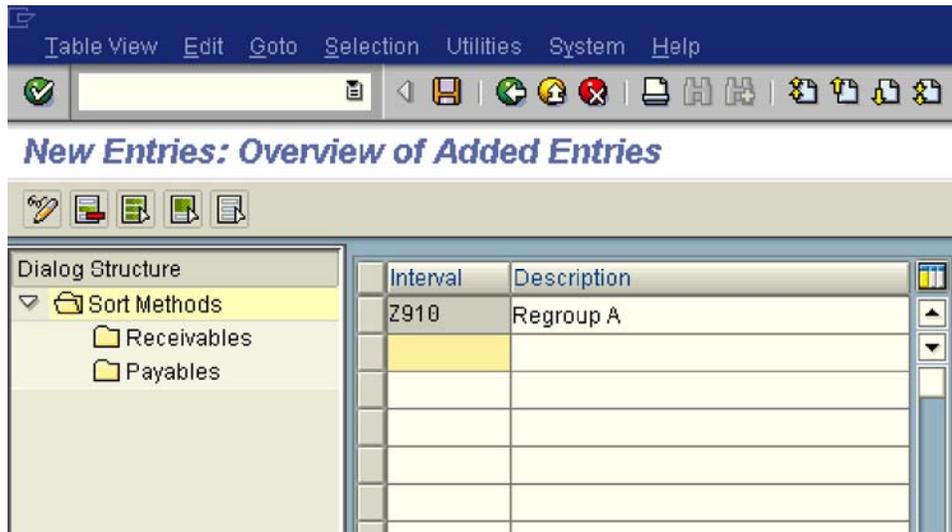
119020 AR 3rd parties

FIAPR CONFIGURATION

119842 AR adjustment account regrouping
119843 Debit balance in AP
119060 A/R maturity > 6 months
213320 A/P 3rd parties
213370 A/P maturity > 6 months
219942 A/P adjustment account regrouping
219943 Cr. Balance in AR

Click on 

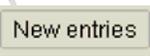
Update the following: -



Click on Save 

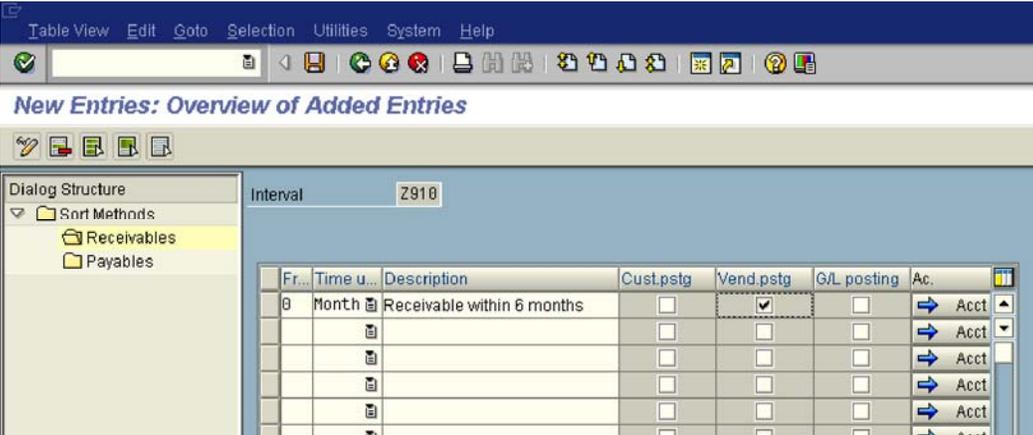
Select 

Double Click  Receivables

Click on 

FIAPR CONFIGURATION

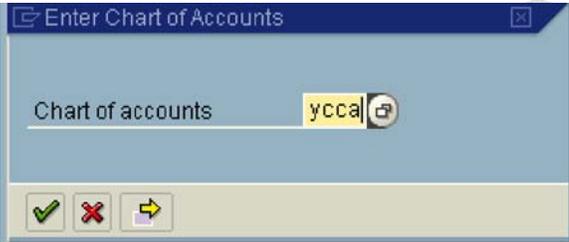
Update the following: -



Click on Save

Click on Acct

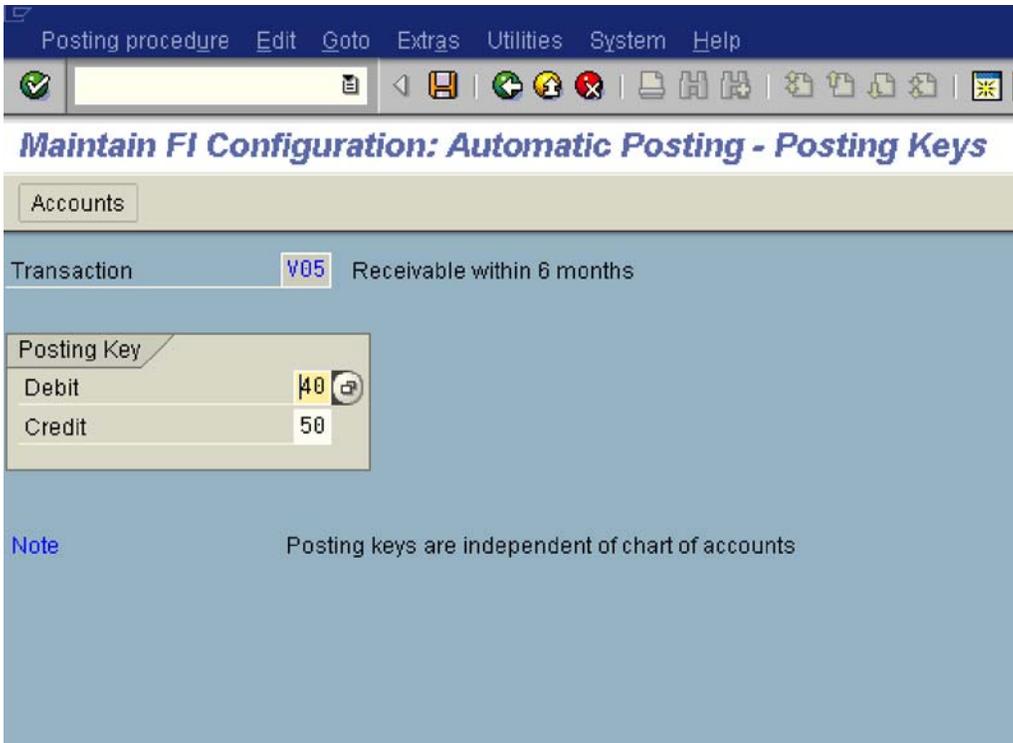
Update the following: -



Click on Posting Key

Update the following: -

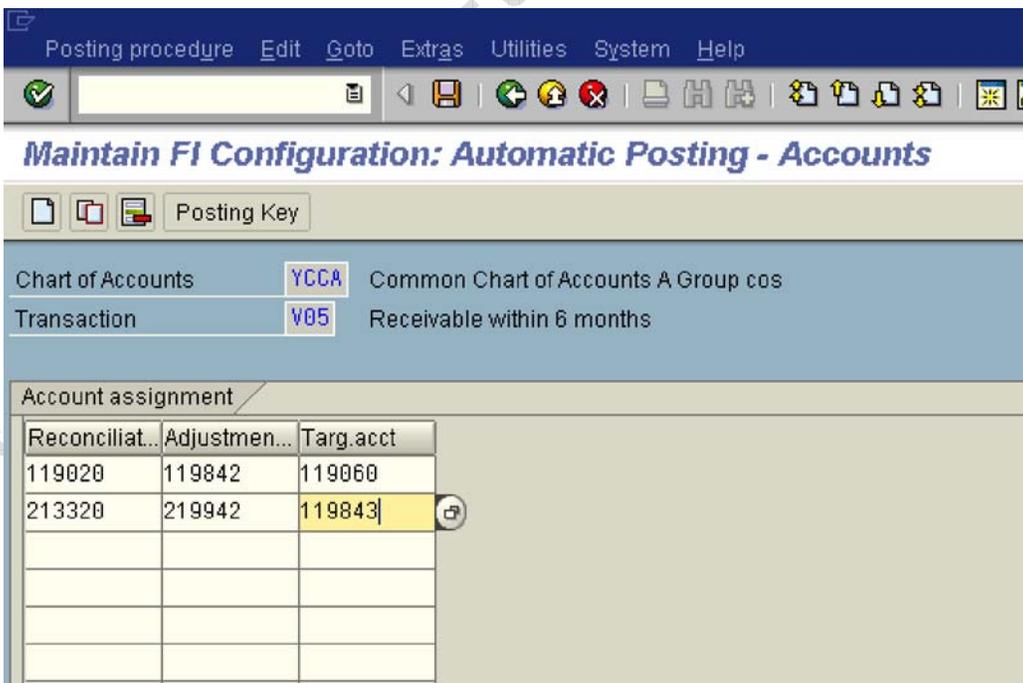
FIAPR CONFIGURATION



Click on Save 

Click on 

Update the following: -

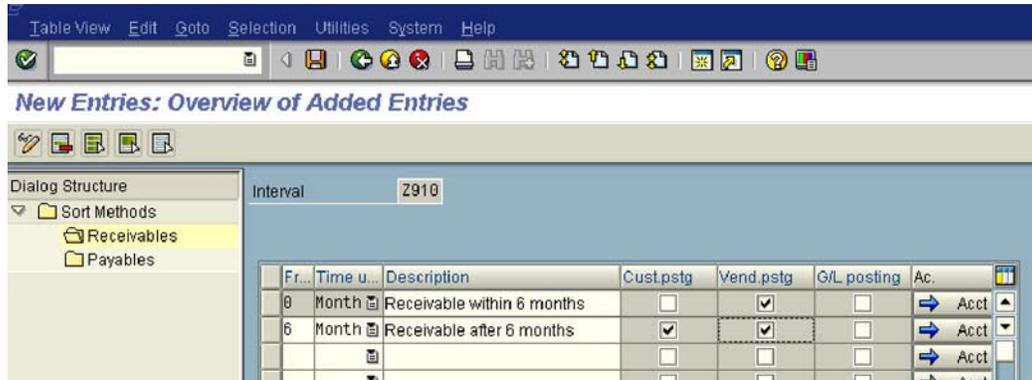


FIAPR CONFIGURATION

Click 

Click on Save 

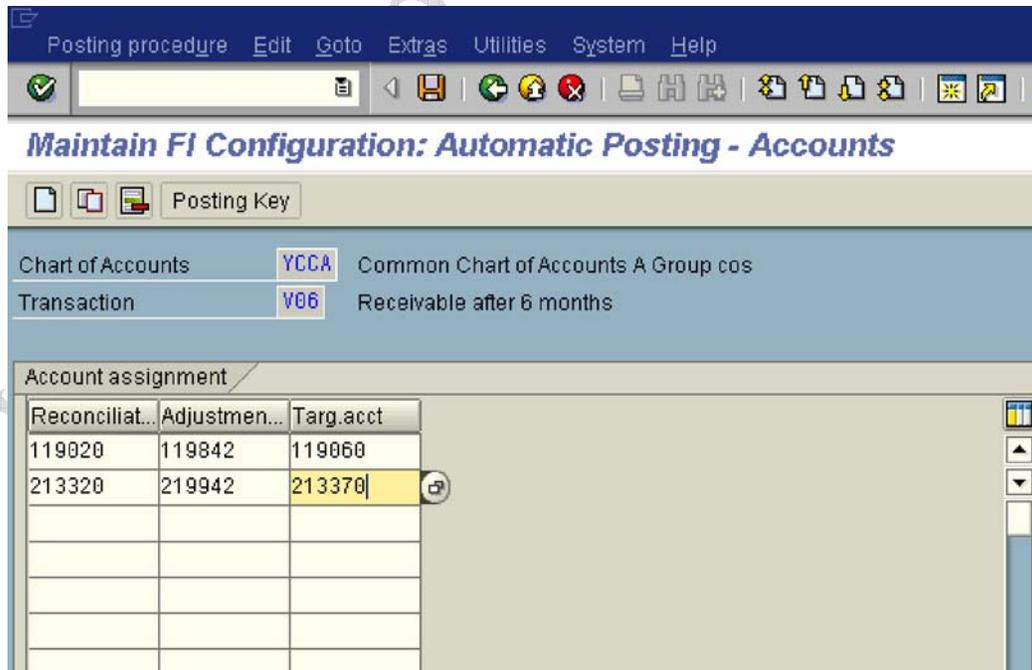
Update the following: -



Click on Save 

Click on  Acct

Update the following: -



FIAPR CONFIGURATION

Click on Save 

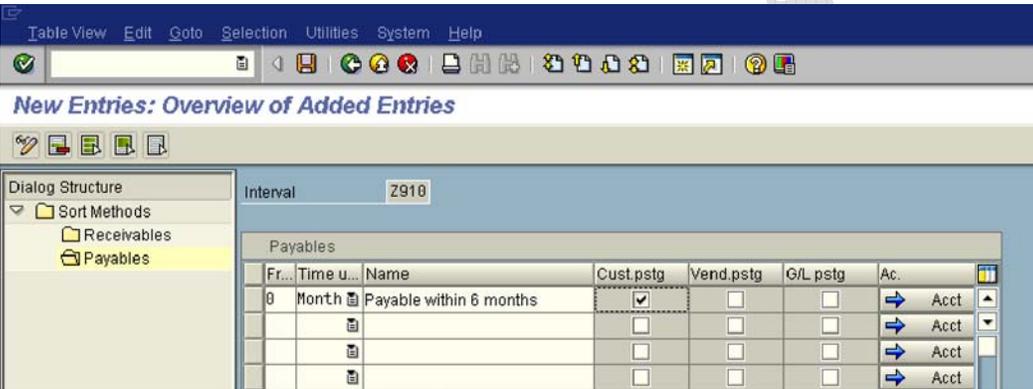
Click  thrice

Select 

Double Click  Payables

Click on 

Update the following: -

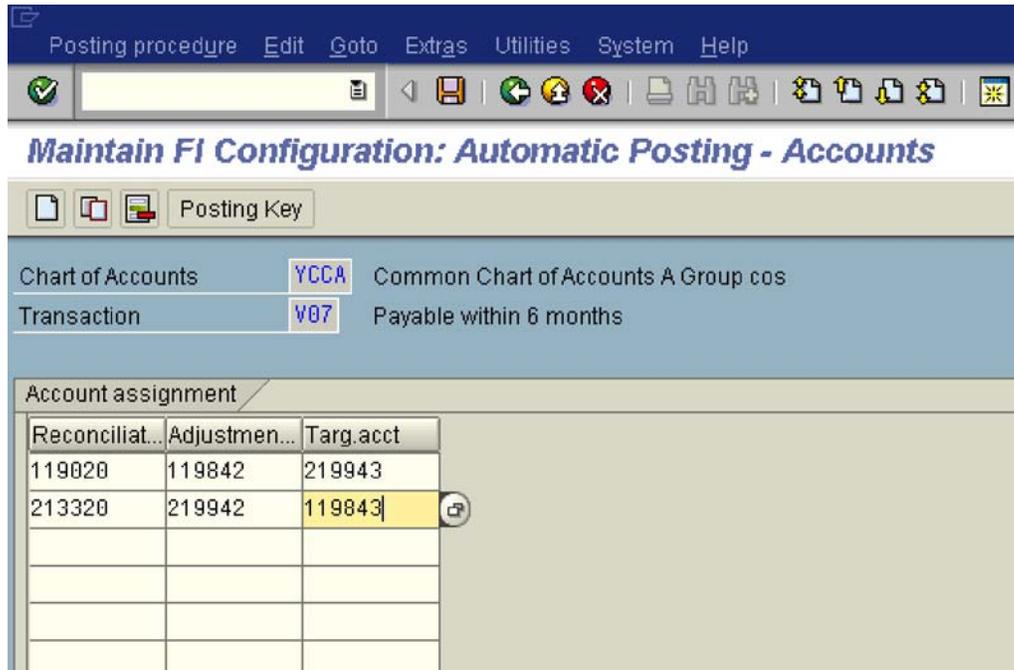


Click on Save 

Click on 

FIAPR CONFIGURATION

Update the following: -

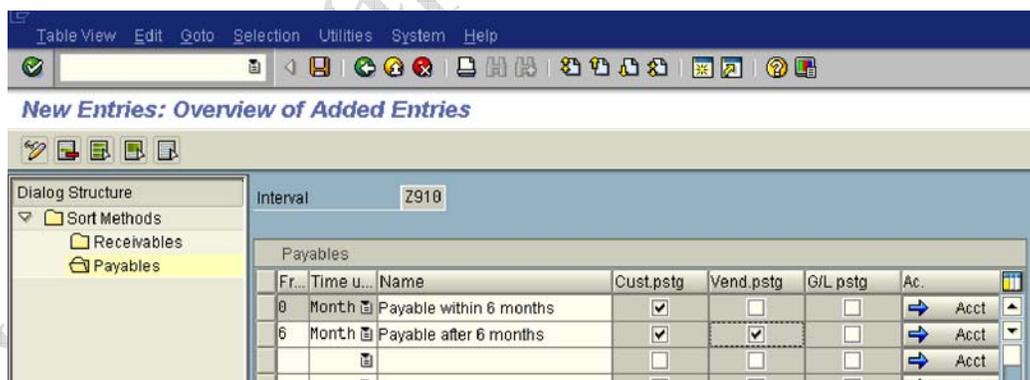


Click on Save 

Click 

Click on 

Update the following:-

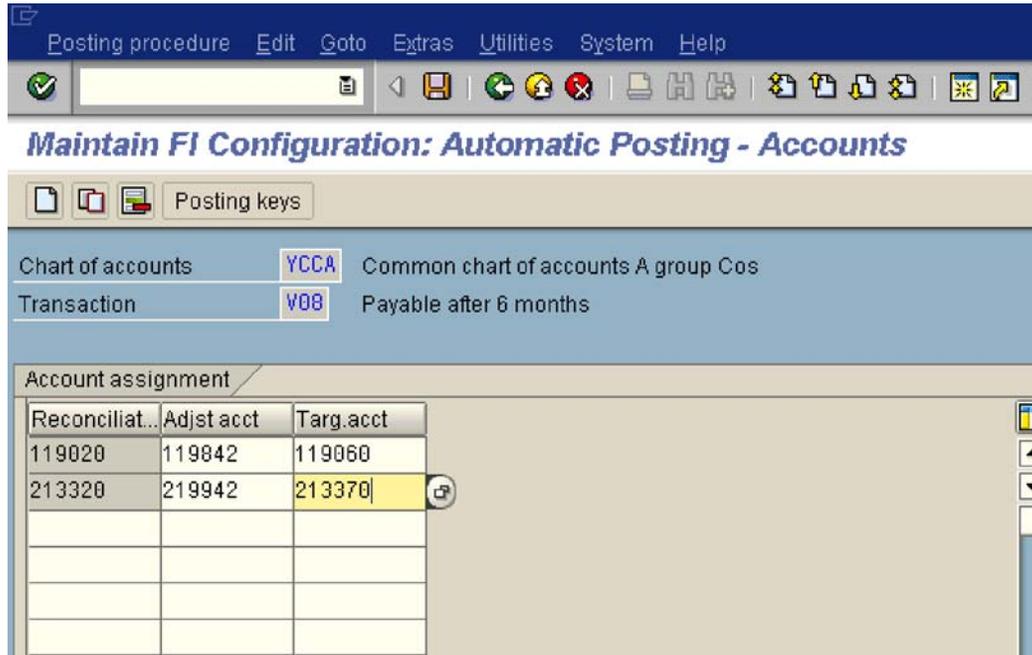


Click on Save 

Click on  Acct

FIAPR CONFIGURATION

Update the following: -



Click on Save 

1.3.8 Define Reply Addresses for Balance Confirmation

IMG → Financial Accounting → Accounts Receivable and Accounts Payable → Business Transactions → Closing → Count → Balance Confirmation Correspondence → Define Reply Addresses for Balance Confirmation

In this step, you define the address to which the customers or vendors are to send their reply for the balance confirmation. Since this address is often different from the company code address, this specification is very important. You can define several addresses under one ID for every company code.

Click on 

Update the following:-

FIAPR CONFIGURATION

Edit address: 9100 00001

Name			
Title			
Name	A Ltd		
Search terms			
Search term 1/2	A		
Street address			
Street/House number	Linking Road		
Postal code/City	400077 Mumbai - Bandra		
Country	IN Region		
PO box address			
PO Box	100001		
Postal Code			
Company postal code			
Communication			
Language	EN English	Other communication...	
Telephone	91 - 22 - 25114544	Extension	
Fax		Extension	
E-Mail			
Standard Comm.Method			
Comments			
✓ ✉ 🖨 Preview 🔒 🌐 International Versions ✖			

Click 

Click on 

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